**Resolution of Support from Local Governing Body Authorizing the**

**2025 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program Application**

**Instructions**

A sample resolution to accompany the 2025 Sustainable Jersey-**PSE&G Energy Efficiency Partnership Program** application is below. The purpose of the resolution is to affirm that the governing body approves and supports the proposed program/activities. A signed and certified resolution should be uploaded with the application to the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program [portal](https://webportalapp.com/sp/home/sjpsegeeppapp). **If you are unable to provide a signed and certified resolution by the application deadline, please inform** Leanne McGowan, Energy Program Manager, by email: mcgowale@tcnj.edu.

**If not using this template:**

**Any standard resolution in support of applying for the 2025 Partnership Program will suffice.** Program applicants not using this template should include language in its resolution supporting the municipality’s application for a **$2,500** **Start-Up Grant (one available per Program track)**. This will expedite the process of receiving those funds upon admission into the Program.

Note: To further expedite the process of receiving Program funding in 2025, it’s recommended to include language supporting application(s) for additional Partnership Program grants.

**SAMPLE RESOLUTION**

**[Municipality]**

**Resolution of Support from Local Governing Body Authorizing Participation in the**

**2025 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

**WHEREAS**, [Municipality] strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

[WHEREAS, [Municipality] is participating in Sustainable Jersey;] and

WHEREAS, one of the purposes of Sustainable Jersey is to provide resources to municipalities to make progress on sustainability issues, and they have created the 2025 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program to help increase energy efficiency for residents and business owners, and in municipal facilities. This Program includes a Sustainable Jersey Start-up Grant funded by PSE&G in the amount of $2,500 for participants in each track they implement. Applicants become eligible for additional grants as they implement the residential and commercial energy efficiency outreach campaign tracks.

THEREFORE, the [Municipality’s Governing Body] of [Municipality] has determined that [Municipality] should apply for the aforementioned 2025 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program and $2,500 Start-up Grant upon entering the Program track.

THEREFORE, [Municipality], applying for the 2025 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, will provide staff support for all activities related to the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, including [*insert municipality’s program goals and objectives, see samples below\**]; and will

* Identify one or more staff to serve as primary contacts for Sustainable Jersey for the projects selected (e.g. outreach campaigns; energy efficiency in municipal facilities)
* Provide support from relevant finance, facility, and other staff as needed for project implementation
* In the Facilities TA for Energy Efficiency in Municipal Facilities track:

Provide access to utility bills and other energy records as needed for the project

* In the Energy Efficiency Outreach Campaign tracks:

Commit to attend a virtual kick-off event and other virtual trainings

Support future applications for Program grants when applicable

\* sample objectives include:

*- outreach to help residents and local businesses save energy and lower their utility bills*

*- lowering emissions in municipal buildings*

**THEREFORE, BE IT RESOLVED**, that [Municipality’s Governing Body] of the [Municipality], State of New Jersey, authorizes submission of the aforementioned application to the 2025 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program.

Approved Date

Signature