



# Applying for a Community Energy Plan Grant: Resources and Technical Assistance

June 11, 2025



# Agenda

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## Welcome

*Tori Bearden, Sustainable Jersey*

## Overview of the NJBPU Community Energy Plan Grant Program (CEPG)

*David Titus, New Jersey Board of Public Utilities*

## Sustainable Jersey Community Energy Planning Resources and Technical Assistance

*Tori Bearden, Sustainable Jersey*

## Questions and Answers





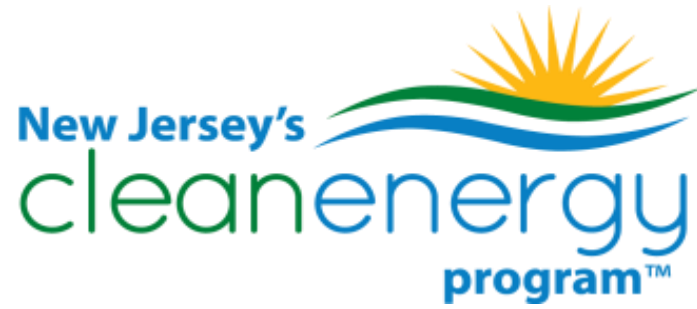
# Introducing Sustainable Jersey

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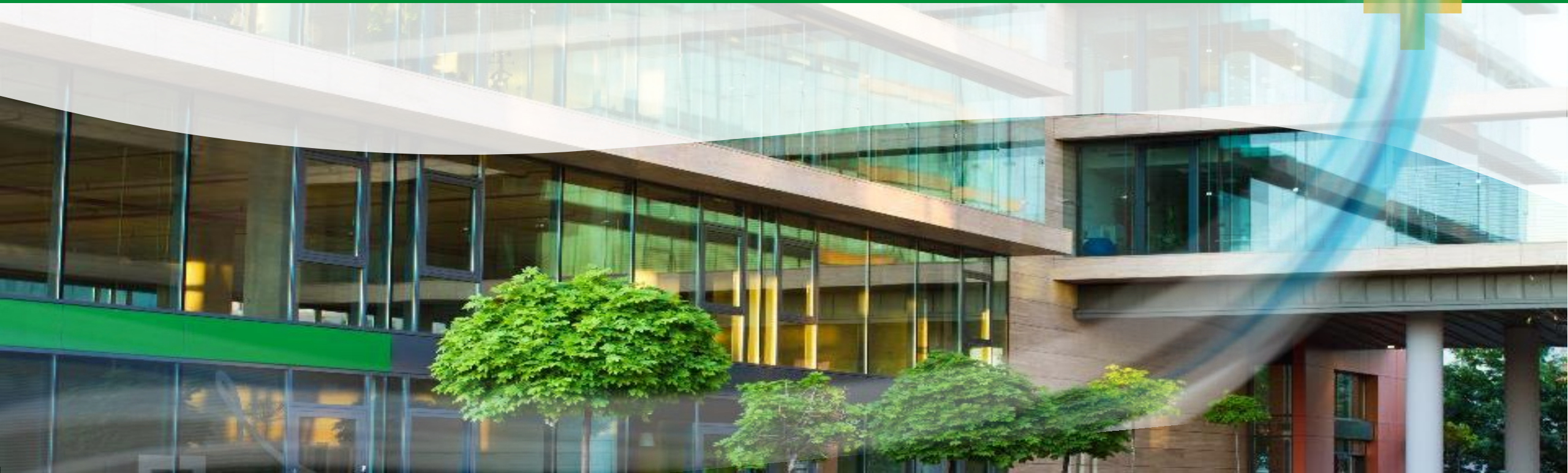
- **Certification program** for municipalities and schools in New Jersey
- **Tools, resources, and guidance** to help municipalities and schools become more sustainable
- **Grants and funding** for municipalities and schools
- **Regional Hubs**







# Community Energy Plan Grant Program (CEPG)



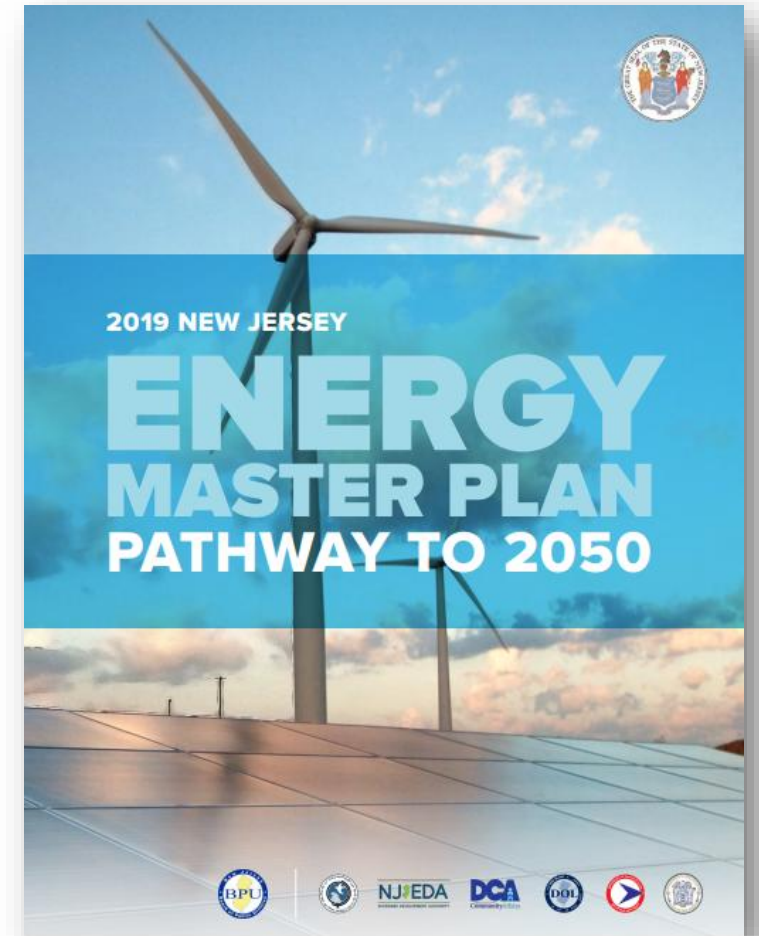
# PROGRAM OVERVIEW



# Community Energy Plan Grant (CEPG)

The Community Energy Plan Grant (CEPG) program was designed to support municipalities in developing **community-level energy plans** that align with the strategies in New Jersey's Energy Master Plan.

All New Jersey municipalities are eligible for \$10,000. Overburdened municipalities are eligible for \$25,000 and enhanced technical assistance.





# Community Energy Plan Grant Update

These two grant programs support municipalities with community-level clean energy initiatives.

## **Community Energy Plan Grant (CEPG) Program**

- Grants for municipalities to develop community energy plan grants
- Two grant award levels
  - \$10,000
  - \$25,000 – overburdened municipalities

## **Changes for PY4: Grantees will be required to complete the following**

- Post final approved plan on municipal website
- Promote final approved plan on municipal social media channel(s)

**Sustainable Jersey will provide Technical Assistance for applicants, with a focus on assistance for overburdened municipalities**

# CEPG – Statewide Impact

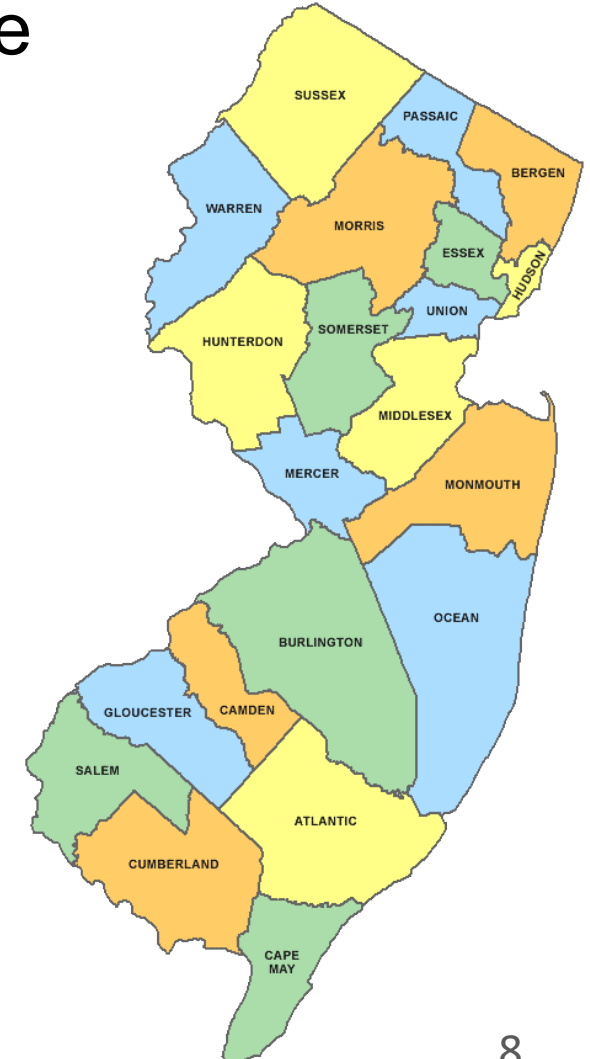
Participation from municipalities throughout the State  
covering **ALL** counties

*CEPG program awardees by county:*

Atlantic – 5  
Bergen – 20  
Burlington – 9  
Camden – 8  
Cape May – 6  
Cumberland – 3  
Essex – 11  
Gloucester – 2

Hudson – 6  
Hunterdon – 6  
Mercer – 3  
Middlesex – 11  
Monmouth – 10  
Morris – 6  
Ocean – 8  
Passaic – 6

Salem – 1  
Somerset – 3  
Sussex – 2  
Union – 10  
Warren – 2





# Overburdened Municipalities

In support of ensuring equitable access to clean energy benefits, the CEPG program criteria for Overburdened Municipalities (OBMs) has been expanded to assist more communities.

In addition, OBMs are eligible for:

- Larger grant awards of \$25,000 for community energy planning
- Enhanced technical assistance to develop funding applications and to develop energy plans upon award

# List of Overburdened Municipalities

Municipality	Municipality	Municipality	Municipality
Asbury Park City	Fairfield Twp	Maurice River Twp	Salem City
Atlantic City	Fairview Boro	Millville City	Seaside Heights Boro
Bayonne City	Flemington Boro	Mount Holly Twp	So. Toms River Boro
Beverly City	Freehold Boro	New Brunswick City	Sussex Boro
Bridgeton City	Garfield City	Newark City	Teterboro Boro
Brooklawn Boro	Glassboro Boro	North Bergen Twp	Trenton City
Burlington City	Gloucester City	Passaic City	Union City
Camden City	Guttenberg Town	Paterson City	Upper Deerfield Twp
Cape May City	Haledon Boro	Paulsboro Boro	Victory Gardens Boro
Chesilhurst Boro	Hamilton Twp	Pemberton Twp	Vineland City
City of Orange Twp	Hi-nella Boro	Penns Grove Boro	West New York Town
Clayton Boro	Irvington Twp	Pennsauken Twp	West Wildwood Boro
Clementon Boro	Jersey City	Perth Amboy City	Westville Boro
Commercial Twp	Keansburg Boro	Phillipsburg Town	Wildwood City
Deerfield Twp	Kearny Town	Pine Hill Boro	Woodbine Boro
Dover Town	Lakewood Twp	Plainfield City	Woodbury City
East Newark Boro	Lawnside Boro	Pleasantville City	Woodlynne Boro
East Orange City	Lindenwold Boro	Prospect Park Boro	Wrightstown Boro
Egg Harbor City	Lodi Boro	Riverside Twp	
Elizabeth City	Long Branch City	Roselle Boro	

# CEPG – Program Year 4 Timeline

MILESTONE	OBM	NON-OBM
Establish Planning Team	Within 45 days of grant agreement submission	Within 45 days of grant agreement submission
Consult with Sustainable Jersey	Within 45 days of grant agreement submission	Within 90 days of grant agreement submission
Submit Proposed Revised Budget	Within 105 days of award announcement	Within 150 days of award announcement
Complete Workplan Template	Within 6 months of grant agreement submission	Within 6 months of grant agreement submission
Community Engagement Session	Within 8 months of award announcement	Within 8 months of award announcement
Finalize and Submit Plan	Within 12 months of award announcement	Within 12 months of award announcement

# CEPG - Reporting Requirements

## \$10,000 grant award

- One (1) expenditure report at the end of the twelve (12) month grant term

## \$25,000 grant award (OBMs)

- Three (3) quarterly expenditure reports and one (1) final report on or before the end of the twelve (12) month grant term



# CEPG - Stakeholder Engagement

Participation in this grant program requires at least two stakeholder sessions:

- First session: Application phase
- Second session: Plan development phase

Requirement is just a minimum!

- Municipalities are encouraged to hold more stakeholder sessions to receive continued feedback from the community.



# SAGE APPLICATION OVERVIEW

# SAGE – Register for Account

- Go to [njbpu.intelligrants.com](http://njbpu.intelligrants.com)
- Select “New User? Register here!”
- A “New User Registration” window will pop up; fill out the required information
- You will receive a follow up email confirming approval of account
- Email should come from [BPUIGXadmin@bpu.nj.gov](mailto:BPUIGXadmin@bpu.nj.gov)

## Login

Username

Please enter your username

Password



Log In

[Forgot Username/Password!](#)

[New User? Register Here!](#)



# Landing Page

## Document Landing Page

New Note

### Instructions:

- View document details.

Template  
Community Energy Plan Grant Application 2025

Instance  
Community Energy Plan Grant Application 2025

Process  
Application

Document Name  
2025-CEPG-Test Organ-00003

Document Status  
Application in Process

Organization  
Test Organization

Your Role  
Agency Administrator

Period Date  
10/1/2024 12:00:00 AM

### Document Snapshot

Request Type:

Project Title:

Fiscal Year	Contract Dates	Grant Funds Requested	Amount Expended	Remaining Balance
2025	10/01/2024 -	\$0	\$0	\$0

- Application should be accessible through “My Opportunities” on the main SAGE page
- Look for application with at least some of the following information:
  - 2025-CEP-Community Energy Plan Grant Y4 (CEP – 2026)
- The image to the left should be the first page you see in the application.
  - You will see your document status on this page



# Application – Step 1 – Applicant Information

- Step 1 encompasses the following subsections
  - a) Applicant Agency Information
  - b) Official Contact Information
  - c) Program Contact Information
  - d) Fiscal Contact Information
  - e) Attorney Contact Information
  - f) Project Title
  - g) Location of Proposed Project

# Step 1– Applicant Agency Information

Will have two dropdown prompts:

- Type of Request – select “new”
- Type of Agency – select “municipality”

UEI/SAM#

- Input number if available
- If you do not know/have a number, the field can be left blank

# Step 1 (continued) – Official Contact Information

- Official Contact Information/Program Contact Information
  - Enter the relevant grant team contacts in these fields
  - Need First/Last Name; Title; Phone #; Email Address
- Fiscal Contact Information
  - Same contact information, plus:
    - Agency Fiscal Year
    - Name of CPA Firm appointed by grantee
- Attorney Contact Information
  - First/Last Name; Title; Phone #; Email Address

# Step 1 (continued) – Project Information

- Project Title
  - For this grant, you can format it as: CEPG\_MunicipalityName\_2026
- Location of Proposed Project
  - Should be a check box stating “Click here if the project’s location is the same as the agency’s address”
  - Since the CEP is not a physical project, you can select this box for the location



# Step 2 – Vendor Information

- Organization information should automatically populate.
  - Confirm information is correct
- Use dropdown box to select Vendor Number

## Vendor Information

New Note | Print | Save

1. Fields marked a \* are required fields.
2. After entering all your information select the "Save" button in the upper right corner.
3. To return to a previous page use the "Previous Form" button.
4. To save and continue to the next page, use the "Next Form" button.
5. If you do not see a Vendor Number drop-down selection, please return to your organization information page and make sure you have the correct Federal Tax Identification Number entered.

### Organization Name and Address:

Test Organization  
2714 Hudson St  
Baltimore, MD 21224-4716  
Email Address: test@test.com

Federal Tax Identification Number: 52-1786577

UEI/SAM#: HYQKKGCH7XZ5

If you are unable to make a Vendor Number selection below, please return to your organization information and make corrections to the present Federal Tax Identification Number.

If the Vendor Location/Address listed is incorrect please make the necessary changes by clicking the [NJStart](#) link.

Vendor Number:\*

Vendor Location:

Vendor Address:

☐ Please the check box certifying that the vendor location and address are displaying the correct information to send payments.\*

< Previous Form

Next Form >

# Step 3 – Officers and Directors List

- Officers and Directors can be any relevant municipal official
  - Examples: Mayor, Business Administrator, Grants Director, etc.

Will need to answer the following questions:

- 1) Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?
- 2) Does any member of the Board of Directors/Trustees serve on any board, council commission, committee, or task force that has regulatory or advising influence on the funding program?

**Officers and Directors List**

1. Fields marked with \* are required fields.  
2. Please go to the "Organization Information" page to add or remove Officers and Directors.  
3. After entering all your information select the "Save" button in the upper right corner.  
4. To return to a previous page use the "Previous Form" button.  
5. To save and continue to the next page, use the "Next Form" button.

[Please go to the Organization Information page to update Officers and Directors.](#)

**Officers and Directors Directory**

First Name: Valarry	Last Name: Bullard	Title: director
Residence Address:		Room/Suite:
City: Trenton	State: New Jersey	Zip Code: 08610

**Officers and Directors Directory**

First Name: Valarry	Last Name: B	Title: acct
Residence Address:		Room/Suite:
City: Trenton	State: New Jersey	Zip Code: 08610

Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant? ☐ Yes ☐ No

Does any member of the Board of Directors/Trustees serve on any board, council commission, committee, or task force that has regulatory or advising influence on the funding program? ☐ Yes ☐ No

**Attention**

- Will any members of the board receive any direct or indirect personal or monetary gain from the funding of this grant?
- Will any members of the board serve on any board, council commission, committee, or task force that has regulatory or advising influence on the funding program?

# Step 4 – Program Details

- Program Specifications + Scope of Work – should be pre-filled with program information
- Assessment of Need
- Evaluation (more specific language included with written guidance)



# Step 5 - Objectives

- Objective Title – should be pre-filled. Will display each required objective of program.
- Object Number – can leave blank
- Questions to answer (language provided in guidance packet)
  - Describe what will be done to alleviate what needs are described
  - Methods – list the methods to be used to attain objectives described and estimated completion date
  - Evaluation
- Additional attachments – submit original application if available



# Step 6 – Background History/Capacity/Financial Management

- Describe your agency's mission/purpose
  - Prompt is meant more for private organizations.
  - Can just put information about being the municipal government and serving the residents of the town.
- There will be a prompt to upload organizational chart that lists the duties and responsibilities of staff that will be directly involved in the project
- Financial Management
  - How many years of experience does your agency have with grants?
  - Does your agency have qualified staff to oversee financial operations?
  - Agency Fiscal Year end
  - Agency accounting system – dropdown box – *Cash* or *Accrual*

# Step 7 – Agency Minority Profile

The Department's Office of Minority and Multicultural Health has defined "minorities" as the four major race/ethnic minority populations (African Americans, Latinos/Hispanic, Asian/Pacific Islanders, and American Indians/Eskimos) as well as linguistic minority populations who are either non-English speaking or have limited English proficiency.

Complete this form if your agency is requesting funds from this department for the first time or has not received funds in the last (2) years from the department.

1. Is this a minority-managed organization? ☐ Yes ☐ No
2. Is this agency serving a large minority population? ☐ Yes ☐ No
3. Indicate all of the languages in which services are being provided by this organization, by placing a check in each applicable box:
  - ☐ English
  - ☐ Spanish
  - ☐ French
  - ☐ Creole
  - ☐ Other

# Step 8 – Personnel Expenses

Enter best guess for how grant funds will be spent.

Opportunity to revise budget later in the process.

Same process can be applied for the following sections:

- Personnel Justification
- Consultant Services Costs
- Other Cost Categories

## Schedule A, Part I – Personnel Expenses

New Note | Print | Save | A

1. Enter the requested information. (Review NGO for program-specific instructions and requirements.)
2. Click **SAVE** above to save changes, and the system will automatically perform the calculations required to complete this form.
3. Use the +/- button to the right of the page to add or remove sections.
4. If additional pages are needed use the **ADD** button at the top.
5. Once Schedule A, Part I is complete, complete Schedule A, Part II. (Both parts are required for each listed position.)

Page Number: 1

☐ Check the box if there are no expenses to be recorded.

### Salaries/Wages & Fringe Benefits

List employees whose pay is a direct cost for this project (or project component).  
(To generate additional sections, click +/- sign above the section.)

Position Title	Employee First Name	Employee Last Name	Annual Salary/Wages
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
0 of 100	0 of 100	0 of 100	\$
Grant Funds Requested			
% of Time on Project	Fringe Benefit Rate (%)	Salary/Wage	Total Cost Estimate
<input type="text"/>	<input type="text"/>	\$0	\$0

### Grand Total Cost

Grant Funds Requested			
	Salary/Wage	Fringe	Total Cost Estimate
Grand Total Costs	\$0	\$0	\$0

Fringe Benefit Rate(s)

If applicable, upload a justification for the fringe benefit rate(s) entered above.

Browse

Drag Files Here

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Next Form >

# Step 9 – Personnel Justification

## Schedule A, Part II – Personnel Justification

[New Note](#) | [Print](#) | [Save](#)

1. Fields marked a \* are required fields.
2. After entering all your information select the "Save" button in the upper right corner.
3. To return to a previous page, use the "Previous Form" button.
4. To save and continue to the next page, use the "Next Form" button.

Page Number:

☐ This check box will automatically be selected if there are no expenses to be recorded on Schedule A, Part I.

Briefly describe the agency's personnel policy for salary increases.

### Justification

Position Title	Minimum Qualifications Education and Experience	Attachment *
	<div><div><div><div>B</div><div>U</div><div>I</div><div></div><div></div></div><div>(inherited font)</div><div>(inherited size)</div><div>A</div><div></div></div></div>	<div><div>Browse</div><div>Drag Files Here</div></div>

# Step 10 – Consultant Services Costs

## Schedule B – Consultant/Professional Services Costs\_Copy

New Note | Print | Save | Add | Delete

1. Enter the requested information. (Review NGO for program-specific instructions and requirements.)
2. Click **SAVE** above to save changes, and the system will automatically perform the calculations required to complete this form.
3. Use the +/- button to the right of the page to add or remove sections.
4. If additional pages are needed use the **ADD** button at the top.

Page Number: 1

☐ Check the box if there are no expenses to be recorded.

Cost Categories	Name of Consultant/ Professional Services	Justification for Cost	Grant Funds Requested
Consultant/Professional Services	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>

Upload Cost Category documentation (if applicable):

Browse

Drag Files Here



Grand Total Cost

\$0.00

# Step 11 – Other Cost Categories

## Schedule C – Other Cost Categories

[New Note](#) | [Print](#) | [Save](#) | [Add](#) | [Delete](#)

1. Enter the requested information. (Review NGO for program-specific instructions and requirements.)
2. Click **SAVE** above to save changes, and the system will automatically perform the calculations required to complete this form.
3. Use the +/- button to the right of the page to add or remove sections.
4. If additional pages are needed use the **ADD** button at the top.

☐ Check the box if there are no expenses to be recorded.

In accordance with the budget guidelines contained in the NGO, list non-personnel cost categories applicable to grant proposal.

In addition to the justification, include the cost basis on how you arrived at the Total Funds Needed for each budget category.

In most cases, the cost basis includes a calculation (e.g. 50 notebooks @ \$1.00 = \$50.00).

### Other Cost Categories



Cost Categories	Justification for Cost	Number of Units	Cost Per Units	Grant Funds Requested
<div><div></div><div></div></div>				\$0

Upload cost category documentation (if applicable):

[Browse](#)

[Drag Files Here](#)

Grand Total Cost

\$0

# Step 12 – Cost Summary

## Cost Summary

Cost Category	Grant Funds Requested	Cost Share or Match	Total Funds Needed
A. Personnel Expenses	\$0	\$0	\$0
Salary/Wages	\$0	\$ <input type="text"/>	\$0
Fringe Benefits	\$0	\$ <input type="text"/>	\$0
B. Consultant / Professional Services Cost	\$0	\$0	\$0
	\$0	\$ <input type="text"/>	\$0
C. Other Cost Categories	\$0	\$0	\$0
	\$0	\$ <input type="text"/>	\$0
Total Direct Cost	\$0	\$0	\$0
Percentage of Indirect Cost	<input type="text"/> %	<input type="text"/> %	
Total Indirect Cost	\$0	\$0	\$0
Total Costs	\$0	\$0	\$0
Less Program Income	\$ <input type="text"/>	\$ <input type="text"/>	\$0
Total Net Costs	\$0	\$0	\$0

Total of grant should populate under “Total Funds Needed”

Do not need to input anything under “Cost Share or Match”



# Step 13 – Required Documents

- Need to upload the following
  - Certificate of Incorporation or similar document – if this is not available, use some form of municipal document
  - Copy of current financial audit
  - Proof of SAM registration
    - Only applicable if you have one/are receiving federal funds
    - If you do not have this, you can skip.

# Contract – Step 1 – Application for Grant Funds Certification Regarding Debarment and Suspension

## Application for Grant Funds Certification Regarding Debarment and Suspension

New Note | Print | Save

1. Fields marked a \* are required fields.
2. After entering all your information select the "Save" button in the upper right corner.
3. To return to a previous page use the "Previous Form" button.
4. To save and continue to the next page, use the "Next Form" button.

In accordance to Federal Executive Order 12549, "Debarment and Suspension," the undersigned certifies, to the best of his or her knowledge that as an applicant, this agency or its key employees:

- A. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any Federal Department or agency, or by the State of New Jersey;
- B. have not within a 3-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense, in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under public transportation; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
- C. are not presently indicted or for otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- D. have not within 3-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

☐ The applicant agrees that by submitting this application, it will obtain from all its subgrantees a certification that includes without modification paragraphs (a), (b), (c), (d), of this certification in accordance with Federal Executive Order 12549. \*

Agency Name: Test Organization

Signature of Above Official:

Date Signed:

NOTE: The following document related to Debarment and Suspension as required by Federal regulations will be used as the basis for completion of this certification:

List of parties excluded from Federal Procurement or Non-Procurement Programs. This document is distributed by U.S. General Services Administration, U.S. Printing Office, Washington, D.C. This document can be acquired from the Superintendent of Documents by calling (202) 783-3238.

# Step 2 – Application for Grant Funds Certification Regarding Lobbying

## Application for Grant Funds Certification Regarding Lobbying

New Note | Print | Save

1. Fields marked with a \* are required fields.
2. After entering all your information select the "Save" button in the upper right corner.
3. To return to a previous page use the "Previous Form" button.
4. To save and continue to the next page, use the "Next Form" button.

The undersigned certifies, to the best of his or her knowledge that:

- A. No grant funds awarded from State and/or Federal appropriations have been paid or will be paid, by or on behalf of the grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any grant, loan, or cooperative agreement.
- B. If any funds other than State and/or Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this, grant, loan, or cooperative agreement, the grantee shall complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. This form can be found at the following website address: <http://www.hhs.gov/oagam/oam/opportunities/rfp0202/sf111.pdf>.
- C. The grantee shall require that the language of this compliance requirement (certification) be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This requirement (certification) is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

☐ The applicant agrees that by submitting this application, it will obtain from all its subgrantees a certification that includes without modification paragraphs (a), (b), (c), (d), of this certification in accordance with Federal Executive Order 12549.\*

Agency Name: Test Organization

Signature of Above Official:

Date Signed:

NOTE: The following document related to Debarment and Suspension as required by Federal regulations will be used as the basis for the completion of this certification:  
List of parties excluded from Federal Procurement or Non-Procurement Programs. This document is distributed by the U.S. General Services Administration, U.S. Printing Office, Washington, D.C. This document can be acquired from the Superintendent of Documents by calling (202) 783-3238.

# Step 3 – Certification Sheet

## Certification Sheet

1. Fields marked a \* are required fields.
2. After entering all your information select the "Save" button in the upper right corner.
3. To return to a previous page use the "Previous Form" button.
4. To save and continue to the submit application, use the "Submit Application" button. (AA and AO roles only)
5. To save and continue to the next page, use the "Next Form" button.

☐

I certify that this agency is in possession of and will comply with the Terms and Conditions for Administration of Grants and the applicable Cost Principals.\*

I have read the Certifications Regarding Debarment and Suspension (Schedule G of the Application for Grant Funds)

and certify to the best of my knowledge that as an applicant this agency and its key employees are in compliance with this requirement.

I will also obtain such certification from all subgrantees in accordance with Federal Executive Order 12549. This form will be maintained on file in the agency's office.

I have read the Certification Regarding Lobbying (schedule H of the Application for Grant Funds) and, to the best of my knowledge, certify that this agency is in compliance.

This form will be maintained on file in the agency's office.

I understand that my payments will depend on the timely submission of all reports.

I have submitted a listing of the officers and directors (Schedule of the application for Grant Funds) and their addresses and will notify you in writing within ten days of any changes as they occur.

For renewal applications, I have submitted only changes from the original submission.

I have completed and submitted the Agency Minority Profile (Schedule J of the Application for Grant Funds) at least one time during the past two years.

I certify that this agency is not delinquent on any Federal or State Debt.

As a non-profit corporation, I certify that this agency has 501(c)(3) status as required by the Internal Revenue Service and is registered as a charitable organization in accordance with N.J.S.A. 45:17A-18 et seq.

☐

Please check box if you have read and agree to the BPU Grant Terms and Conditions.\*

Name of Agency: Test Organization

Signature of Certifying Official:

Date Signed:

# Contact Information

## Questions?

Contact us at:

[community.energy@bpu.nj.gov](mailto:community.energy@bpu.nj.gov)



The background of the slide is a photograph of a modern building with a glass and wood facade. The top half shows a close-up of the upper floors with large glass windows and wooden balconies. The bottom half shows a wider view of the building's entrance area, featuring several young trees in planters and a glass door with a large logo. A large white rectangular box is overlaid on the upper part of the image, containing the text "Thank You!". A yellow plus sign is located on the right side of the image, partially overlapping the white box and the building facade.

# Thank You!



# **Sustainable Jersey Planning Resources and Technical Assistance Opportunities**

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**Tori Bearden**  
**Project and Research Specialist**  
**Sustainable Jersey**





# What Does a Municipality Get Out of CEP?

- Better understanding of how energy is used in community
- Consolidated list of municipality's past energy accomplishments
- **Clear, agreed upon set of energy initiatives** to be implemented in the next 3-5 years, including:
  - Who will lead each initiative
  - Funding options
- Information on funding opportunities to complete selected initiatives
- Having a complete Community Energy Plan may open up additional funding options



**Above:** Tracey Woods, Sustainable Jersey; Mayor Andre Sayegh of Paterson with newly appointed members of the Paterson CEP Team.



**Right Top:** Tracey Woods, Sustainable Jersey; Charnette Frederic, councilwoman for Irvington doing CEP stakeholder engagement at the Haitian New Years Day Celebration.




**Right Bottom:** Maplewood's CEPG Team in action; members of the elected body, staff, and volunteers.

Right: Screenshots from Pleasantville's 2023 Community Energy Plan



# Resources for CEP

- Sustainable Jersey Data Center
- Guide for Sustainable Energy Communities
- Workplan Template
- Model Community Energy Plan
- Community Energy Planning Guide and RFP Template
- Technical Assistance



## Community Energy Plan Resources

Community energy plans are short-range plans created by municipalities to identify energy initiatives to increase clean energy production, reduce energy use, and cut greenhouse gas emissions across an entire community.

New Jersey Board of Public Utilities created a [Community Energy Plan Grant \(CEPG\) program](#) to help New Jersey municipalities in developing a community energy plan. Sustainable Jersey has an array of resources to support the creation of community energy plans.

### Community Energy Plan Resources

[Community Energy Planning Guide with RFP Template for Energy Consultants](#)  
This document provides an overview of the community energy planning process. The document also includes guidance and a template RFP for using consultants for community energy planning.

**Community Energy Plan Workplan Template**  
Workbook for selecting and prioritizing energy initiatives. This document is available in two formats:  
Writeable PDF - [click here](#)  
Google sheet - [click here](#)

[Guide for Sustainable Energy Communities](#)  
Case studies, best practices, and descriptions of energy initiatives

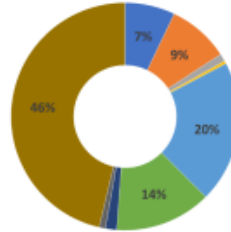
[Model Community Energy Plan](#)  
Sample CEP for the fictional town of Gotham, NJ  
For a Microsoft Word version, click [here](#)

**Creating a CEP: Resources and Technical Assistance Webinar, 2021**  
Slideshow presentation, click [here](#)

### Sustainable Jersey Data Center

[Sustainable Jersey Data Center](#)  
Comprehensive municipal data and interactive maps for all New Jersey municipalities, including transportation, energy usage, residential, and other data.

**2020 Community Scale Energy Related GHG Emissions**



Sector	Percentage
Residential Electricity	7%
Commercial Electricity	9%
Industrial Electricity	20%
Street Lighting Electricity	14%
Commercial Natural Gas	48%
Industrial Natural Gas	7%
Street Lighting Natural Gas	1%
Other Heating Fuels	1%
On-Road Vehicles	1%


Above is a community GHG emissions by sector chart created by compiling data from electric and natural gas utilities, and transportation planning authorities. Visit the data center to download this chart and additional data for your community.

### Grants and Free Technical Assistance

Visit the Sustainable Jersey [Community Energy Planning webpage](#) to learn about current funding opportunities.

Your municipality is eligible for free technical assistance to develop applications and create a community energy plan. Contact [info@sustainablejersey.com](mailto:info@sustainablejersey.com) to learn about available technical assistance.

**Need help?** Email [info@sustainablejersey.com](mailto:info@sustainablejersey.com).



Screenshot of Sustainable Jersey CEP Resource Sheet

[www.sustainablejersey.com/fileadmin/media/Grants\\_and\\_Resources/Small\\_Grants/CEPG/CEPG\\_Resource\\_Page.pdf](http://www.sustainablejersey.com/fileadmin/media/Grants_and_Resources/Small_Grants/CEPG/CEPG_Resource_Page.pdf)



# What can technical assistance look like?

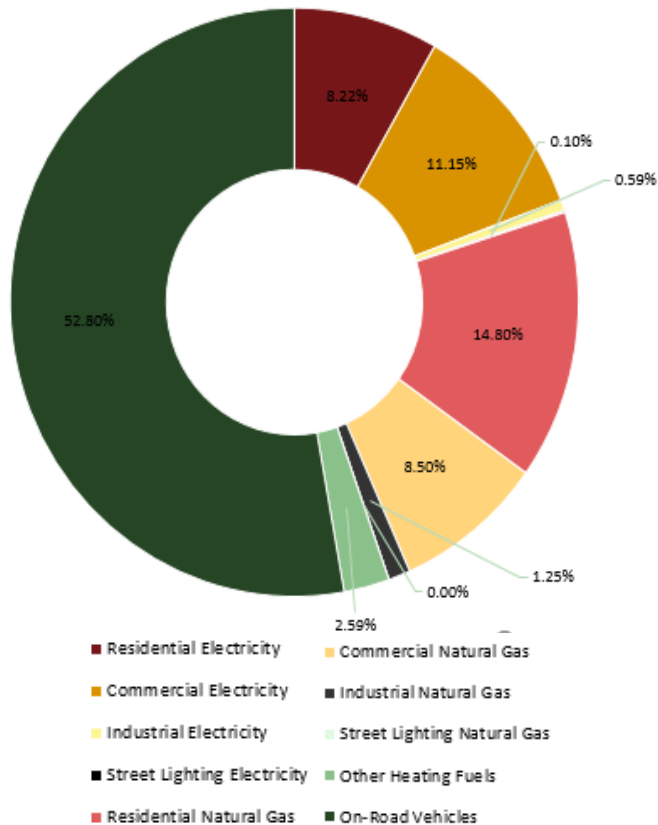
Data  
Presentation



Resource  
Investigation



Workplan  
Template



**New Jersey Board of Public Utilities Community Energy Plan Grant Program**

The New Jersey Board of Public Utilities has announced a new round of *Community Energy Plan Grants (CEPG)* for all New Jersey municipalities. Community energy planning is the process by which communities collaboratively select emissions-reducing initiatives that help fulfill the goals of the *New Jersey Energy Master Plan Pathway*.

Sustainable Jersey has a wide range of resources to help communities completing this process, including:

- All New Jersey municipalities
- Overburdened Municipalities
- \$25,000 grant

Completing a Community Energy Plan

**Community Energy Data for City of Paterson, NJ**

Prepared by Tracey Woods  
Research & Project Specialist, Sustainable Jersey

Status in CEP:	Initiative Summary:	Current Status:	Measures of Success:	Resources:
Initiative included in CEP	Pass NJICA's <a href="#">Model Statewide Municipal EV Ordinance</a> specifying electric vehicle charging stations (EVSE) as a permitted accessory use, establishing the permitting process for charging stations, and requiring Make-Ready and EVSE parking in new multifamily developments and parking lots. Modify the model ordinance standards for safety, signage, etc. as needed.		<ul style="list-style-type: none"><li>• "Reasonable Standards" language modified and finalized</li><li>• Ordinance passed</li><li>• Make-Ready and EV charging parking minimums posted on the municipal website</li></ul>	<ul style="list-style-type: none"><li>• NJICA's <a href="#">Model Statewide Ordinance</a></li><li>• US DOE's <a href="#">Blueprint 48: EV Charging Infrastructure for the Community</a></li><li>• Sustainable Jersey's <a href="#">Make Your Town Electric Vehicle Friendly</a> action</li></ul>

**A SUSTAINABLE JERSEY GUIDE**

**Community Energy Plan Workplan Template**

**Measures of Success**

- "Reasonable Standards" language modified and finalized
- Ordinance passed
- Make-Ready and EV charging parking minimums posted to municipal website

**Resources**

- NJICA's [Model Statewide Ordinance](#)
- Sustainable Jersey's [Make Your Town Electric Vehicle Friendly](#) action
- Great Plains Institute's [Summary of Best Practices in EV Ordinances](#)

**Potential Stakeholders**

- Downtown businesses/business association
- Real estate developers

Comments/Rationale for NOT including this Initiative:



### Strategy 1: Reduce Energy Consumption and Emissions from the Transportation Sector

- 1.1 Adopt Supportive Zoning and Regulations for EV Infrastructure
- 1.2 Train First Responders on EVs and EVSE
- 1.3 Train Non-Emergency Staff on EVs and EVSE
- 1.4 Purchase Alternative Fuel Vehicles
- 1.5 Improve Municipal Fleet Efficiency
- 1.6 Install Public EV Charging Infrastructure
- 1.7 Encourage Non-Municipal Fleets to Improve Efficiency
- 1.8 Encourage Workplace EV Charging Infrastructure
- 1.9 Community EV Outreach

### Strategy 2: Accelerate Deployment of Renewable Energy and Distributed Energy Resources

- 2.1 Adopt Supportive Zoning and Permitting for Private Solar
- 2.2 Post Solar Permitting Checklist
- 2.3 Adopt Zoning and Permitting for Community Solar
- 2.4 Train First Responders on Solar
- 2.5 Train Non-Emergency Staff on Solar
- 2.6 Install On-Site Municipal Renewable Generation
- 2.7 Buy Renewable Energy for Municipal Facilities
- 2.8 Offer a Solar Employee Benefit Program
- 2.9 Institute a Community-wide Solar Purchasing Program
- 2.10 Implement Renewable Government Energy Aggregation (R-GEA)
- 2.11 Support Community Solar as Project Ambassador
- 2.12 Support Community Solar as Outreach Coordinator
- 2.13 Host a Community Solar Project on Municipal Property

### Strategy 3: Maximize Energy Efficiency and Conservation and Reduce Peak Demand

- 3.1 Upgrade Energy Efficiency in Municipal Facilities
- 3.2 Residential Energy Efficiency Outreach Campaign
- 3.3 Commercial Energy Efficiency Outreach Campaign
- 3.4 Conduct Energy Efficiency Outreach to Large Energy Users

## CEP Potential Initiatives

### Strategy 4: Reduce Energy Consumption and Emissions from the Building Sector

- 4.1 Construct New Municipal Buildings as Model Green Buildings
- 4.2 Encourage Benchmarking and Commissioning for Existing Buildings
- 4.3 Require Developers to Complete Green Development Checklist
- 4.4 Conduct Outreach Targeting New Construction in the Community

### Strategy 6: Support Community Energy Planning and Action with an Emphasis on Encouraging and Supporting Participation by Low- and Moderate-Income and Environmental Justice Communities

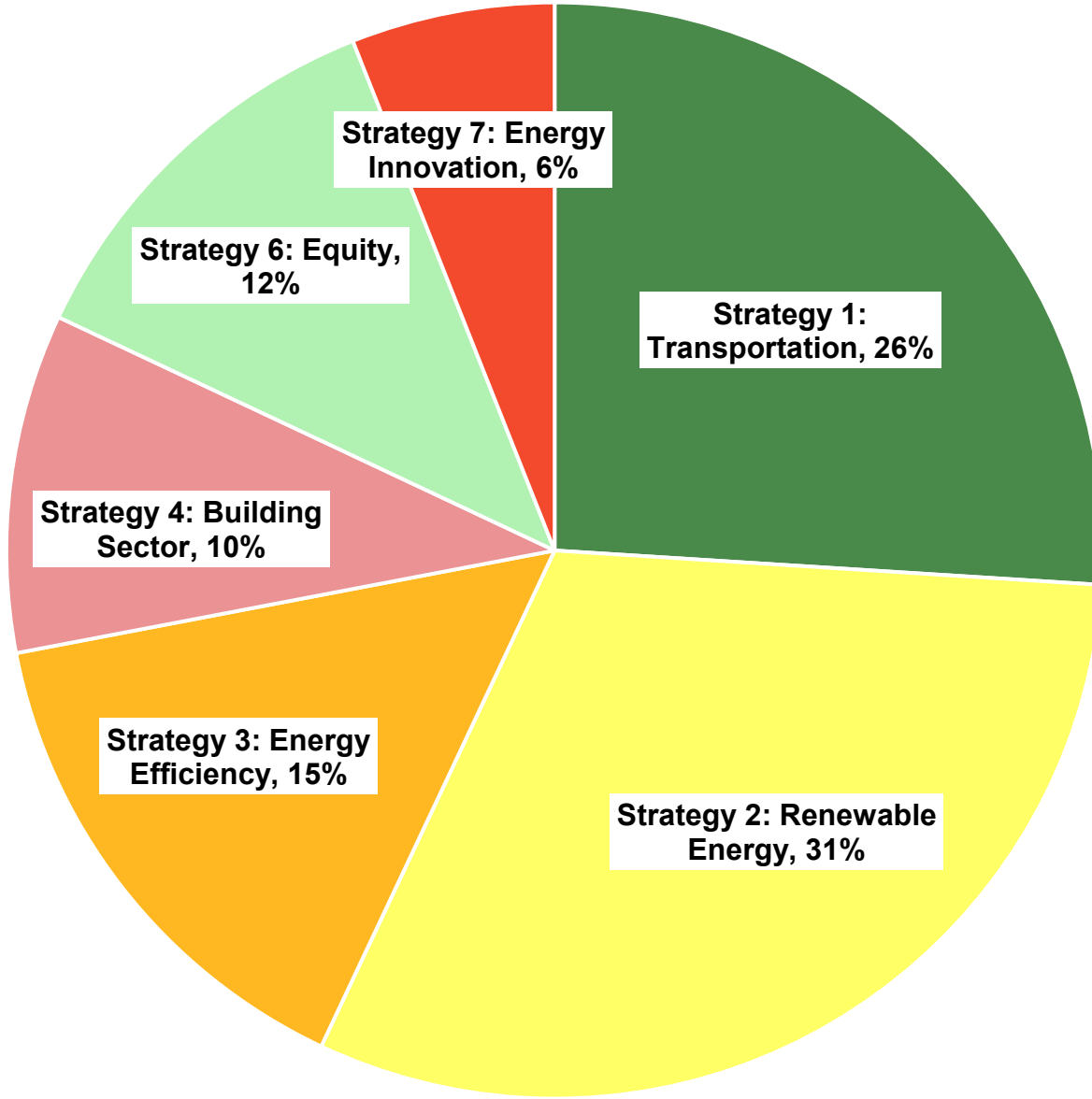
- 6.1 Make Community Energy Planning Inclusive
- 6.2 Conduct Energy Efficiency Outreach to Low- and Moderate-Income Residents
- 6.3 Support Shared Mobility Programs
- 6.4 Support Low- and Moderate-Income Community Solar Subscriptions
- 6.5 Conduct Energy Efficiency Outreach to Community-Serving Institutions

### Strategy 7: Expand the Clean Energy Innovation Economy

- 7.1 Adopt Energy Storage Policies
- 7.2 Install an Energy Storage System
- 7.3 Develop Local Microgrid
- 7.4 Develop/Participate in a District Energy System



# Past Recipient Strategy Selection Overview



Strategy Name	Initiative %
Strategy 1: Transportation	26%
Strategy 2: Renewable Energy	31%
Strategy 3: Energy Efficiency	15%
Strategy 4: Building Sector	10%
Strategy 6: Equity	12%
Strategy 7: Energy Innovation	6%



# Sustainable Jersey Data Presentation

- Understand current energy landscape
- Key datasets include...
  - Community Profile Data by Municipality
  - Electric and Gas Usage by Sector
  - Solar Installation Data
  - Energy Efficiency Program Participation
  - Community-Scale Greenhouse Gas (GHG) Emissions

## Data Center

The Sustainable Jersey Data Center provides sustainability-related data and maps for Green Teams, municipal staff, and researchers. Select data is prepared by Sustainable Jersey, whereas others are links to external resources.

### Sustainable Jersey Data Resources

View data files and interactive maps prepared by Sustainable Jersey.

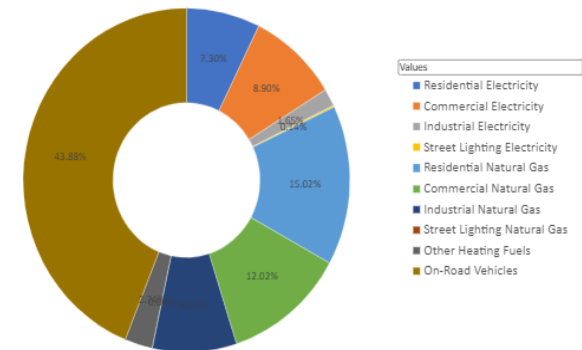
[View Resources](#)

### New Jersey State Data Resources

View links to external state resources such as New Jersey's Clean Energy Program and the New Jersey Department of Environmental Protection.

[View Resources](#)

2020 Community-Scale Energy-Related GHG Emissions by Sector and Energy Type (MT CO2e)



Community Profile Data by Municipality																												
* Further explanation on Notes sheet																												
Municipality	County	Muni and County	Year	Sq. Miles	Population	% White	% Black	% Asian/Pacific Islander	% Other	% Hispanic or Latino Origin*	Household Income	Median Household Income	Percent of Population in Poverty	Low and Moderate Income*	NI DCA - MHI Score	NI DCA - MHI Rank	Commercial Properties (2018)	Total Housing Units*	General Housing Characteristics					Owner-occupied				
																			Total Occupied Housing Units	% Occupied Housing Units	% Owner-occupied	% Renter-occupied	% Owner-occupied	% Renter-occupied	% Owner-occupied	% Renter-occupied		
Aberdeen township	Monmouth	Aberdeen township, Monmouth	2015	5.6	18,282	75%	12%	7%	7%	9%	6,808	\$84,720	6.7%	22	326	187	7,191	6,808	95%	76%	24%							
Aberdeen township	Monmouth	Aberdeen township, Monmouth	2020	5.6	18,729	77%	9%	7%	13%	7%	7,822	\$108,121	2.8%	20	389	187	8,072	7,822	97%	76%	23%							
Absecon city	Atlantic	Absecon city, Atlantic	2015	7.2	8,394	61%	5%	6%	8%	11%	3,259	\$63,656	4.9%	38	108	188	3,544	3,259	93%	84%	16%							
Absecon city	Atlantic	Absecon city, Atlantic	2020	7.2	8,471	68%	12%	6%	14%	17%	3,109	\$69,293	9.2%	38	118	188	3,542	3,109	88%	79%	21%							
Alexandria township	Hunterdon	Alexandria township, Hunterdon	2015	27.7	4,882	97%	0%	2%	0%	0%	1,641	\$130,262	1.8%	12	516	36	1,667	1,641	88%	89%	1%							
Alexandria township	Hunterdon	Alexandria township, Hunterdon	2020	27.7	4,769	98%	0%	2%	0%	1%	1,766	\$127,234	4.4%	17	439	38	1,846	1,766	96%	88%	12%							
Allamuchy township	Warren	Allamuchy township, Warren	2015	20.3	4,489	93%	1%	4%	3%	5%	2,049	\$88,802	4.0%	16	456	19	2,049	2,049	95%	89%	11%							
Allamuchy township	Warren	Allamuchy township, Warren	2020	20.3	4,440	89%	7%	3%	1%	6%	2,195	\$109,212	1.9%	18	415	19	2,247	2,195	98%	87%	13%							
Allendale borough	Bergen	Allendale borough, Bergen	2015	3.1	6,717	64%	1%	12%	2%	9%	2,211	\$140,331	4.0%	12	515	65	2,426	2,211	91%	68%	12%							
Allendale borough	Bergen	Allendale borough, Bergen	2020	3.1	6,797	60%	1%	15%	4%	2%	2,235	\$157,958	2.5%	10	544	65	2,444	2,235	91%	77%	23%							
Allenhurst borough	Monmouth	Allenhurst borough, Monmouth	2015	0.3	486	92%	0%	2%	6%	5%	207	\$83,153	3.5%	17	442	27	344	207	60%	60%	40%							
Allenhurst borough	Monmouth	Allenhurst borough, Monmouth	2020	0.3	492	87%	1%	2%	10%	5%	191	\$100,625	2.8%	13	510	27	329	191	58%	65%	35%							
Allentown borough	Monmouth	Allentown borough, Monmouth	2015	0.6	1,688	92%	3%	1%	4%	3%	695	\$97,434	2.6%	19	407	39	735	695	95%	77%	23%							
Allentown borough	Monmouth	Allentown borough, Monmouth	2020	0.6	1,740	89%	7%	0%	4%	4%	676	\$100,769	2.8%	17	440	39	697	676	97%	77%	23%							
Alloway township	Salem	Alloway township, Salem	2015	33.9	3,417	94%	3%	0%	3%	2%	1,213	\$73,586	5.4%	25	260	34	1,347	1,213	90%	87%	13%							
Alloway township	Salem	Alloway township, Salem	2020	33.9	3,359	90%	5%	1%	4%	3%	1,203	\$86,583	3.1%	28	249	34	1,298	1,203	93%	89%	11%							
Alpha borough	Warren	Alpha borough, Warren	2015	1.7	2,272	94%	4%	0%	3%	5%	850	\$58,804	9.6%	33	158	70	1,053	850	93%	70%	30%							
Alpha borough	Warren	Alpha borough, Warren	2020	1.7	2,141	91%	0%	1%	7%	8%	948	\$75,612	4.8%	33	173	70	1,053	948	90%	66%	34%							
Alpine borough	Bergen	Alpine borough, Bergen	2015	6.4	1,539	62%	7%	28%	2%	6%	575	\$111,146	10.8%	17	425	18	672	575	86%	87%	13%							
Alpine borough	Bergen	Alpine borough, Bergen	2020	6.4	1,459	61%	3%	12%	1%	7%	518	\$161,346	6.2%	15	466	18	572	518	91%	88%	12%							
Andover borough	Sussex	Andover borough, Sussex	2015	1.4	662	94%	2%	0%	4%	10%	273	\$76,875	4.4%	25	268	53	301	273	91%	77%	23%							
Andover borough	Sussex	Andover borough, Sussex	2020	1.4	675	90%	2%	2%	6%	1%	261	\$64,844	3.6%	Yes	27	253	58	287	261	91%	59%	41%						
Andover township	Sussex	Andover township, Sussex	2015	20.8	6,127	92%	4%	2%	2%	6%	1,971	\$109,398	3.9%	20	375	144	2,158	1,971	91%	84%	16%							
Andover township	Sussex	Andover township, Sussex	2020	20.8	5,944	91%	2%	5%	2%	1%	2,076	\$113,947	4.9%	25	298	144	2,186	2,076	94%	91%	9%							
Asbury Park city	Monmouth	Asbury Park city, Monmouth	2015	1.5	15,845	39%	47%	0%	14%	32%	6,793	\$32,755	31.9%	Yes	61	20	378	6,793	82%	20%	80%							
Asbury Park city	Monmouth	Asbury Park city, Monmouth	2020	1.5	15,836	42%	42%	2%	13%	17%	7,185	\$53,655	22.8%	Yes	59	23	378	6,463	7,185	85%	27%	73%						
Atlantic City city	Atlantic	Atlantic City city, Atlantic	2015	15.9	39,547	26%	39%	17%	6%	26%	15,633	\$25,277	36.9%	Yes	92	3	1,483	19,934	15,633	27%	73%							
Atlantic City city	Atlantic	Atlantic City city, Atlantic	2020	15.9	37,793	26%	32%	16%	26%	33%	15,775	\$29,526	35.2%	Yes	90	3	1,483	19,934	15,775	28%	72%							
Atlantic Highlands borough	Monmouth	Atlantic Highlands borough, Monmouth	2015	1.2	4,346	91%	3%	2%	3%	4%	1,853	\$88,024	6.4%	21	356	94	1,999	1,853	93%	79%	21%							
Atlantic Highlands borough	Monmouth	Atlantic Highlands borough, Monmouth	2020	1.2	4,312	96%	0%	1%	3%	7%	1,829	\$109,712	3.8%	20	386	94	1,948	1,829	94%	74%	26%							
Audubon borough	Camden	Audubon borough, Camden	2015	1.3	8,722	98%	0%	1%	2%	3%	3,801	\$79,000	5.6%	16	215	17	3,721	3,801	95%	75%	25%							
Audubon borough	Camden	Audubon borough, Camden	2020	1.3	8,656	92%	5%	0%	2%	3%	3,304	\$90,335	2.3%	23	320	137	3,474	3,304	95%	70%	30%							

A SUSTAINABLE JERSEY GUIDE

# Community Energy Plan Workplan Template



CEPG Workplan Template

File Edit View Insert Format Data Tools Extensions Help

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	A	B	C	D	E	F	G	H	I	J
1	GOOGLE SHEET WORKPLAN TEMPLATE FOR COMMUNITY ENERGY PLANNING									
2										
3	1.1 Adopt Supportive Zoning and Regulations for EV Infrastructure									
4	Status in CEP:	Initiative Summary: Pass NJDCA's <a href="#">Model Statewide Municipal EV Ordinance</a> specifying electric vehicle charging stations (EVSE) as a permitted accessory use, establishing the permitting process for charging stations, and requiring Make-Ready and EVSE parking in new multifamily developments and parking lots.								
5	Initiative included in plan	Modify the model ordinance standards for safety, signage, etc. as needed.								
6	Current Status:		Measures of Success:					Resources:		
7			<i>(modify to suit your community)</i> <ul style="list-style-type: none"><li>• "Reasonable Standards" language modified and finalized</li><li>• Ordinance passed</li><li>• Make-Ready and EV charging parking minimums posted on the municipal website</li></ul>					<ul style="list-style-type: none"><li>• NJDCA's <a href="#">Model Statewide Ordinance</a></li><li>• US DOE's <a href="#">Blueprint 4B: EV Charging Infrastructure for the Community</a></li><li>• Sustainable Jersey's <a href="#">Make Your Town Electric Vehicle Friendly action</a></li></ul>		
8	Potential Stakeholders :	Initiative lead:	Planned initiative start date:	Anticipated initiative length:	Priority:	Departments Involved:	Anticipated funding sources:	Obstacles/Barriers:	Next steps: (specific and tangible):	
9	<i>(modify to suit your community)</i> <ul style="list-style-type: none"><li>• Downtown businesses/business association</li><li>• Real estate developers</li></ul>	Enter name of point person				Enter text	Enter text	Enter text	Enter text	





# Sustainable Jersey Model Plan Template

- Framework to present information collected in Workplan Template
- Available in Word Document format

Instructions and placeholders for municipality-specific data are typed in red font.

Yellow boxes with red text indicate where to insert images, graphs, and tables.

Resource links are conveniently provided in blue for easy access.





# Workplan Template → Plan Template

CEPG Workplan Template

File Edit View Insert Format Data Tools Extensions Help

Search Menus

N6

	A	B	C	D	E	F	G	H	I	J
1	GOOGLE SHEET WORKPLAN TEMPLATE FOR COMMUNITY ENERGY PLANNING									
2										
3	1.1 Adopt Supportive Zoning and Regulations for EV Infrastructure									
4	Status in CEP:	Initiative Summary: Pass NJDCA's <a href="#">Model Statewide Municipal EV Ordinance</a> specifying electric vehicle charging stations (EVSE) as a permitted accessory use, establishing the permitting process for charging stations, and requiring Make-Ready and EVSE parking in new multifamily developments and parking lots.								
5	Initiative included in plan	Modify the model ordinance standards for safety, signage, etc. as needed.								
6	Current Status:	Measures of Success:				Resources:				
7		(modify to suit your community) <ul style="list-style-type: none"><li>• "Reasonable Standards" language modified and finalized</li><li>• Ordinance passed</li><li>• Make-Ready and EV charging parking minimums posted on the municipal website</li></ul>				NJDC's <a href="#">Model Statewide Ordinance</a> US DOE's <a href="#">Blueprint 48: EV Charging Infrastructure for the Community</a> Sustainable Jersey's <a href="#">Make Your Town Electric Vehicle Friendly action</a>				
8	Potential Stakeholders:	Initiative lead:	Planned initiative start date:	Anticipated initiative length:	Priority:	Departments Involved:	Anticipated funding sources:	Obstacles/Barriers:	Next steps: (specific and tangible):	
	(modify to suit your community) <ul style="list-style-type: none"><li>• Downtown businesses/business</li></ul>	Enter name of point person				Enter text	Enter text	Enter text	Enter text	

## Initiative 1.1: Adopt Supportive Zoning and Regulations for EV Infrastructure

Description: Pass New Jersey's Department of Community Affairs [Model Statewide Municipal EV Ordinance](#) specifying electric vehicle charging stations (EVSE) as a permitted accessory use, establishing the permitting process for charging stations, and requiring Make-Ready and EVSE parking in new multifamily developments and parking lots. Modify the model ordinance standards for safety, signage, etc. as needed.

Lead	Start Date	Priority	Anticipated Length	Funding Sources
		Level (low, medium, high)		

(The following are examples of departments that may be involved as well as obstacles encountered, please modify to suit your community)

### Departments involved:

- Code Enforcement
- Zoning Official
- Legal Department
- Planning staff

### Obstacles/Barriers:

### Community notes:

### Measures of Success:

(Modify to suit your community)

- "Reasonable Standards" language modified and finalized in NJDCA's Model Statewide Municipal EV Ordinance to reflect municipalities' needs
- NJDCA Model Statewide Municipal EV Ordinance passed
- Make-Ready and EV charging parking minimums posted on the municipal website

### Next steps:

(Below are typical next steps, modify to suit your community)

- 1) Review the NJDCA's Model Statewide Municipal EV Ordinance, and determine if modifications need to be made in the reasonable standards section for accessibility, lighting, parking enforcement, safety, signage, etc. as needed.
- 2) Schedule meeting with municipal officials and stakeholders identified to explain the reasoning of the ordinance.
- 3) Adopt the NJDCA's Model Statewide Municipal EV Ordinance modified to the municipalities needs.



# Community Energy Planning Guide

with  
Model RFP Template for Consultant Services\*

July 2022

## Model RFP Template

NOTE: Sections in *green italics* are suggested text and should be deleted before the RFP is issued. Download a fillable version of the Model RFP Template [here](#).

### REQUEST FOR PROPOSALS FOR

<MUNICIPALITY NAME>  
ENERGY-RELATED CONSULTANT SERVICES FOR  
<MUNICIPALITY>'S COMMUNITY ENERGY PLAN

#### 1 GENERAL INFORMATION AND SUBMISSION REQUIREMENTS

**1.1** <Municipality>, <County>, NJ is requesting proposals from consultants to provide support for the creation of <Municipality>'s Community Energy Plan. As a recipient of a Community Energy Plan Grant, the municipality is soliciting for *<state in plain language the municipality's needs, e.g., "project management for creation of the municipal Community Energy Plan" or "electric vehicle charging station infrastructure plan for Town Hall">*.

All submitted proposals for planning services shall be in accordance with the attached requirements.

**1.2** The RFP package is available at <Location/URL> as of <date>.

Please submit proposals no later than <time and date> to the following address:

Name:

Name of Municipality:

Address of Municipality:

**In addition to submitting a hard copy please submit an electronic copy of the full proposal to:**

<Instructions for electronic submittal>

All inquiries should be directed to:

Name:

Title:

Address:

Telephone number:

Email:

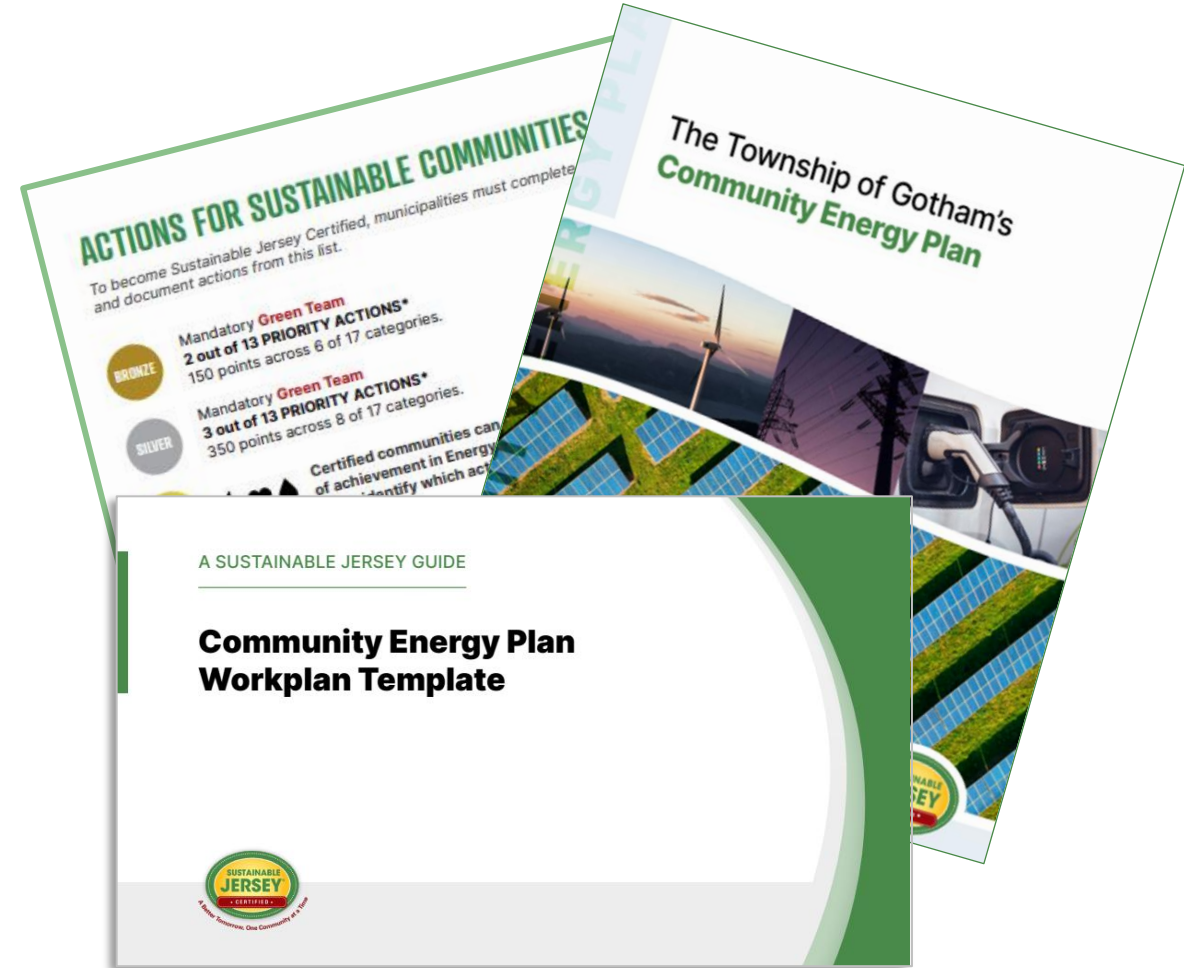
**1.3** All proposal prices submitted in response to this RFP must remain firm for sixty (60) days following the proposal due date.

**1.4** The municipality reserves the right to cancel this RFP, or reject in whole or in part any and all proposals, if the Municipality determines that cancellation or rejection serves the best interests of the Municipality.



# Community Energy Plan Action

- 10 points: Community Energy Plan (CEP)
  - OR**
  - 15 points: Climate Action Plan (CAP)
- 
- Both plans encourage:
    - Energy-focused
    - Focused on high-impact initiatives
    - Strategic about community engagement
  - Must use Workplan Template
  - CAP requires additional elements







# Sign Up for a Consultation Today!

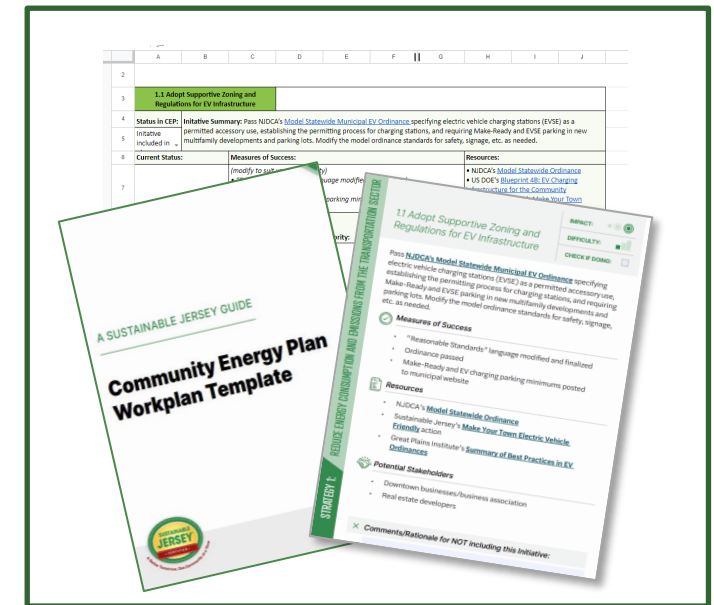
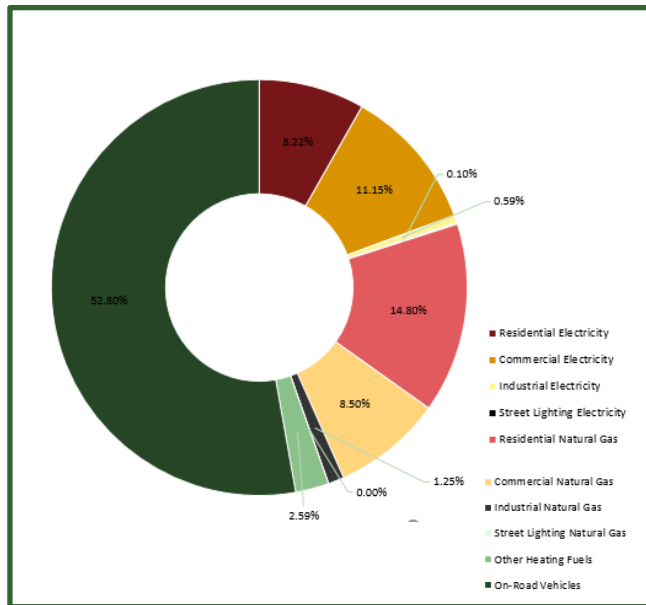
Data Presentation



Resource Investigation



Workplan Template

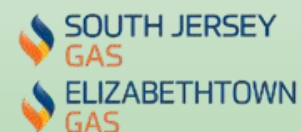


[https://docs.google.com/forms/d/e/1FAIpQLSfXt9r\\_EdIFmfdq28lOZs\\_kdtB8GuqwF\\_IQlhJB5jIoYYziTA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfXt9r_EdIFmfdq28lOZs_kdtB8GuqwF_IQlhJB5jIoYYziTA/viewform)

## Program Underwriters



## Corporate Sponsors





# Thank You

David Titus - [community.energy@bpu.nj.gov](mailto:community.energy@bpu.nj.gov)

Tori Bearden - [beardenv@tcnj.edu](mailto:beardenv@tcnj.edu)