



## Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Manville Boro, a Sustainable Jersey bronze certified applicant.

The Borough of Manville is pleased and excited to submit our first application for Bronze Certification through the Sustainable Jersey program. We are looking forward to working with you! Please contact Tara Kenyon directly with questions related to this Certification application (848-203-1857, Tara@kenyonplanningnj.com; tarakenyon06@hotmail.com). Thank you!

### Contact Information

The designated Sustainable Jersey contact for Manville Boro is:

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<b>Title/Position:</b>	<b>CO-CHAIR / SUSTAINABLE MANVILLE</b>
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<b>Phone:</b>	<b>848-203-1857</b>

### Actions Implemented

Each approved action and supporting documentation for which Manville Boro was approved for in 2018 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

#### Animals in the Community

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##### Animals in the Community Education \*Retired 12/31/23\*

10 Points

**Program Summary:** Sustainable Manville, through its affiliation with the Manville Library, offers a variety of family programs designed to promote the protection and preservation of animals in our community. • December 5, 2015 Eyes of the Wild: Winter Animals • February 6, 2016 All About Owls • May 18, 2016 Honeybees and Beekeeping • May 19, 2016 Fight the Bite: Mosquitos

and Ticks • December 10, 2016 Rizzo's Reptiles (Clean Communities Grant Money) • April 19, 2017 Plants and Pollinators • September 21, 2017 Backyard Birds • October 7, 2017 Eyes of the Wild: Mammal Mania • April 27, 2017 Eyes of the Wild: Arboreal Animals Wildlife must have places to find food, shelter and raise their young. In Manville specifically, impervious lot coverage, flooding, and litter are issues that impact animals both domestic and wild. The programs focus on animal habitats, adaptations, survival strategies and relationships with humans. Presenters always speak to habitat loss or degradation, which impacts food sources and water quality. Stewardship is encouraged, and participants leave with ideas to better protect the sensitive ecosystems where they live, thus allowing them to enjoy the wildlife that lives there as well. The programs primarily target families with children, although adult programs such as beekeeping and birding are scheduled during school hours to attract a more mature audience. Flyers promoting the programs are sent through the school district via the Friday Folder or Digital Backpack; program details are also posted on the Borough website, in the local newspaper insert and the library's bi-monthly brochure. All presenters are knowledgeable in their field, and attendance often tops 50+ participants per program. A good example of the synergy between the Borough, the library and the schools can be illustrated by the Rizzo Reptile program. The Manville Department of Public Works partnered with the library to promote the program through the schools and deliberately scheduled it on a Saturday when families may attend. The Director of the DPW instructed the presenter to specifically concentrate on recycling and litter control and was thus able to use NJ Clean Communities grant money to fund the program. The program realized maximum attendance for relatively no cost and is a model we hope to revisit again and again.

**IMAGE: [ANIMALS IN THE COMMUNITY EDUCATION EYES ON THE WILD MANVILLE BOROUGH](#)**

**PDF: [ANIMALS IN THE COMMUNITY EDUCATION RIZZOS REPTILES MANVILLE BOROUGH](#)**

**PDF: [ANIMALS IN THE COMMUNITY EDUCATION DOCUMENTATION HONEYBEES AND BEEKEEPER FLYER / ALL ABOUT OWLS FLYER](#)**

**PDF: [ANIMALS IN THE COMMUNITY EDUCATION DOCUMENTATION PLANTS AND POLLINATORS](#)**

**PDF: [ANIMALS IN THE COMMUNITY EDUCATION MANVILLE NEWS MANVILLE BOROUGH](#)**

**PDF: [ANIMALS IN THE COMMUNITY EDUCATION DOCUMENTATION PICTURES](#)**

## Arts & Creative Culture

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### Establish a Creative Team

10 Points

**Program Summary:** The Manville Arts Council is a registered 501(c) 3 not for profit entity. Our mission is to foster recognition of and improve accessibility to visual, written, musical, and theater arts within the community; invigorate the town by creating arts events that attract visitors and local business involvement, spotlight residential and local talent, and create opportunities to further develop the arts in Manville. The MAC was founded in November of 2015 by four residents who shared a common desire to support the arts. The goal was as simple as it was complex; Build our town and community up by fostering an interest in, and an appreciation for, the arts. Since its inception 3 years ago, the MAC keeps a yearly calendar of events and programming that was established to connect Manville Residents with the arts. We also use these programs as an impetus to attract residents of surrounding towns to visit Manville and experience what we have to offer. MAC has been integrated by the Borough through a variety of events, and is clearly supported by the Mayor and Council. MAC has a designated tab on the Borough website, and is frequently mentioned in the Manville News. Sustainable Manville and MAC have a members that serves as a liaison to both groups to promote collaboration. MAC has served as a springboard for beautifying the Borough, while engaging and educating the community and inspiring local artists

to continue to hone their craft.

PDF: [ESTABLISH A CREATIVE TEAM CALENDAR OF EVENTS MANVILLE BOROUGH](#)

PDF: [ESTABLISH A CREATIVE TEAM PROMOTIONAL POSTS MANVILLE BOROUGH](#)

PDF: [ESTABLISH A CREATIVE TEAM MANVILLE NEWS MANVILLE BOROUGH](#)

PDF: [ESTABLISH A CREATIVE TEAM ROSTER](#)

PDF: [ESTABLISH A CREATIVE TEAM DOCUMENTATION](#)

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## Utilizing Your Creative Assets

10 Points

**Program Summary:** Events and activities held by the Manville Arts Council are widely supported by the Borough of Manville. Makers Day, held on March 10, 2018 at the Manville Public Library, hosted many organizations from the Borough, with a heavy focus on the arts and creative culture. Visitors painted sections of a pop-up mural, that was later displayed at the Library. Sustainable Manville, with assistance from MAC, demonstrated the painting of a rain barrel by a local artist. MAC opened its second-annual Art Expo, housed at the Library, on May 4th - 18th. This Art Expo was described by the Mayor as the "premier site for local art". Sustainable Manville has linked its Facebook page with the MAC and Murals on Main page. These groups frequently work together on projects and events, and have a liaison on each Committee. In addition, MAC is frequently promoted in the Manville News, and is listed on the Borough's webpage (<http://www.manvillenj.org/507/Manville-Arts-Council>). <https://manvillearts.org/> (webpage for MAC)

PDF: [CREATIVE TEAM ROSTER BOROUGH OF MANVILLE](#)

PDF: [CALENDAR OF EVENTS CREATIVE TEAM BOROUGH OF MANVILLE](#)

PDF: [PHOTOS OF MUNICIPAL COMMITMENT BOROUGH OF MANVILLE](#)

PDF: [MANVILLE NEWS AUGUST 2018 BOROUGH OF MANVILLE](#)

WORD: [MURAL RESOLUTION](#)

## Community Partnership & Outreach

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### Green Team

10 Points

 Bronze Required

**Program Summary:** On April 10, 2017, the Borough of Manville's Council passed a resolution appointing a Green Team Advisory Committee (now known as Sustainable Manville) to "focus attention on green issues". 17 residents, business owners, experts and local advisers were charged with implementing their Sustainable Jersey Program into Manville, as well as educating the general public about the importance of stewardship, conservation and sustainable programs. The resolution as well as a current list of members (as of May 14, 2018) has been attached. Sustainable Manville has accomplished a lot in a short time. Our Committee has provided demonstrations and hosted space at the Annual Manville Community Day, has partnered with Rutgers Cooperative Extension, The Nature Conservancy and the Manville Public Library to install a rain garden and design the Lost Valley Nature Park, coordinated with the Manville Arts Council

to conduct a Rain Barrel Contest and provide for placement at Borough facilities, and much more. A narrative documenting our recent activities has been attached. Sustainable Manville is fortunate enough to have the dedicated support of the Mayor and the Borough Administrator, both of whom attend meetings and events, man tables, and provide guidance and feedback to our members. Sustainable Manville has been meeting at least bi-monthly over the last 12 months, and in many cases more often. We have formed strong partnerships with the Borough Council and Administration, the Manville Public Library, the Manville Arts Council and Rutgers Cooperative Extension. Currently, we are working on building relationships with Boys/Cubs Scouts, Girl Scouts and clients of the local Senior Center to address underserved populations.

**PDF:** [CREATE GREEN TEAM LETTER OF SUPPORT MANVILLE BOROUGH](#)

**PDF:** [CREATE GREEN TEAM RECENT ACTIVITIES MANVILLE BOROUGH](#)

**PDF:** [CREATE GREEN TEAM ROSTER MANVILLE BOROUGH](#)

**WORD:** [CREATE GREEN TEAM 2018 RESOLUTION MANVILLE BOROUGH](#)

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## Green Fair

10 Points

**Program Summary:** The Borough of Manville hosted an Arbor Day celebration on April 27, 2018 to encourage ecological mindfulness and inspire residents to implement green living strategies at home. Manville's Shade Tree Commission brought together several organizations to support the event. 71 students from environmental clubs at Weston and ABIS elementary schools planted trees on the library grounds. Sustainable Manville facilitated a tree-identification program, and provided information on rain barrels, rain gardens and the local rebate programs available to defray installation costs. Manville's DPW created an inventive recycling game titled Waste Wars! Participants were given 3 waste containers and were asked to quickly sort a bag of garbage into the proper receptacle. Challenging items like bottle tops and K-cups were added to stump the players. The Manville Library designed a Lorax Room where visitors made eco-crafts and enjoyed Lorax-inspired snacks. The Manville Library Advisory Board subsidized a presentation that featured arboreal animals like the Prehensile Tailed Porcupine, Coatimundi, Sugar Glider, and Tree Frog. Somerset County sponsored two stations. Mosquito Control provided a display on mosquitos that complimented the rain barrel initiative. Recycling & Solid Waste Management parked a recycling truck by the Waste Wars! game so that residents could operate the curbside pickup apparatus. The NJ Department of Forestry arranged a visit by Smokey the Bear, which thrilled visitors. To promote the event, Manville Rocks! designed painted rocks that were placed around town for residents to find and photograph. K-12 students were invited to submit a poster illustrating one of two eco-friendly themes: "Deepening Our Roots: What Trees Teach Us About Life," and "Branching Out: Expanding Our Reach by Encouraging Recycling, Environmental Awareness and Community Stewardship in Manville." The Borough received 63 submissions and awarded prizes in the both categories.

**PDF:** [HOLD A GREEN FAIR PHOTOS MANVILLE BOROUGH](#)

**IMAGE:** [HOLD A GREEN FAIR INVITATION MANVILLE BOROUGH](#)

**PDF:** [QUALITATIVE ASSESSMENT](#)

## Energy

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## Energy Efficiency for Municipal Facilities

20 Points

 Bronze Priority  Silver Priority

**Program Summary:** In 2008, Somerset County Board of Chosen Freeholders allocated one million dollars to the Energy Audit Program (EAP). This program provided ASHRAE Level II Energy Audits for 42 municipal buildings and 41 school buildings across Somerset County. Of the facilities selected the following were chosen from the Borough of Manville: • Borough Hall (325 North Main Street) • Police Department (2 North Main Street) • Department of Public Works (10 Gladys Avenue) PS&S analyzed one full year of energy usage data and performed an inspection of all the existing equipment for each facility (copies uploaded). During this inspection, PS&S was specifically looking at the age of the building, age of heating and cooling system, quality and quantity of lighting, climate control measures, and use of materials. Unique energy conservation measures and efficiency recommendations were identified in a facility-specific Energy Audit Report, along with funding programs and incentives available for implementation. (Source: Somerset County Energy Council Annual Report – 2016). Page 3 of the Audit shows the energy savings, carbon emissions avoided, payback period and return on investment for each proposed Energy Conservation Measure (attached). As clearly noted, a minimum of 10% in energy savings was projected to be achieved. In 2010, to follow the Audit, the Borough of Manville participated in the Direct Install Program through the New Jersey Office of Clean Energy. Donnelly Energy Solutions applied for the Energy Efficiency and Conservation Block Grant for the Police Department and three DPW buildings on behalf of the Borough. The projected total cost was \$53,365.07, with a payback period of just 2.1 months for an estimated annual energy savings of \$7,544.51. The Energy Assessment Tool Results have been attached. In 2011, the Borough of Manville participated again in the Direct Install Program, this time for the Borough Hall. Donnelly Energy Solutions applied for the Energy Efficiency and Conservation Block on behalf of the Borough. The projected total cost was \$168,574.28, with a payback period of 3.5 months for an estimated annual energy savings of \$19,603.77. The Energy Assessment Tool Results have been attached. The following projects have been implemented and have reduced energy usage by a minimum of 10%, as a result of the Borough's participation in the above-referenced programs: • Replacement of older lighting with LED lighting (as needed) • Installation of sensors on most lights • Replacement of 4-ton HVAC system (receipt from Reiner attached) • Solar panels installed over the parking lots of Weston Elementary School and Manville High School • Installation of multiple 15-ton Packaged Unit (Electric AC/Gas) • Replacement of existing thermostats with 7 programmable thermostats • Installation of multiple Dual Enthalpy Economizers Information on these and the many other projects implemented for the purposes of energy conservation and efficiency can be found in the attached Energy Assessment Tool Reports and associated documents.

**PDF:** [ENERGY AUDIT REPORT\\_MANVILLE BOROUGH](#)

**PDF:** [ENERGY ASSESSMENT TOOL\\_MUNICIPAL BUILDING\\_MANVILLE BOROUGH](#)

**PDF:** [ENERGY ASSESSMENT TOOL\\_POLICE AND 3 DPW BUILDINGS\\_MANVILLE BOROUGH](#)

**PDF:** [PLUMBING PERMIT\\_MANVILLE BOROUGH](#)

**PDF:** [ELECTRICAL PERMIT\\_MANVILLE BOROUGH](#)

**PDF:** [CONSTRUCTION PERMIT\\_MANVILLE BOROUGH](#)

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## Food

## Farmers Markets

10 Points

**Program Summary:** Manville, NJ has been hosting a farmers market in town since at least 2014. The market is held from June's to September on Friday afternoon's on the Manville Municipal Parking Lot located at 221 South Main Street. A local farmer and former Manville resident, Rich Norz, is the main vendor and offers a variety of seasonal fruits and vegetables as well as homemade baked goods using local produce. The market is host on municipal property and sponsored by the Manville Business and Professional Association. The municipality promotes the market through signage and recognition at borough council meetings. In addition the municipality, provides Seniors Farmers' Market Checks, available for pickup at the Manville Library. This year, the Borough partnered with Rutgers Cooperative Extension and RWJ Hospital to provide one hundred, \$15 vouchers to low-income residents to purchase fresh fruits and vegetables. Vendors at the market pay \$250 for the season, of which \$50 goes to health inspection fees. <https://www.manvillenj.org/513/Manvilles-Farmers-Market>  
<http://www.manvillenj.org/documentcenter/view/553>

PDF: [FARMERS MARKETS DOCUMENTATION](#)

PDF: [FARMERS MARKETS DOCUMENTATION](#)

IMAGE: [FARMERS MARKETS DOCUMENTATION](#)

PDF: [FARMERS MARKETS DOCUMENTATION](#)

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## Making Farmers Markets Accessible

5 Points

**Program Summary:** Manville Borough has taken many steps to ensure that its Farmers Market is physically and economically accessible to the immediate and surrounding communities. The Market runs for 17-18 weeks, and is located on Main Street (County Route #533) between North Orchard and Rosalie Streets. Main Street is the most traveled road in Somerset County, and is home to numerous businesses, and surrounding by neighborhoods with many housing types. The vendors are situated on a large open sidewalk that has benches and shade. Parking is accessible on both sides of Main Street, and an additional lot is located directly behind the Market. The Manville Public Library serves as a local distribution center for Farmers Market Vouchers to eligible senior citizens. In 2018, the Borough began communicating with Robert Wood Johnson-Barnabas Health to offer unrestricted vouchers to citizens who attend a qualifying nutrition session. The main vendor of the Market, Norz Hill Farm of Hillsborough, is SNAP certified and therefore can accept payment through federal assistance and WIC. The Market is promoted on the Borough's web page, the Manville Business Professionals Association's web page, and will be promoted on Sustainable Manville's social media. <http://www.norzhillfarm.com/hours-pricing.htm>

PDF: [MAKING FARMERS MARKETS ACCESSIBLE\\_MAP\\_MANVILLE BOROUGH](#)

IMAGE: [NORZ HILL WEBSITE SCREENSHOT](#)

IMAGE: [MAKING FARMERS MARKETS ACCESSIBLE DISTANCE TO BUS STOP](#)

IMAGE: [NORZ HILL WEBSITE LARGER SCREENSHOT](#)

## Innovative Projects

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## Innovative Community Project 1

10 Points

**Program Summary:** During May 2018, a month-long "Street Smart NJ" pedestrian safety education campaign was launched with the goal of reducing pedestrian-motor vehicle crashes along Main Street (County Route 533) in Manville. The Street Smart NJ campaign is a collaborative effort between public, private and non-profit organizations. Local police will be enforcing pedestrian laws in Manville and working with several partners – including RideWise, the Manville school district, Manville Area Credit Union, and the ARC of Somerset – to educate motorists and pedestrians. During the duration of the campaign, residents will see street signs, posters, tip cards and other educational materials throughout the community. The statewide Street Smart NJ campaign is managed by the North Jersey Transportation Planning Authority (NJTPA). Motorists are urged to obey the speed limit and stop for pedestrians in crosswalks. Pedestrians are told to use crosswalks and wait for the walk signal where applicable. And the fifth message, "Heads Up, Phone Down," reminds everyone to avoid distractions whether they're driving or walking. Manville is the fourth municipality to implement a Street Smart campaign in New Jersey. Due to the high traffic volume of Main Street, it is anticipated that this program will greatly improve pedestrian and motorist safety, while educating the community and forming a partnership between pedestrians and drivers and local law enforcement. <https://www.manvillenj.org/CivicAlerts.aspx?AID=377>

**WORD:** [INNOVATIVE COMMUNITY PROJECT\\_STREET SMART ARTICLE\\_MANVILLE BOROUGH](#)

**PDF:** [INNOVATIVE COMMUNITY PROJECT\\_STREET SMART WRITEUP\\_MANVILLE BOROUGH](#)

**WORD:** [INNOVATIVE COMMUNITY PROJECT\\_EMAIL EVIDENCE\\_MANVILLE BOROUGH](#)

**PDF:** [INNOVATIVE COMMUNITY PROJECT\\_SIGNAGE\\_MANVILLE BOROUGH](#)

## Natural Resources

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### Water Conservation Education Program

10 Points

**Program Summary:** In 2017, Manville Borough focused on the importance of rain barrels, and deploying them into the community. New Jersey Water Supply Authority donated a handful of rain barrels for placement at municipal facilities. Sustainable Manville held a design contest for residents and local organizations as a way to engage the public, mitigate stormwater, conserve water resources, all while incorporating public art. Seven designs were chosen from a variety of groups including Manville students, environmental clubs and municipal employees. Administrator Andrea Bierwirth presented the work being done with rain barrels to the Senior Citizens Clubs in March 2018. During her presentation, she demonstrated how a rain barrel works, including how to harvest water from it. In mid-2018, Manville partnered with The Watershed Institute and Americorps to hold a rain barrel workshop where residents will make their own rain barrels. This workshop will allow for participants to construct their own barrel and hopefully serve as a model to their neighbors. Sustainable Manville was able to secure \$5,000.00 in funding to create a Rain Barrel Rebate Program. In a town where flooding is a major threat, the mitigation of stormwater and conservation of water resources is imperative. This program has allowed a variety of groups

to be involved, while providing an aesthetically-pleasing addition to the Borough.

PDF: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION](#)

PDF: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION](#)

PDF: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION](#)

WORD: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION](#)

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## Community Forestry Management Plan & NJUCF Accreditation

20 Points

**Program Summary:** Manville Borough has been forming partnerships across the municipality to protect existing trees, plant new ones and establish a tree cover goal for the future. In 2018, Manville was proud to be designated as a "Tree City USA Community"

\*[https://www.arborday.org/programs/treecityusa/treecities.cfm?chosenstate=New\\_Jersey](https://www.arborday.org/programs/treecityusa/treecities.cfm?chosenstate=New_Jersey)) . In order to become one of these honored communities, Manville successfully met the following requirements: Establish a Tree Board (Manville has a Shade Tree Commission) Establish a Tree Care Ordinance Establish a Community Forestry Program with Funding of at least \$2 per capita Hold an Arbor Day Celebration In achieving these goals, the Borough held a very well-attended Arbor Day Event with partnerships formed between the Council, Shade Tree Commission, Sustainable Manville, Environmental Clubs at the schools and the Manville Public Library (<https://www.manvillenj.org/558/Arbor-Day-2018>). These collective efforts have informed and engaged the community in understanding the importance of protecting and planting trees, as well as promoted the need for funding for to reach tree cover goals. Free saplings were distributed to residents for planting and many community groups collected information from interested residents. As shown in the attached "Community Forestry Management Program" on page 6, the Borough's tree canopy covered approximately 8.5% of its land area. As part of this Plan, it has been recommended that the Borough's tree cover goal should be at minimum 40%. This has become a priority for the Borough as we continue to implement programs to reach our tree cover goals.

PDF: [ACCREDITATION REPORT\\_BOROUGH OF MANVILLE](#)

PDF: [MINUTES FROM APRIL 2018 MEETING\\_TREE CITY USA\\_MANVILLE BOROUGH](#)

PDF: [ARBOR DAY CELEBRATION\\_MANVILLE NEWS\\_BOROUGH OF MANVILLE](#)

PDF: [2017 ANNUAL ACCOMPLISHMENTS REPORT\\_BOROUGH OF MANVILLE](#)

PDF: [COMMUNITY FORESTRY PLAN\\_2004 THROUGH 2018\\_BOROUGH OF MANVILLE](#)

## Public Information & Engagement

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### Digitizing Public Information

10 Points

**Program Summary:** Manville has an easily navigable webpage that clearly lists all the services and events of the Borough. A majority of the information can be found from one simple click; however, anyone can also utilize the search bar on the home page to locate the exact services. The top of the page features categories such as "Your Government", "Borough Services", "Our



Community” and “Help Center”. Contact information for the Mayor and Council, administration, finance department, and emergency management department is clearly displayed. An up-to-date staff directory under the “Our Community” tab provides users with quick reference. Each Committee or Board meeting agendas and minutes are found under the tab “Your Government.” The non-emergency public services for the Borough are also listed under the “Your Government” tab through the public works and sewer utility link. Council meeting dates are easily accessed at: <https://www.manvillenj.org/434/Council-Meetings> Ordinances from 2000 - 2017 can be reviewed by clicking on: <https://www.manvillenj.org/192/Ordinances> . A library of relevant forms provides easy access to some of the necessary resources needed by residents.

(<https://www.manvillenj.org/198/Online-Forms>) For more specific information, Manville Recreation Department has a separate page that highlights activities for youth, seniors and community groups. Public Record Request forms are located in the finance and records section. The Borough also makes sure to utilize social media. Links to the Manville Facebook and Twitter pages are located at the bottom of the Home webpage. Lastly, the Borough’s website offers links to the Library, Sustainable Manville, Manville Arts Council, and other important community groups. The website offers opportunities to learn about local services, Borough events, report concerns and sign up for alerts. The Borough has made it a priority to provide current, user-friendly information to residents, business owners and visitors through the use of its website, social media and other digital platforms. We have addressed the final piece of feedback by updating term dates for the appropriate boards and commission members.

**PDF: [CHECKLIST\\_BOROUGH OF MANVILLE](#)**

## Sustainability & Climate Planning

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### Community Asset Mapping

10 Points

**Program Summary:** Manville’s Green Team was formed during a kickoff meeting at Duke Farms on April 8, 2017. The first Sustainable Jersey action that the Green Team pursued was Community Asset Mapping. Asset Mapping is a common participatory process used in community planning that allows local decision makers and residents to focus on what’s positive about a community as a base for development. Manville’s Green Team used focus groups to gather data for the Asset Maps, filling in the gaps with interviews and a desktop analysis. A total of 80 Manville residents and decision makers participated in the focus group meetings hosted by the Manville Public Library, at the following times: - Wednesday, June 28, 11:30am - Friday, July 14, 6:00pm - Tuesday, July 25, 11:30am - Tuesday, July 25, 6:00pm - Thursday, July 27, 11:30am - Thursday, July 27, 6:00pm Assets were grouped into 4 categories: physical, economic, community and natural. This analysis also allowed for the unexpected opportunity to identify gaps in these areas, which can provide a foundation for future projects. A formal report was prepared (attached) with the assistance of The Nature Conservancy, the Manville Public Library and the Administration of the Borough of Manville.

**PDF: [COMMUNITY ASSET MAPPING\\_ASSETS INVENTORY REPORT\\_MANVILLE BOROUGH](#)**

**WORD: [COMMUNITY ASSET MAPPING DOCUMENTATION](#)**

## Waste Management

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### Prescription Drug Safety & Disposal

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** The Manville Police Department conducts multiple events each year to collect prescription drugs as part of "Operation Take Back New Jersey". These events are coordinated with the Drug Enforcement Agency and typically held from 10am until 2pm. The two most recent dates were October 28, 2017 and April 28, 2018. Every event is advertised in the Manville News, the Manville Patch and on the Borough's website. Manville Police and Administration encourage residents to bring their unused, unwanted and/or expired prescription medications to these events in order to prevent substance abuse, illegal disposing of the drugs, or accidental ingestion. Manville serves approximately 30 to 40 residents and collected about 50 pounds of prescription drugs per day that this is scheduled. All drugs collected are turned over to the DEA the following day and get incinerated by them. Manville does not have specific data considering all events allow anonymous drop-off in an effort to encourage the use of this Program. Please note that Manville does not have a year round drop-off box, but specific days when the drugs can be collected. Also attached is a "Don't Be A Dealer" poster (from DEA) which has been hanging in the Police Department for the last year. [www.deatakeback.com](http://www.deatakeback.com) <https://patch.com/new-jersey/manville/manville-police-collect-unwanted-prescription-medications> <https://local.nixle.com/alert/6534868/> <https://patch.com/new-jersey/manville/manville-police-collect-unwanted-prescription-medications> <https://patch.com/new-jersey/manville/manville-police-participate-operation-take-back-saturday>

PDF: [PREScription DRUG SAFETY AND DISPOSAL ADVERTISEMENT MANVILLE BOROUGH](#)

PDF: [PREScription DRUG SAFETY AND DISPOSAL DOCUMENTATION](#)

PDF: [PREScription DRUG SAFETY AND DISPOSAL DOCUMENTATION](#)

IMAGE: [PREScription DRUG SAFETY AND DISPOSAL DOCUMENTATION](#)

PDF: [DONT BE A DEALER POSTER BOROUGH OF MANVILLE](#)

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### Community Paper Shredding Day

5 Points

**Program Summary:** In 2018, Manville partnered with neighboring Hillsborough Township to offer "Operation Shred", a program that provides an opportunity to shred personal documents for residents of Somerset County. Documents are commercially shredded safely, privately, and properly by trained, licensed, and bonded document destruction specialists. The program is sponsored by the Somerset County Board of Chosen Freeholders, in conjunction with the Department of Public Works. The most recent event was held at the Somerset County Public Works Garage (410 Roycefield Road, Hillsborough) on March 31, 2018 from 9AM – 1PM. It is estimated by the Somerset County Department of Public Works that 22,060 pounds of paper was shredded during this one event through a collaborative of municipalities. The Borough of Manville promoted this event, as well as all Operation Shred events in Somerset County, through its website (<https://www.manvillenj.org/CivicAlerts.aspx?AID=371>) and through the local newspaper, Manville News. ADDED AS A RESULT OF COMMENTS: <https://www.manvillenj.org/CivicAlerts.aspx?AID=371> - this page is where the Borough promoted the Community Shredding Day. The Borough

also provided paper flyers at the Borough Hall, provided by Somerset County (<https://www.co.somerset.nj.us/home/showdocument?id=28315>).

PDF: [COMMUNITY PAPER SHREDDING DAY CERT FROM COUNTY MANVILLE BOROUGH](#)

PDF: [ADVERTISING ON FACEBOOK BOROUGH OF MANVILLE](#)

PDF: [PROMOTIONAL WEBSITES BOROUGH OF MANVILLE](#)

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## Grass - Cut It and Leave It Program

5 Points

**Program Summary:** Manville encourages residents to grasscycle (leave their grass clippings on their lawn) through a variety of promotional material. In this marketing materials, facts about the benefits of grasscycling and backyard composting are discussed. During 2018, residents who still wish to dispose of grass clippings can bring them to the Manville Department of Public Works' Yard on Saturdays from 8 a.m. through noon starting April 21st through October 13th (excluding holidays May 26th and September 1st). The Grass Cut It and Leave It Program is advertised through the local newspaper (advertisement attached), and by posting it in the Annual Community Calendar, which is distributed to every household. As previously mentioned, marketing materials provide a great deal of information encouraging grasscycling, absence or limited use of fertilizers, highlighting of cost savings, as well as tips on proper and efficient mowing and watering of the lawn.

<http://www.manvillenj.org/DocumentCenter/View/3003/MANVILLE-NEWS---April-2018>

WORD: [GRASS - CUT IT AND LEAVE IT PROGRAM ADVERTISEMENT MANVILLE BOROUGH](#)

WORD: [GRASS - CUT IT AND LEAVE IT PROGRAM MANVILLE NEWS MANVILLE BOROUGH](#)