



Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Little Silver Boro, a Sustainable Jersey bronze certified applicant.

Little Silver Boro was certified on October 09, 2017 with 175 points. Listed below is information regarding Little Silver Boro's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable Jersey contact for Little Silver Boro is:

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Actions Implemented

Each approved action and supporting documentation for which Little Silver Boro was approved for in 2017 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

Community Partnership & Outreach

Green Team

10 Points

 Bronze Required

Program Summary: The Green Team was started by the Environmental Commission in January 2010. It was officially recognized by the Borough of Little Silver Council in May 2010. The team will continue to meet bi-monthly (to coincide with environmental commission meetings) to facilitate actions which will help to earn credits toward Sustainable certification. This will include work on

our Sustainable Jersey application and working with the EC on new town initiatives such as our Environmental Day Fair, working with local stores to cut down the use of plastic packaging, a presence at Little Silver Day this summer, It will also include education programs in our schools, such as a presentation by Clean Ocean Action, the continued emphasis on using reusable water bottles instead of individual plastic and eating healthy and local. It will also continue to work on new actions to be submitted in our new sustainable application. The team has taken part in opening our community garden, environmental day, student government day and Little Silver Day by displaying and manning environmental booths..

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

Green Fair

10 Points

Program Summary: The Little Silver Green Team members in conjunction with the town EC has held an annual Environmental Day in March for the last 5 years. This day includes recycling of non mandated materials(clothing, electronics), paper shredding and workshops on environmental issues. The last few years have included workshops and displays on composting, community gardens, beekeeping, hydroponic gardening and local garden club displays. We have had tours of our community garden and trails led by EC members with Scout helpers. This activity is advertised in our town newsletter and local papers and publications. Citizens from nearby towns are invited to attend and to take advantage of our recycling opportunities. Every year we have increased our outreach and this year (2017) was our most successful in terms of citizens reached and tonnage recycled.

IMAGE: [HOLD A GREEN FAIR DOCUMENTATION](#)

IMAGE: [HOLD A GREEN FAIR DOCUMENTATION](#)

IMAGE: [HOLD A GREEN FAIR DOCUMENTATION](#)

IMAGE: [HOLD A GREEN FAIR DOCUMENTATION](#)

WORD: [HOLD A GREEN FAIR DOCUMENTATION](#)

Emergency Management

Emergency Communications Planning

15 Points

Program Summary: Little Silver participates in an extensive communication and notification system for emergencies with its citizens. Citizens are notified via email, text, home phones, and emails of any action that requires notice or action. Additionally, the borough has recently upgraded its cell phone tower to enable rapid contact for emergency personnel. This system has been used in the past year to notify citizens of power outages, water main breaks and other events affecting health and safety. It is also used for Amber and Silver Alerts and notifying citizens of events at local schools. Information for sign ing up is available on the borough website as well as the monthly borough newsletter that is sent to residents. Included in documentation is

a screen shot of the link on the borough website

IMAGE: [EMERGENCY COMMUNICATIONS PLANNING DOCUMENTATION](#)

PDF: [EMERGENCY COMMUNICATIONS PLANNING DOCUMENTATION](#)

Food

Community Gardens

10 Points

Program Summary: Little Silver EC has worked with the Borough governing body to utilize Open Space monies to establish a community garden. The garden is on land that is adjacent to the oldest operating farm (1665) in the state of New Jersey. Parker Homestead 1665 (a 501C3) has supported this effort in many ways. This "farm" land is organic and well protected for local wildlife by a state of the art fence that in addition to being 10 feet tall is 18 inches underground. The Garden has been very successful and is now entering its 3rd year of production. Plots are rented out to citizens on a yearly basis and 4 raised plots have been provided for handicapped participants. Growers have also been encouraged by the EC to donate some of their extra produce to a local soup kitchen and this has also been very successful. Girl Scout troops have contributed by helping to mark off and outline plots. Our local neighbor Sickles Market also allowed us to utilize their wells for growers use. The garden plots begin to go on sale (\$50 for 30' by 4') in February and are advertised in the Little Silver Newsletter as well as the borough website, each month until we plant in May. Our local DPW has been an invaluable resource to help us maintain the perimeter, so that we have access to the 5 gates that are in contact use. Our gardeners volunteer their time once per growing season to mow the aisle and rows within the garden. The municipality has supported and continues to support this effort by supplying us with hoses/noozles, garden tools, lawn mower repair financing, and a magnificent fence that has required maintenance and repairs over our 3 year year tenure. Our immediate neighbor (Parker Homestead 1665) has provided us with a shed for storage of equipment and supplied the paint for us to paint it to match their adjacent barns. This garden has been on several Monmouth County tours as an example of excellence in community gardening. The garden (Little Silver Community Garden-LSCG) application and rules are on the homepage of the borough website little.silver.org and also uploaded below.

IMAGE: [COMMUNITY OR SCHOOL GARDENS DOCUMENTATION](#)

IMAGE: [COMMUNITY OR SCHOOL GARDENS DOCUMENTATION](#)

IMAGE: [COMMUNITY GARDEN RULES & REGULATIONS](#)

Innovative Projects

Innovative Community Project 1

10 Points

Program Summary: Little Silver is a small community encompassing less than 3 1/2 sq. miles and about 6000 people. Our community has just 2 small elementary schools(regional high in adjoining town) Because of our size, school busing is limited and many students walk or ride bikes to school. Other trails allow access to wetlands and nature observation areas. The EC along with local government has set up and maintains many walking trails Some of these allow access from one part of town to another allowing students and others to take part of their journey on foot avoiding traffic. The town maintenance dept, EC, Eagle Scouts(for badges) and local landscaping companies all work to keep trails clear and passable. The EC has used grant money to bring in help when needed. There is also a pet trail allowing owners to walk animals away from traffic and others. The EC would like to expand these trails and broaden public knowledge by publishing hand held maps of all trails and individual trails to be available at trail heads. We are also planning a walk to school presentation showing trails as alternates to streets. We hope to use this at a later date with the bike and walkability plan for a later sustainability project.

IMAGE: [INNOVATIVE COMMUNITY PROJECT 1 \(FORMERLY OTHER\) DOCUMENTATION](#)

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Land Use & Transportation

Sustainable Land Use Pledge

10 Points

 Bronze Priority  Silver Priority

Program Summary: The Little Silver Green team along with the Environmental Commission developed the Sustainable Land Use Pledge draft. Then this document was brought to the Planning Board and Council for recommendations and again reviewed. It was passed by the Borough Council on 7/12/10. Copies of the Resolution were given out to Planning and Zoning Board members at their monthly meeting and to Shade Tree Commission members at the August meeting. This round the pledge was redistributed to Town Council, Planning board and Zoning Board with a reminder to keep it in mind when making town decisions. This document continues to be used to guide decisions by the Planning Board and Borough Council when making decisions about land use in the Borough of Little silver.

PDF: [SUSTAINABLE LAND USE PLEDGE](#)

PDF: [SUSTAINABLE LAND USE](#)

WORD: [SLU MEMORIAL PARK](#)

PDF: [SUSTAINABLE LAND USE PLEDGE DOCUMENTATION](#)

PDF: [SUSTAINABLE LAND USE PLEDGE DOCUMENTATION](#)

IMAGE: [SUSTAINABLE LAND USE PLEDGE DOCUMENTATION](#)

Green Building & Environmental Sustainability Element *Retired 12/31/24*

10 Points

Program Summary: On May 1, 2014 a sustainability element was unanimously approved and adopted by the Little Silver Planning/Zoning Board. In addition this sustainability element was adopted by our council as part of the Master Plan. We are attaching a PDF of the document.

PDF: [GREEN BUILDING AND ENVIRONMENTAL SUSTAINABILITY ELEMENT DOCUMENTATION](#)

Natural Resources

Natural Resource Inventory

20 Points

 Bronze Priority  Silver Priority

Program Summary: The full copy of the ERI is on the Little Silver web site www.littlesilver.org. Since the ERI has been adopted as part of the Master Plan it will be updated as required by Municipal Land Use Law.

PDF: [ERI TABLE CONTENTS](#)

PDF: [ERI CONTENTS](#)

PDF: [ERI AS ADOPTED AS AMENDMENT TO](#)

Environmental Commission

10 Points

Program Summary: The Little Silver Environmental commission is renewed each year by the governing body. It continues to play an active role in the community. We have worked with citizens, businesses, schools, scouts and other town groups to help educate the public in a number of environmental activities. This includes but is not limited to Earth day fairs, non mandated recycling programs, local trail creation and upkeep. We regularly publish ideas in town newsletter, such as anti idling laws, cut and leave grass clippings. We have contributed ideas and funds for local parks and furnished recycling containers for public areas of town. We established and remain involved in the community garden and maintain a pollinator garden there. The Commission has been in existence since the early 80's and meet monthly to review and comment on proposed building plans and to try to expand the scope of our involvements. We have taken an active role in the Little Silver Day celebration with an EC booth and also had the Movie "Bag It" and----- shown with the public invited. The EC consists of 7 members and a representative from our governing body. Most meetings are attended by a representative from our Shade Tree Commission as well as local citizens who are interested or concerned with the environment. Our current members (2017) are: Bonnie Akey Chair, Susan Murray, Willard Post, John Heidema, Karen Faherty Rosen, Ilene Reynolds, AJ Mc Nally -Borough Council Rep., and Nicole Martin Alternate. Our annual report is submitted in the form of monthly minutes to our borough manager. This year we have advocated for several important issues including but not limited to: sustainable building, maintaining impervious surfaces, promoting the reusable bags and bottles. To assist in this effort we have utilized our Clean Communities monies for purchasing reusable grocery bags for distribution in town as well as installing water bottle refill stations at our 2 most used playing fields/parks.

WORD: [ENVIRONMENTAL COMMISSION DOCUMENTATION](#)

IMAGE: [ENVIRONMENTAL COMMISSION DOCUMENTATION](#)

WORD: [ENVIRONMENTAL COMMISSION DOCUMENTATION](#)

Open Space Plans

10 Points

Program Summary: In 2001 the Borough of Little Silver passed an annual levy for open space. In 2003 the Borough Council approved an OSRP prepared by the Environmental Commission. This was updated and made part of the Little Silver master plan in 2009. The Borough has received Green Acres funding for several of our parks.

PDF: [LITTLE SILVER OPEN SPACE PLAN](#)

WORD: [LITTLE SILVER OPEN SPACE](#)

PDF: [GREEN ACRES PARTICIPATION VERI](#)

Operations & Maintenance

Adopt a Green Purchasing Policy by Resolution *Retired 12/31/23*

5 Points

Program Summary: A draft copy of a Green Purchasing Policy for the Borough of Little Silver was developed by the Green Team and was given to the Borough Administrator and the Council attorney. The policy was reviewed and revised and the resolution passed on August 2 2010. The boro continues to follow these practices whenever possible

PDF: [GREEN PURCHASING RESOLUTION PAGE 1](#)

PDF: [GREEN PURCHASING POLICY RESOLUTION PAGE 2](#)

PDF: [GREEN PURCHASING POLICY RESOLUTION PAGE 3](#)

Green Grounds & Maintenance Policy

10 Points

Program Summary: The Mayor and Council adopted the Green Grounds Maintenance Policy that was developed by the Green Team in conjunction with Public Works. It has been implemented in the development of Memorial Park following such actions as pesticide/chemical free and encouraging native plants.

PDF: [GREEN GROUNDS MAINTENANCE POLI](#)

PDF: [GREEN GROUNDS RESOLUTION](#)

WORD: [MEMORIAL PARK](#)

Public Information & Engagement

Digitizing Public Information

10 Points

Program Summary: All of the relevant information for Little Silver is on the Borough website. Current news and alerts as well as ongoing information necessary to find individuals and information necessary to make informed decisions as a citizen. all can be located at little silver.org This website contains the names of all the municipal employees , office holders, appointees, even volunteers. Days and hours of meetings as well as agendas and subsequent minutes are on the website. When terms expire for specific jobs and elected offices they are published on the website so that citizens have the opportunity to seek those positions.

PDF: [DIGITIZING PUBLIC INFORMATION DOCUMENTATION](#)

WORD: [DIGITIZING PUBLIC INFORMATION DOCUMENTATION](#)

Waste Management

Community Paper Shredding Day

5 Points

Program Summary: The Little Silver EC holds a paper shredding day each year in conjunction with our Environmental Day activities. This service is free of charge to Little Silver and surrounding towns. On March 25, 2017, 2 tons were shredded. This is significant based on the size of our town and the fact that these were households rather than businesses. This event is promoted on the borough website, the town newsletter (beginning in January for the March event) ad on the electronic sign in front of Borough Hall.

PDF: [COMMUNITY PAPER SHREDDING DAY DOCUMENTATION](#)

IMAGE: [COMMUNITY PAPER SHREDDING DAY DOCUMENTATION](#)

Construction & Demolition Waste Recycling

10 Points

Program Summary: All our construction and demolition and code enforcement are done through the city of Red Bank so all the feedback goes to them. No applicants have contacted Little Silver Boro Hall about compliance or complaints with the ordinance

PDF: [RECYCLING C&D](#)

PDF: [CONSTRUCTION DISPOSAL FORM](#)

PDF: [RECYCLING C&D](#)

Recycling Depot

10 Points

Program Summary: Our recycling depot continues to be used on a daily basis by town residents. In addition to our recycling depot, recyclable materials are collected weekly by the town and taken to the depot. This depot is open and available to residents whenever the borough business offices are open..and also on Saturday mornings. Plastics, glass, paper, cardboard, and corrugated paper are recycled and commingled. The hours of operation are featured prominently on the Little Silver Borough websites. Annually, the January issue of the Little Silver Newsletter is dedicated to explaining recycling at the depot as well as the borough curbside pick up program.

IMAGE: [RECYCLING DEPOT DOCUMENTATION](#)

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IMAGE: [RECYCLING DEPOT DOCUMENTATION](#)

PDF: [RECYCLING DEPOT DOCUMENTATION](#)

Backyard Composting Program

5 Points

Program Summary: At our annual Environmental Day (Green Fair) we provide a composting workshop for those interested in starting a backyard composter. This is either conducted by the county recycling agent or a Rutgers Master Gardener with an expertise in composting. Last year (2016), we were fortunate enough to have both of them in attendance. We also sell composters to people who are interested backyard composting. These composter are subsidized by the Monmouth County Grant Fund. These "Earth Machines" actually retail for over \$100, but because of the subsidy Monmouth County residents are charged \$35. This year we sold over a dozen composter and had more than 25 people consult with our composting Master Gardener. Working in conjunction with our county recycling agent (Fran Metzger) we sold composters at this event. Additionally, our Environmental Commission was contacted via Facebook by other residents and folks from local towns. We were able to sell an additional 25 composters by using our community garden as a drop off and pick up point (facilitated by an EC member). In addition to this event/workshop being advertised in our borough newsletter, it is featured prominently on the borough website and on the electronic sign in front of borough hall.

IMAGE: [BACKYARD COMPOSTING PROGRAM DOCUMENTATION](#)

IMAGE: [BACKYARD COMPOSTING PROGRAM DOCUMENTATION](#)

IMAGE: [BACKYARD COMPOSTING PROGRAM DOCUMENTATION](#)

Reusable Bag Education Program *Retires 12/31/25*

Program Summary: The Green Team and Environmental Commission have worked with our elementary schools (Clean Ocean Action did a whole school program on single use plastics), local residents (we have made multiple purchases of reusable and storable bags for shopping). Additionally, we have a local grassroots group (calling themselves S.U.R.E.-for single use reduction effort) that is reaching out to local merchants to discourage the use of plastic bags. We are creating a "just say no" campaign as in "No thanks, I don't need a bag." Environmental Commission purchased 1,500 reusable/recycled heavy duty grocery bags as well as 750 bags that can be stuffed in a pouch and carried in your purse/handbag/pocket so that you always have a reusable bag with you. These bags carry the 3r logo and clean communities symbol. They also remind shoppers not to carry animal products in bags with other groceries. They were distributed at our Library, at a Little Silver Day last June, at a Taste of Little Silver event May 21, 2017, and will be handed out to each student K-5 on May 31st after the Clean Ocean Action presentation at the school Sea Change Story which will show the damage of single use bags.

IMAGE: REUSABLE BAG EDUCATION PROGRAM DOCUMENTATION

IMAGE: REUSABLE BAG EDUCATION PROGRAM DOCUMENTATION