Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Southampton Twp, a Sustainable Jersey silver certified applicant.

Southampton Twp was certified on October 15, 2016 with 350 points. Listed below is information regarding Southampton Twp's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable Jersey contact for Southampton Twp is:

Name:	DONNA FASCENDA
Title/Position:	COORDINATOR, SUSTAINABLE NJ FOR SOUTHAMPTON TOWNSHIP / SHADE TREE COMMISSION
Address:	120 BURRS MILL ROAD SOUTHAMPTON, NJ 08088
Phone:	609 859-0607

Actions Implemented

Each approved action and supporting documentation for which Southampton Twp was approved for in 2016 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

Animals in the Community

Companion Animal Management Plan *Retired 12/31/22*

10 Points

Program Summary: The Township of Southampton supports responsible pet ownership in the community. The township has taken an initiative to protect the well-being of animals in the community. By doing so, the Companion Animal Plan was generated which clearly identifies all the ordinances related to feral cats and dog licensing and monitoring. This Ordinances are: Feral

Cats 3.15 and Dog Ownership 5.1 to 5.4. Dog Licenses are due prior to March 31 of each year. Information regarding dog licenses can be found on the Southampton Website at: http://www.southamptonnj.org/?s=dog+license where you can download the appropriate paperwork that is required. Each year, notices are sent to the residents for free rabies shots given the first weekend of January for cats and dogs. Per the ordinance: “The chief of police of the township, or such other person as may be designated by resolution of the township committee, shall make or cause to be made an annual canvass of all dogs owned, kept, or harbored within the Township limits and shall file a report thereof with the township clerk not later than January 31 of each year.” The township is committed to making the community an ideal home for companion animals.

PDF: **SOUTHAMPTON WEBSITE INFORMATION**

PDF: **ANIMAL MANAGEMENT PLAN**

IMAGE: **DISTRIBUTION LETTER**

Arts & Creative Culture

Establish a Creative Team *Retires 12/31/27*

10 Points

Program Summary: The creative team which is a subset of the Green Team for the Township of Southampton NJ in 2013 partnered with the Township of Southampton, local artists and various organizations. The Creative team is offering classes for grade school children and adults in various areas. This is the second year of operation for the Creative Team. The recently restored Old Town Hall, located at 25 Plum Street in Vincentown Village is now being used to hold the classes and working to become an art and culture center within the town. It is expected many classes will be provided to reach the community and educate on the town’s historic culture and self-improvement as well as creating a green community through the arts and culture. The township committee fully supports this team and has assisted by allowing use of buildings and supplies.

PDF: **SAMPLE OF MINUTES**

PDF: **2015 YEAR END REPORT**

PDF: **MEETING TO ESTABLISH TEAM**

PDF: **TOWNSHIP LETTER OF SUPPORT**

Creative Assets Inventory *Retires 12/31/27*

10 Points

Program Summary: Southampton is a small rural community but filled with activities for the family. Most activities are gatherings such as parades, but also have many art and cultural events - historical lectures, art shows, book readings, book clubs, etc. See details in the attached document. The groups surveyed were: Boy Scouts, Library, Art groups, Historical organizations, Township Committee, and all groups identified in the document. By using our creative assets we were able to conduct Arts in the Village Market Day on May 14, 2016. We had 40 vendors displaying their crafts and the local residents conducted yard sales at the same time. Hundreds of

people came into the town and look forward to next year's event which will again coincide with the Boy Scout Car Show.

PDF: **CREATIVE ASSETS INVENTORY 2016**

PDF: **CREATIVE ASSETS ADDITIONAL INFORMATION ON ARTISTS**

PDF: **SAMPLE FLYER OF ACTIVITIES**

PDF: **LISTING OF ARTISTS IN AREA WHO HELP IN SOUTHAMPTON**

Utilizing Your Creative Assets *Retires 12/31/27*

10 Points

Program Summary: By using planning accomplished in the Creative Team meetings, many programs are being sponsored and coordinated in the Township's Old Town Hall. There are many resources available in the town and the Creative Team is just beginning to utilize the talents.

PDF: **PIANO LESSONS**

PDF: **CREATIVE TEAM MINUTES**

PDF: **PLUMBING CLASS**

Community Partnership & Outreach

Green Team

10 Points

Bronze Required

Program Summary: The Southampton Township Committee created a Green Team, “Sustainable Southampton”, by adoption of a resolution on July 19, 2011 (copy included). In 2013, an amendment was generated to replace the team lead who moved out of the area. In 2015, Southampton maintained Silver Level with 355 points and the 2015 year end report is attached. The current members are from the township as well as support from the mayor, James Young and Kathleen Hoffman. The Green Team is also supported by the committee chair people as they approve resolutions to apply for grants available through Sustainable NJ requirements (see attached resolution).

PDF: **UPDATED RESOLUTION CREATING GREEN TEAM**

PDF: **2016 GREEN TEAM MEMBERS**

PDF: **GREEN TEAM 2015 YEAR END REPORT**

PDF: **CREATE GREEN TEAM 2015 RESOLUTION**

Community Education & Outreach

10 Points

Program Summary: Many lectures take place in Southampton. See document for details NJ and the Pine Barrens class which was conducted in December 2015 addressed many issues facing the ecology, species and ways to understand how residents can preserve this precious area. A sample of the presentation is attached. This program was presented by Larry Liggett, who is a Planning Manager NJ from the Pineland Commission. the Township supported by the use of their building, making copies for participants and advertising the program on the website as well as transmitting the flyer to their email list.

PDF: **2015-2016 DOCUMENT**

PDF: **SAMPLE NOTICE**

PDF: **SAMPLE FLYER**

PDF: **PINE BARRENS CLASS (SAMPLE CHARTS)**

Energy

Wind Ordinance

10 Points

Program Summary: Wind ordinance 2012-4 On April 17, 2012, Southampton Township adopted the Alternate Energy Ordinance. This Ordinance, Ordinance Number 2012-4, allows for Wind and Solar systems to be used in the township. This was enacted and updated to the township's land use codes and is consistent with the Master Plan which exists. All installations must be reviewed and approved by the DEP and to be in conformance with the Pinelands policies and procedures. Permits are granted through the Township of Southampton Construction office and all plans must be reviewed by the Zoning Board prior to installation. Zoning board and Planning Board receive notices at their monthly meetings - see example of minutes from Planning Board.

PDF: **WIND ORDINANCE 2012-4**

PDF: **NOTICE OF SUBMISSION TO PLANNING BOARD**

Fleet Inventory

10 Points

Bronze Priority Silver Priority

Program Summary: The current composition of the Southampton Township consists of 18 Public Works heavy duty trucks such as dump and trash trucks (3 are gas all others diesel). The maintenance is handled by the Public Works Garage unless specialized repairs are needed. All drivers operating the vehicles have passed a driver training course and safety purposes. The drivers are signed up for the on line course for environmental driving. Since Southampton Township has a large area to cover even though the town is small, the use of bicycles or smaller vehicles is impractical. The township does not have a police department and uses the State Police for patrols and ticketing. File for 2016 uploaded - 1 truck retire for 2015-2016 reporting period.

EXCEL: **FLEET EXCEL SHEET**

PDF: **FLEET SUMMARY**

Health & Wellness

Safe Routes to School

10 Points

Program Summary: Safe routes to School - Southampton School 2 received Bronze recognition for STRS. “Walking Wednesdays 2014” from the Vincent Fire Company to the Southampton Schools was conducted on September 24 to October 24. This event was conducted with the school security consultant along with the NJ State Police who assigned a Trooper in the area on these days to ensure that traffic flows smoothly on the street. The security consultant (retired Medford Police Officer) also participated as well as some of the teachers. Attached is the School Travel Plan submitted to NJ Safe Routes to School organization as well as documentation where Southampton received Silver Award.

PDF: **SAFE ROUTES RESOLUTION 2011-118**

PDF: **SAFE ROUTES TO SCHOOL INFORMATION**

PDF: **DETAILS OF WALKERS**

PDF: **2014 FLYER**

PDF: **SCHOOL TRAVEL PLAN**

WORD: **2014 SILVER AWARD**

Innovative Projects

Innovative Community Project 1

10 Points

Program Summary: Southampton Township received a $10,000 grant to build Solar Suitcases. Details of the grant can be found in the attached final report The solar suitcases built by school students with the assistants of the scouts and the company We Care Solar went to the school for their STEM program, the emergency management organization to be used in power outage situations and two of the suitcases sent to the Lakota Indians. see details in the grant paperwork.

PDF: **WE CARE SOLAR**

PDF: **INNOVATIVE COMMUNITY PROJECT 1 DOCUMENTATION**

PDF: **INFOMATION ON SUITCASES**

PDF: **LAKOTA INDIAN CENTER**

PDF: **ARTICLE**

Land Use & Transportation

Sustainable Land Use Pledge

10 Points

Bronze Priority Silver Priority

Program Summary: Southampton Township authorized the generation of a Conservation, Open space and Recreation Plan to be incorporated into the Master Plan. In 2009, members of the Southampton Township community, Environmental Commission, Shade Tree Commission and various township committee members studied the township and submitted guidelines to maintain the township as a rural community. The team covered areas such as farmland, open space, clustering and a future vision for maintaining the township as rural, yet allowing for growth and commerce. The completed Rural Sustainability Plan Vision 2030 (see attached) was completed and incorporated into the Master Plan by resolution in May 2010. Land Use pledge was signed August 20, 2013

PDF: RESOLUTION 5-16-2010

PDF: RURAL SUSTAINABLE PLAN

PDF: FLYERS FOR MEETINGS

PDF: SUSTAINABLE LAND NEWS ARTICLE

PDF: LAND USE ORDIANCE

PDF: SUSTAINABLE LAND USE PLEDGE

Local Economies

Support Local Businesses

10 Points

Program Summary: Southampton Township works very hard with the Local Business Association to promote the local business. The Association is in the process of generating flyers to promote these local businesses. Included on the Southampton Township website is the list of businesses which are members of the Association. (http://www.southamptonnj.org/business/) This is the second year where Southampton Township promotes businesses with Southampton Day - where vendors set up booths and activities to show what is happening in the town.

PDF: LOCAL BUSINESSES

PDF: QUANTITATIVE ASSESSMENT 2016

PDF: SOUTHAMPTON DAY

PDF: ARTS IN THE VILLAGE FLYER

Natural Resources

Environmental Commission

10 Points

Program Summary: The Southampton Township Environmental Commission was created by Southampton Ordinance 2.3. Attached is the current year end report. The Environmental Commission is working closely the Green Team to continue working on the Sustainable NJ requirements.

PDF: **ENVIRONMENTAL COMMISSION ORDINANCE**

PDF: **ENVIRONMENTAL COMMISSION DOCUMENTATION**

PDF: **ENVIRONMENTAL COMMISSION DOCUMENTATION**

Open Space Plans

10 Points

Program Summary: Open Space Southampton Township authorized the generation of a Conservation, Open space and Recreation Plan to be incorporated into the Master Plan. This plan was prepared by the Southampton Township environmental Commission and Thomas J. Scangarello and Associate, PA with significant contributions by the NJ Pineland Commission staff and the Southampton Historical Preservation Commission. This document was generated in 2001 and revised and updated in May 2007. (see attached partial document – Open Space and maps). In 2009, another review including members of the community and various township committee members was completed generating the Southampton Township Master Plan Rural Sustainability Plan Vision 2030 (see attached). This was also incorporated into the Master Plan on May 16, 2010 (see attached).

PDF: **SOUTHAMPTON VISION 2030**

PDF: **OPEN SPACE 2007 REPORT**

PDF: **MAPS**

PDF: **RESOLUTION 5-16-2010**

Clustering Ordinance *Retires 12/31/27*

10 Points

Program Summary: Southampton Township has had a clustering ordinance which was approved in 2001 (see attached ordinance 12-4 and 19- Pinelands Ordinance). The clustering ordinance's basic purpose is to permit the development of residential clusters to provide a method of developing land, which creates desirable open space, conservation areas; flood plains, recreation areas and parks by permitting the reduction in lot sizes without increasing the number of residential lots otherwise permitted. In 2009, a grant was authorized to further define clustering and this was added to the Master Plan in 2010 (see excerpt of presentation which was uploaded). Also included is the final summary of the Rural Sustainability Plan which identifies the reasons and impacts of clustering for the good of the community. The main reason for the clustering ordinance

is to assure the preservation of over 2,600 acres of farmland and to maintain the “rural character” of this municipality. In addition, Southampton resides in the New Jersey Pinelands and Southampton Township conforms to their rules and regulations. The Pineland Protection Act encourages land preservation.

PDF: **PINELAND PRESERVATION ACT**

PDF: **CLUSTERING ORDINANCE DOCUMENTATION**

PDF: **RURAL SUSTAINMENT MASTER PLAN**

PDF: **PINELAND ORDINANCE**

PDF: **CLUSTERING INFORMATION FROM 2030 VISION DOCUMENTATION**

IMAGE: **RESOLUTION 2012-4**

Community Forestry Management Plan & NJUCF Accreditation

20 Points

Program Summary: Community Forestry and Canopy Plan Two documents updated per the review comments - Signed copy of the community Forestry Plan and the Approved document of our 2012 Annual Report. In 2012, Southampton Township received a grant to prepare a Community Forestry Plan. This was completed and signed by the township committee in December 2012. This plan covers our goals and objectives and a 5 year plan was identified. The Shade Tree Commission and members of the Southampton Public Works have been attending classes and receiving the required Continuing Education Units (CEU) which is also required to become a Tree City USA recipient. Southampton has been a Tree City recipient for over 18 years. The Township prides itself on the rural nature of the community and by generating a Community forestry Plan only strengthens this commitment. (see overview of township reflecting over 60 % of the community is in the forested area)

PDF: **FORESTER OVERVIEW - OVER 50% IS FORESTRY**

PDF: **SOUTHAMPTON 2.4 ORDINANCE ESTABLISHING SHADE TREE COMMISSION**

PDF: **CANOPY GOAL FOR SOUTHAMPTON**

PDF: **APPROVED COMMUNITY FORESTRY PLAN**

PDF: **COMMUNITY FORESTRY APPROVAL OF YEAR END REPORT**

PDF: **2014 YEAR END REPORT**

Tree Maintenance Programs

10 Points

Program Summary: The Southampton Shade Tree Committee, per the Shade Tree Ordinance, monitors the town’s street trees as well as the trees throughout the township. The Shade Tree has specific forms which can be filled out by residents regarding the tree’s health and removal. The committee prioritizes the trees that need to be either removed or pruned, and assesses based on their annual budget from the township. Each tree is evaluated individually based upon safety and liability issues. The committee creates the bids, supervises the work by contractors, and inspects the final work for approval. Problem trees are removed and stumps grinded. Pruning is done selectively as warranted. Public Works will take care of most chipping throughout the township and remove small trees, but require contracted services for larger trees and in most cases requires coordination from one of three of the utility companies to remove trees near or around high tension wires. Jersey Central Power and Light, Public Service Electric and Gas, and Atlantic

City Electric pruned tree within 10’ of their electrical conductors. ST is a Tree City USA for 17 years and received our 2nd Growth award for 2014.

PDF: **SHADE TREE ORDINANCE**

PDF: **2014 YEAR END REPORT**

PDF: **TREE CITY APPLICATION**

PDF: **GROWTH AWARD APPLICATION**

Tree Planting *New 2026*

10 Points

Program Summary: Southampton to plant trees for Arbor Day —The township Shade Tree Commission is partnering with environmental clubs from Shawnee and Seneca high schools to plant more than 50 small trees along the recreation field. The work begin around 3 p.m. Friday, April 26, which is when New Jersey celebrates Arbor Day, and is ended around 5 p.m. The participants planted trees at the municipal building and recreation center. According to a press release from the township, the Shade Tree Commission received the trees from the New Jersey Tree Foundation. which offered free trees to local governments and other groups on the condition that the recipient agree to maintain the trees for at least two years. In addition, local landscapers donated larger trees, which the department of public works will plant throughout Southampton the week of April 21 to celebrate both Earth Day and Arbor Day. Also on April 26, a larger tree donated by Atlantic City Electric will be planted at Southampton School No. 1, during a celebration from 1 to 3 p.m. for students in grades 1-3 there. The tree planting will offset the loss of trees due to severe weather and gypsy moths. Trees being planted include Eastern redbud, green ash, red maple and honey locust.

PDF: **TREE PLANTING LOCATION**

PDF: **ARBOR DAY 2013 PICTURES**

PDF: **TREE PLANTING/COST**

Operations & Maintenance

Green Grounds & Maintenance Policy *Retires 12/31/27*

10 Points

Program Summary: Southampton Township approved of the Create a Policy Resolution in March 2014. see attached for signature resolution 2014 - 47. The minutes of the meeting where the resolution was distributed is attached (resolution is on page 3 of minutes). Resolutions are not on any website - if you need a copy you must ask the Assistant Township Clerk for a copy. The township is looking into the possibility of uploading documents in the future, but it will not be available this year.

PDF: **CREATE A POLICY DOCUMENTATION**

PDF: **DISTRIBUTION OF RESOLUTION TO COMMITTEE**

PDF: **DISTRIBUTION LETTER TO DEPARTMENTS**

Sustainability & Climate Planning

Municipal Carbon Footprint

10 Points

Bronze Priority Silver Priority

Program Summary: Excel charts were filled out using the bills collected from the township for calendar year 2013

PDF: ELECTRIC BILL 4-2013

EXCEL: MUNICIPAL CARBON FOOTPRINT DOCUMENTATION

Waste Management

Prescription Drug Safety & Disposal

10 Points

Bronze Priority Silver Priority

Program Summary: See write up attached: Prescription Drug Safety for Southampton

IMAGE: HOMETOWN PHARMACY PICTURE

PDF: DRUG FLYER

PDF: 2015 PRESCRIPTION DRUG SAFETY AND DISPOSAL

IMAGE: PICTURE OF POLICE STATION

Community Paper Shredding Day

5 Points

Program Summary: Community Paper Shredding Day Each year there is a community recycling day promoting shredding of confidential documents and recycling of old computers and televisions. This event is held at the Robert C. Shinn, Jr. Recycling Center in Westampton at the recycling plant for residents of Burlington County only, no businesses or non-profits. ID required. The information regarding the event is published in the local newspapers: Burlington County Times and the Central Record. Flyers are also distributed within the township. For the calendar year 2012 the following information amount of paper that was collected was 2.5 tons. Southampton also has four (4) large containers available at the municipal building for paper recycling. These bins are emptied and taken to the recycling center every three weeks. The statistic for this material are showing an increase from 2011 to 2012: 2011: Corrugated paper 146.42 tons, Mixed Office Paper 17.53 tons, Newspapers 785.82 tons Other Paper 39.58 tons,

Total for 2011 is 989.35 tons 2012: Corrugated paper 219.64 tons, Mixed Office Paper 16.10 tons, Newspapers 764.01 tons Other Paper 42.48 tons, Total for 2012 is 1042.23 tons For the May 2013 event, approximately 100 residents from Southampton dropped off paper for shredding - 30 pounds per household which is over a ton of paper recycled.

PDF: **COMMUNITY PAPER SHREDDING WEBSITE NOTICE**

PDF: **2015 MAY EVENT**

PDF: **STATISTIC FOR 2014**

Non-Mandated Materials Recycling

10 Points

Program Summary: Southampton Township is very concerned about no filling up the local dumps and has supported recycling. You no longer have to separate the paper from the plastic and the plastic recycling allows #1, 2 and 5 types of plastic. Each year the flyer is sent with the tax bills in September. This attached flyer was sent out in the current mailing. This flyer is also published in the local newspaper as part of Burlington County's effort to increase recycling.

PDF: **NON-MANDATED MATERIALS RECYCLING DOCUMENTATION**

EXCEL: **2015-2016 REPORT**

Recycling Depot

10 Points

Program Summary: Recycling Program for Sustainable NJ Southampton Ordinance 9.5 See the excel sheets for details of collections. Southampton Township’s recycling of cardboard, paper, bottles and cans is collected by the OTC and delivered to the Burlington County Complex in Florence, NJ every other Monday. In addition, Southampton residents at our public works facility at 16 Buddtown Road, Southampton, NJ there are has four (4) large containers available at the municipal building for paper recycling. These bins are emptied and taken to the recycling center every three weeks. Since the bins are accessible 24/7 it is unknown how many people use the facility In 2014, Southampton distributed large recycle bins for same stream collection of paper, glass and plastic. Our public works department also collects leaves and grinds up branches that are composted by a local landscaper. The department of public works will pick up white goods (refrigerators, washer, dryers) and tires for a fee. They are then taken to the Burlington County Complex for disposal. At this time, any electronic waste is brought to the Burlington County Complex or Goodwill by the resident. Our recycling brochure is mailed to each resident annually, as well as posted on our website. This lists the date for recycling collection pick up, as well as explanatory pictures of what is and what is not recycled. Residents have also been able to recycle batteries/oil/plastics at the Public Works department. In addition large items can be collected for a small fee.

PDF: **RECYCLING NOTICE 1**

IMAGE: **RECYCLING LETTER SENT TO RESIDENTS**

EXCEL: **2015 RECYCLE INFO**

PDF: **RECYCLING INFORMATION FOR SHRED/RECYCLE**

IMAGE: **RECYCLING DEPOT ON BUDDTOWN ROAD, SOUTHAMPTON**

EXCEL: **2013-2014 TONAGE INFORMATION**

Grass – Cut It and Leave It Program *Retires 12/31/27*

5 Points

Program Summary: On the Southampton Shade Tree Commission website are various links on the Southampton Township website identifies facts and programs that are available in New Jersey. The New Jersey State flyer is identified as one of the links "Grass - Cut It and Leave It" - This flyer identifies in detail what needs to be done and the benefits of leaving the grass cuttings. Southampton is part of Burlington County who also advocates leaving grass clippings. This link can also be found on the Shade Tree website: http://www.twp.burlington.nj.us/pdfs/Grasscyclingburlco.pdf Minimizing Waste Disposal: Grass Clippings from Rutgers Cooperative Extension information can also be found at the Township website. http://njaes.rutgers.edu/pubs/publication.asp?pid=FS389 Flyers are attached.

PDF: BURLINGTON COUNTY FLYER

PDF: RUTGERS COOPERATIVE EXTENSION FLYER

PDF: SOUTHAMPTON WEB PAGE

PDF: FLYER FROM STATE