



Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Hammonton Town, a Sustainable Jersey silver certified applicant.

Hammonton Town was certified on December 11, 2013 with 365 points. Listed below is information regarding Hammonton Town's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable Jersey contact for Hammonton Town is:

Name:	AMY MENZEL
Title/Position:	CHAIR OF HAMMONTON GREEN COMMITTEE / HAMMONTON GREEN COMMITTEE
Address:	HAMMONTON TOWN HALL 100 CENTRAL AVE. HAMMONTON, NJ 08037
Phone:	6093352750

Actions Implemented

Each approved action and supporting documentation for which Hammonton Town was approved for in 2013 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

Animals in the Community

Companion Animal Management Plan *Retired 12/31/22*

10 Points

Program Summary: Following the passage of a Town Council Resolution in February 2013 supporting responsible companion animal ownership, we convened a small task force to review issues related to pet ownership in Hammonton, and to create a plan to address these issues. The task force consisted mostly of key informants on pet ownership issues in town, including our animal control officer, Town Clerk (herself an avid pet owner), and owners of two pet grooming

services. The local veterinary service was solicited but never responded to these efforts. An interested citizen (himself a former Councilman) responded to the published notice of the effort (Council Agenda), and provided significant input to the Plan (see uploaded initial email). The task Force was chaired by a current councilman who chairs the Quality of Life Committee. Town Council approved the final Plan on June 24, 2013, which is uploaded as documentation. A Council resolution approving the plan and its implementation is also uploaded, as an excerpt of that meeting's minutes, so you can see it in context.

WORD: [COMPANION ANIMAL MANAGEMENT PLAN DOCUMENTATION](#)

PDF: [COMPANION ANIMAL MANAGEMENT PLAN DOCUMENTATION](#)

WORD: [COMPANION ANIMAL MANAGEMENT PLAN DOCUMENTATION](#)

Community Partnership & Outreach

Green Fair

10 Points

Program Summary: Beginning in 2008, the Hammonton Green Committee has held a green fair every September. Our last "Green Day" was on Sunday, September 16, 2012. Even better every year, Green Day and the weekend long community wide activities gain popularity. The day before Green Day (Saturday 9.15 in 2012) is the popular "Recycling Central" event at the town fairgrounds where service organizations such as the Lions Club, High School Green Earth Club, Education Foundation, Goodwill and others provide opportunities for recycling items that are not collected as part of our residential curbside recycling collection (eyeglasses, electronics, books, ink cartridges, cell phones, etc. as well as paper shredding and recycling) Plans are underway for September 15, 2013! In addition to Recycling Central, the day before Green Day is also the Town-wide Yard Sale Day. Re-sell, re-use recycle! We have also been working to extend outreach for Green Day (and all other events) to Hammonton's large Mexican and Latino communities by providing information in Spanish and developing connections with the Latino community leaders. Green Day affords us the opportunity to partner with the Arts Community for Green Day. Whether its auctioning painted Rain Barrels, artistic birdhouses or upcycled furniture and household items, this is a fantastic chance to highlight our community's creative talent. Additional information can be found under "green your Green Fair" Refer to our website for more details.
www.hammontongreencommittee.com

PDF: [9.15.12 GREEN WEEKEND ARTICLE HAMM GAZETTE](#)

PDF: [9.5.12 RECYCLING CENTRAL GAZETTE](#)

IMAGE: [2012 GD FLYER IN SPANISH](#)

PDF: [9.12.12 UPCYCLING WITH ARTS CENTER ARTICLE IN GAZETTE](#)

Green Team

10 Points

 Bronze Required

Program Summary: Our Green Team, appointed by Hammonton's Mayor (see pages 7 &8 in the attached January 2013 Minutes), continues to meet on the first Monday of every month at 7 pm at

the Town Hall. We continue to pursue a variety of initiatives designed to engage the community and spark thought, discussion and movement toward a sustainable future! 2012-2013 activities are uploaded as documentation below. .

PDF: [2013 MAYOR'S APOINTEES TO GREEN TEAM 2013 COUNCIL MINUTES P 7,8](#)

PDF: [ACTIVITIES - LOG FOR OUTREACH AND EDUCATION](#)

Community Education & Outreach

10 Points

Program Summary: The Green Committee continues to take on a great variety of activities which raise our profile in the community and keep the public engaged. Over the past 18 months, (January 2012 - June 2013) the Hammonton Green Committee has held workshops, seminars, movie screenings with discussions, road clean ups, staffed tables at the Downtown Market, and held our annual Green Day festival. Utilizing the skills of our team members, we keep costs down designing and printing our own posters, handouts and information. We reach out using a digital monthly newsletter to keep followers abreast of on-going Green Committee, Green Media Group Presentations, Green Living Series seminars, Environmental Commission projects, recipes, Farmers Market updates, and tips on green living. An active Facebook page and our website www.hammontongreencommittee.com also help us to get the word out. One of the Green Committee's current focal issues is educating the community on water quality and conservation. This arose due to current issues in our community. There is a lot interest and support for efforts to improve water quality at Hammonton Lake, which used to be a popular swimming lake and point of community congregation. Our water rates will increase and we are planning to use the upcoming water bill as an opportunity to focus attention on WATER! This also enables us to include water-smart landscaping with native plants and many other related topics. In addition to new areas of education, we continue to re-evaluate and to replay and re-visit the subjects we have already prepared and presented.

PDF: [GREEN COMMITTEE HOLIDAY CAFTS FROM THE GAZETTE](#)

PDF: [4.14.12 WILDLIFE HABITAT FLYER](#)

PDF: [HALLOWGREEN IN HAMMONTON GAZETTE](#)

PDF: [BAG IT - EYE OPENING FILM SERIES FLYER](#)

PDF: [COMMUNITY EDUCATION AND OUTREACH DOCUMENTATION](#)

IMAGE: [WATER CONSERVATION SYMPOSIUM 7.31.13](#)

Energy

Wind Ordinance

10 Points

Program Summary: Hammonton Town Council passed an amendment to its Land Use Ordinances in March 2011, defining parameters for the construction and use of wind energy systems in town. See uploaded documentation for details. The uploaded ordinance (available through the Town's website at

ordinances/) notes the date of adoption by Council under the ordinance title: this was the fourth ordinance adopted by Hammonton Town Council in 2011, which is a small measure of its importance to the Council. Thereafter, the ordinance is incorporated into the Town's roster of ordinances, and is published online at the above URL. All relevant parties in town - Construction and enforcement officials, and all relevant board and commission members - are aware of where to locate town ordinances.

WORD: HAMMONTON WIND ORDINANCE

Municipal Onsite Solar System

10 Points

Program Summary: The Town of Hammonton installed a ground-based solar energy system at its waste water treatment facility on Pleasant Mill Road. The groundbreaking occurred in January 2013. As noted in the uploaded Town Council minutes from its July 22, 2013 meeting, the field was completed this summer. Testing on the installed panels has been in the works during the later part of the summer and the panels are currently generating power. The solar energy system will provide approximately 95% of the power needed by the treatment plant, saving the Town approximately \$24,000 per year in its electricity bill. The Press of Atlantic City article on the project, and NBC TV40 coverage are attached.

WORD: COUNCIL MEETING MINUTES, SOLAR PROJECT EXCERPT

PDF: NBC40 SOLAR 4.26.13

PDF: PRESS OF AC SOLAR 1.27.13

PDF: JULY 22 2013 COUNCIL MINUTES WITH UPDATE ON SOLAR PG 20, ITEM 23

Food

Farmers Markets

10 Points

Program Summary: <http://www.downtownmarket.org/> or on Facebook: https://www.facebook.com/downtownmarketofhammonton?directed_target_id=0 The Hammonton Green Committee helped to initiate and maintain (along with MainStreet Hammonton) the Hammonton Farmers Market. Not an easy sell in a farming town - the Green Committee went to the Atlantic County Board of Ag meeting and had to do some convincing. We are currently in our fourth successful season. Our municipal government has supported this effort with a resolution to close streets as needed in past years. Plans for 2013 include moving the time, day and location of the market (from Friday afternoon/evening on Front Street) to Saturday morning in a downtown off-street location). The number of vendors varies (7-15 depending on the week). There are always a minimum of two produce vendors along with other local food suppliers and food artisans, all food is made within 50 miles from Hammonton. It is the only market with "An Italian Twist." The Market runs from late June 25 through mid-September, and a variety of goods can be purchased including produce, berries, fruit, breads, cheese, flowers, honey, Italian specialties, wine and desserts. Improvements are made to the market every year, with the addition of tables

for eating, our own sound system for live entertainment, themed weeks (pets, chili contest, blueberry pie contest, etc). All of these improvements were made to draw in more customers and it seems to be working. For more information about our market and photos, please visit www.hammontongreencommittee.com and <http://www.downtownmarket.org/> Note on File 1: Page 24 - Resolution on farmers market

PDF: [MINUTES APPROVING FARMERS MARK](#)

PDF: [FARMERS MARKET BOOKMARK](#)

IMAGE: [GAZETTE ARTICLE ON 2013 SEASON](#)

IMAGE: [GAZETTE ARTICLE ON 2013 SEASON PAGE 2](#)

Green Design

Green Building Policy/Resolution

5 Points

Program Summary: Hammonton Town Council approved a resolution on February 25, 2013 supporting sustainable building practices for municipal buildings and in all commercial and residential building in the municipality (copy to be uploaded). On February 28, 2013, copies of the approved resolution were distributed to all Town employees, and the resolution was posted on the municipality's website at <http://www.townofhammonton.org/ProjectsInitiatives.aspx>.

WORD: [GREEN BUILDING POLICY/RESOLUTION DOCUMENTATION](#)

IMAGE: [GREEN BUILDING POLICY/RESOLUTION DOCUMENTATION](#)

IMAGE: [GREEN BUILDING POLICY/RESOLUTION DOCUMENTATION](#)

Innovative Projects

Innovative Community Project 1

10 Points

Program Summary: The Hammonton Art Center in cooperation with the Hammonton Green Committee are mirroring this project with a community project called "Raining Art". The goal is to help the environment by having residents bid on beautiful rain barrels that help save water and reduce rain water from entering the storm drain system, thereby helping to prevent flooding and pollution from entering New Jersey's lakes and streams. By engaging local artists, we hope to make rain barrels more appealing to the general public while bringing local art to a wider audience.

PDF: [RAINING ART](#)

WORD: [RAINING ART PRESS RELEASE](#)

PDF: [RAINING ART PHOTOS](#)

Land Use & Transportation

Sustainable Land Use Pledge

10 Points

 Bronze Priority  Silver Priority

Program Summary: Hammonton Town Council approved a resolution supporting sustainable land use at its regular meeting on February 25, 2013. The resolution was distributed to the town's Planning and Zoning Boards, their counsel, the town's Environmental Commission and Green Committee, and the Council's Quality of Life Committee via email on February 28, 2013.

IMAGE: [SUSTAINABLE LAND USE PLEDGE DOCUMENTATION](#)

PDF: [SUSTAINABLE LAND USE PLEDGE](#)

Natural Resources

Environmental Commission

10 Points

Program Summary: The commission was created in 1975. Enabling ordinance is uploaded. 2009 annual report uploaded. 2012 Annual Report is uploaded, and reflects the Commission's major 2012 focus on advancing its Community Forestry Management Plan.

WORD: [ENVIRONMENTAL COMMISSION](#)

WORD: [ENVIRONMENTAL COMMISSION ANNUA](#)

WORD: [2012 ANNUAL REPORT](#)

Open Space Plans

10 Points

Program Summary: Uploaded are the most up-to-date Open Space Plan for the Town of Hammonton (2009), a 2012 Inventory, and a 2010 Town Council Resolution endorsing the Plan as an integral part of the Town's Master Plan.

WORD: [OPEN SPACE PLAN](#)

PDF: [RESOLUTION #114-2010](#)

EXCEL: [OPEN SPACE PLANS DOCUMENTATION: TOWN OF HAMMONTON OPEN SPACE INVENTORY](#)

Natural Resource Inventory

20 Points

 Bronze Priority  Silver Priority

Program Summary: Town of Hammonton\'s Natural Resource Inventory.

WORD: [NATURAL RESOURCE INVENTORY](#)

PDF: [RESOLUTION #115-2010](#)

Water Conservation Education Program

10 Points

Program Summary: Water conservation continues to be a focus for the Town and the Green Committee. Recent efforts include workshops, Green Challenge, "Tapped" movie and discussion, "Blue Gold" Green Media Group screening. The May Council Meeting featured presentations from DEP Water Resources staff and an irrigation system specialist. In addition, a symposium on water related issues is planned for July 31. Water use data indicates a significant decrease in water use during the last six month period (see attached).

IMAGE: [JUNE 2012 WATER CONSERVATION WORKSHOP FLYER](#)

PDF: [WATER SMART - GREEN LIVING SERIES FROM THE GAZETTE](#)

POWERPOINT: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION: POWER POINT PRESENTATION ON WATER CONSERVATION](#)

WORD: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION](#)

WORD: [WATER CONSERVATION EDUCATION PROGRAM DOCUMENTATION:HAMMONTON WATER USAGE CHART](#)

Community Forestry Management Plan & NJUCF Accreditation

20 Points

Program Summary: Hammonton received approval from the State DEP October 2010 (cover letter and approval certificate included as uploaded documents). Also included is the Community Forestry Management Plan, which includes our goal to increase the town's tree canopy, dating to 2010 (See updated submission for Community Forestry Management Plan).

PDF: [TOWN OF HAMMONTON FORESTRY PLA](#)

PDF: [FORESTRY RESOLUTION](#)

PDF: [COMMUNITY FORESTRY PLAN APPROVAL LETTER AND CERTIFICATE](#)

: [COMMUNITY FORESTRY CANOPY GOAL RESOLUTION](#)

PDF: [CANOPY GOAL END OF YEAR REPORT](#)

PDF: [COMMUNITY FORESTRY PLAN AND CANOPY GOAL](#)

Operations & Maintenance

Recycled Materials & Composting

10 Points

Program Summary: The Town of Hammonton Public Works Department is responsible for the maintenance of all municipal grounds, including all Town buildings and all parks. They employ a "cut it and leave it" policy regarding grass clippings, and never collect the material from the field. Also, they collect fallen tree branches and grind them up, using the material as mulch for our park and other trees. This has been standard practice for years, and has received new attention from our Business Administrator, who has had considerable experience in parks and nursery operations.

IMAGE: RECYCLED MATERIALS AND COMPOSTING DOCUMENTATION: CONVENIENCE STATION PHOTO OF BRUSH AND GRASS

Green Grounds & Maintenance Policy

10 Points

Program Summary: See uploaded "Town of Hammonton Recreation and Parks General Maintenance Guidelines and Criteria" document. The Guidelines document was developed and implemented about four years ago by then-Councilman Jerome Barberio. Now the Town's Business Administrator and Director of Public Works, he actively oversees the implementation of these guidelines. Although already implemented, Town Council formally approved these Guidelines at its monthly meeting on June 24, 2013. (see uploaded Minutes from this meeting). Although the document references "recreation and parks", it should be understood that Town Hall is included in the Parks Commission purview regarding groundskeeping, and the Public Works Department, overseen by Mr. Barberio, applies these standards to all Town buildings. Further, there is little to maintain at other buildings: our water treatment plant has a small lawn area, which we mow infrequently and leave the cuttings (as we do on all municipal property). Our well installations have no grounds to maintain, as is the case with our Public Works building itself. Application of these standards, then, is relatively straightforward and easily accomplished. In the interest of clarifying this for future reference, however, we will revise the title of the document to ensure that it is understood to apply to all municipal buildings.

WORD: CREATE A POLICY DOCUMENTATION: HAMMONTON'S PARKS AND RECREATION GENERAL MAINTENANCE GUIDELINES AND CRITERIA

PDF: CREATE A POLICY COUNCIL MINUTES

Sustainability & Climate Planning

Municipal Carbon Footprint

10 Points

🏅 Bronze Priority 🏅 Silver Priority

Program Summary: This greenhouse gas emission survey was conducted for Hammonton, New Jersey for residential, commercial, industrial, and municipal operations. Data was collected for the 2008 calendar year or was altered to represent it accordingly. Known state-wide growth rates of key emissions trends were used to project future emissions. Data on residential, commercial, and industrial energy use, transportation, solid waste, sewage, and municipal operations was used to calculate the amount of greenhouse gases emitted from Hammonton and to project ways in which they can be reduced.

WORD: MUNICIPAL CARBON FOOTPRINT

Waste Management

Community Paper Shredding Day

5 Points

Program Summary: The Hammonton Green Committee with the help of the Hammonton Education Foundation began holding "Shredder Events," in May 2009, with a second one was on Sept. 19th, 2009 (right before our Green Day Festival). When the event ran in September 2010, other items were also collected including e-waste and books. All proceeds went to the Hammonton Education Foundation and were used to fund extra-curricular 2013 Update: We continue to hold an annual Community Shredding event as part of our Green Weekend, incorporated into a pre-Festival "Recycling Central" event, held at the Mount Carmel Society grounds, Third and French Street. Recycling Central has expanded and in 2012 offered residents a chance to recycle e-waste, old books, eyeglasses, cell phones, ink cartridges, used clothing, and DVDs. 2012's event saw over 5,000 pounds of paper shredded. Just held the 2013 Recycling Central event (9/14/2013): shredded 7,000 pounds of paper, collected more computers, eyeglasses, and cell phones. Added crayons to the list of recycled items (Lions Club).

IMAGE: COMMUNITY PAPER SHREDDING DAY DOCUMENTATION

PDF: 9.5.12 RECYCLING CENTRAL GAZETTE

PDF: RECYCLING CENTRAL HAMM NEWS 9.12

Recycling Depot

10 Points

Program Summary: The Town's recycling depot (formally called its "Convenience Center" since it excludes commercial interests) is located on 8th Street on the outskirts of town (See map - given the relatively small size of Hammonton, this is still eminently convenient and accessible to all residents). The center is open only to Town residents, who must obtain a free permit for up to four visits each year. The center accepts the following: electronic waste, bulky rigid plastics, household construction debris (three bins, no contractors) and other wood, metal, wooden pallets,

and cardboard. The site also stores grass clippings and brush temporarily, prior to shredding and distribution to area farmers. In 2012, the town recycled the following amounts of material: e-waste 38.94 tons; grass 1287.96 pounds; brush 360.00 pounds; cardboard 8,000 pounds. Further, the town accepts and recycles car batteries at the Municipal Garage.

IMAGE: [CONVENIENCE STATION PHOTO \(ENTRY AND RULES\)](#)

IMAGE: [STATION BINS \(E-WASTE, PLASTICS, METALS, WOOD, AND YARD WASTE AT REAR LEFT\)](#)

IMAGE: [RECYCLING DEPOT DOCUMENTATION: PHOTO OF PALLET COLLECTION AREA](#)

IMAGE: [RECYCLING DEPOT DOCUMENTATION: PHOTO OF CARDBOARD COLLECTION DUMPSTER](#)

POWERPOINT: [RECYCLING DEPOT DOCUMENTATION: LOCAL ACCESS TV CHANNEL 9 SLIDES](#)

Grass - Cut It and Leave It Program

5 Points

Program Summary: Although the town currently picks up residents' grass clippings, we also encourage less lawn watering and less fertilizer use, as well as the development of more wildlife-friendly residential habitats. In concert with these efforts, we have begun running the two "slides" (see uploaded documents) on our local access television channel, Channel 9 in the spring of 2013. These slides cycle in and out of the Channel 9 "playlist" as space allows. Along with our water conservation education efforts and other initiatives, we expect to realize a reduction in our solid waste stream, as well as reductions in our public water system output. We will be working to develop additional educational materials including a brochure adapted from the NJDEP Grasscycling information sheet and flyers.

POWERPOINT: [GRASS - CUT IT AND LEAVE IT PROGRAM DOCUMENTATION: LOCAL ACCESS TELEVISION SLIDES](#)

PDF: [GRASS - CUT IT AND LEAVE IT NJDEP](#)