



## Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Bordentown City, a Sustainable Jersey silver certified applicant.

Bordentown City was certified on September 23, 2025 with 605 points. Listed below is information regarding Bordentown City's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

### Contact Information

The designated Sustainable Jersey contact for Bordentown City is:

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### Actions Implemented

Each approved action and supporting documentation for which Bordentown City was approved for in 2025 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

#### Arts & Creative Culture

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##### Establish a Creative Team

10 Points

**Program Summary:** The Bordentown City Creative Team was officially established by the Bordentown City Commissioners in August 2013 and re-established in April of 2022. The 2022 resolution remains attached as supporting documentation. The Creative Team has been charged with the following mission: "The Creative Team will ensure that arts initiatives are linked to an

inclusive understanding of sustainability, engage with a broad cross-section of our community, and encourage participation with the intent of making the City of Bordentown a truly sustainable community." By highlighting the city's creative resources and involving residents and local businesses, the Creative Team has promoted creative culture, environmental sustainability, and economic growth. The Creative Team's vision for the community continues to evolve as the team gains experience and exposure. The Creative Team now consists of the following members: Gina Ficarotta, City Liaison Danielle Murray, Arts Leader Kathy Dawson, Arts Leader Jennifer Laswell, City Resident April Seay, City Resident Jennifer Szeto, Creative Arts Business Owner and artist Rick Ellis, artist and retired art teacher Lauren Drumm, member of the Bordentown City Environmental Commission The Creative Team has played an active role in the community. Projects of note in 2022 and 2023 were a Gingerbread House Contest and a youth art exhibit entitled, ""Bordentown Through A Child's Eyes". The Creative Team hosted or participated in three events in 2024. As in past years, the Creative Team took part in the Green Fair with a rock painting activity. After the Green Fair concluded, many of the painted rocks were placed along the city's main street for people to find. Other events in 2024 included: "What is a Birdhouse?" Event - Residents were invited to create a birdhouse with recycled materials to be displayed in business windows along Farnsworth Ave during the month of May. Birdhouses that were not taken home after the event were hung in Hilltop Park. 2024 Jack-O-Lantern Walk - Residents were invited to drop off carved Jack-o-Lanterns that were then displayed in Hilltop Park in the evening. The walk was accompanied by live music. The following day pumpkins were either picked up or taken by Public Works staff to the Green Team's annual pumpkin collection for composting. In 2025 the Creative Team would like to continue to host and expand the Birdhouse and Jack-O-Lantern events, with the intention of hosting them annually. The Team also plans to return to the Green Fair with a rock painting activity in June. Finally, there are discussions about hosting a maker's market or art show.

**WORD: [JACK-O-LANTERN WALK 2024](#)**

**WORD: [BIRDHOUSE EVENT 2024](#)**

**PDF: [CREATIVE TEAM - MUNICIPAL MEETING MINUTES AND RESOLUTION](#)**

**WORD: [GREEN FAIR 2024 ROCK PAINTING](#)**

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## **Municipal Commitments to Support Arts and Creative Culture**

**5 Points**

**Program Summary:** In the late summer of 2024, with the permission of the government, the Bordentown Sculpture Foundation installed three sculptures in Bordentown City, two within the public rights-of-way of Farnsworth Avenue, and one at Hilltop Park. We have attached the agenda from the meeting where permission for these sculptures was discussed by the city commissioners as supporting documentation. In January 2025 the city commissioners (governing body) passed resolution 2025-022 which permits the installation of four bronze animal sculptures at the municipally owned and operated Hilltop Park. The precise location of the sculptures within the park was reviewed and approved by the Board of Commissioners prior to installation. The sculptures were installed on July 25, 2025, and mark the creation of the "Bordentown Sculpture Zoo" at one of Bordentown City's most scenic and enjoyed public spaces. Given that Hilltop Park is highly accessible and centrally located and that similar public arts projects in other local communities have been shown to enhance the cultural and economic opportunities of those communities, we expect this project to significantly expand the arts and creative culture of Bordentown City. The purchase, delivery, installation and insurance costs of the Bordentown Sculpture Zoo was covered by the Bordentown Sculpture Foundation, a 501(c)3 non-profit organization. A video of the sculpture installation can be found using this link: <https://www.facebook.com/groups/BordentownCity/posts/10162889791640250/>

**PDF: [RESOLUTION SUPPORTING SCULPTURE ZOO AT HILLTOP PARK](#)**

PDF: [MUNICIPAL GOVERNMENT MEETING AGENDA W- SCULPTURES ON FARNSWORTH AVE AND HILLTOP PARK](#)

WORD: [PHOTOS OF FARNSWORTH AVE AND HILLTOP PARK PHOTOS](#)

WORD: [MUNICIPAL SUPPORT OF ART AND CREATIVE CULTURE CHECKLIST](#)

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## Utilizing Your Creative Assets

10 Points

**Program Summary:** Bordentown City has long been known as a hidden gem in the world of history and the arts. While much has changed over time, the city's commitment to celebrating and engaging with the creative community has remained a constant. The city continues to use its creative assets to promote a more livable, vibrant community. The city was delighted to participate in Burlington County's "Troll Trek" starting in September of 2024, and while the program was scheduled to end in December of 2024, the Trek was so popular that it has been extended indefinitely. The city ultimately took ownership of the original troll sculpture (Edward) and purchased a second troll sculpture (Iris) from the artist in early 2025. Participation in Troll Trek required monetary support and insurance coverage by the city. We have attached a detailed report and photos as supporting documentation.

IMAGE: [PHOTO OF TROLL SCULPTURES -EDWARD AND IRIS](#)

IMAGE: [TROLL SCULPTURE "EDWARD" WITH ARTIST JOHN CANNON](#)

WORD: [UTILIZING YOUR CREATIVE ASSETS - TROLL TREK REPORT](#)

WORD: [TROLL TREK SOCIAL MEDIA CAMPAIGN SUMMARY](#)

IMAGE: [SIGN POSTED NEXT TO EDWARD - TROLL SCULPTURE](#)

## Community Partnership & Outreach

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### Green Team

15 Points

 Bronze Required

**Program Summary:** The Bordentown City Green Team was formally established by the City's governing body in 2010, and as of 2025 continues to foster sustainability efforts in a small City with a population of under 5,000 people. For several years prior to 2024 it had been more efficient to combine Green Team meetings with Environmental Commission meetings on the 2nd Wednesday of the month. However, leading into 2024 there was a sense of growing interest in sustainability efforts among residents, and that a separate Green Team meeting was needed to allow time for discussion and planning. A kick-off meet and greet was held in January of 2024, and subsequently Green Team meetings have been held on the 3rd Monday of the month. We have found that for some Green Team volunteers the regular meetings are a productive forum, while others prefer to rely on email and social media posts for communication about upcoming Green Team volunteer opportunities. These combined formats have enabled a fairly large number of volunteers to assist with projects and events or take the lead on an initiative that interests them. Early in 2024 an informal survey was conducted to identify what issues and initiatives were a priority to participants. The highest-ranking topics were community clean ups, recycling, parks

and trails, and invasive species. There were also requests for more family-friendly activities. Over the course of 2024 the Green Team focused on these areas, as detailed in the attached year in review. Many of the projects started (or maintained) in 2024 will continue into 2025, and there are plans for new initiatives in 2025. Green Team volunteers will support the Environmental Commission's efforts surrounding noise and light pollution; water conservation; and climate change related hazard assessment. The Green Team is fortunate to be supported by the Bordentown City Environmental Commission budget for materials and supplies. As far as partnerships that have supported the Green Team, the Green Team has worked closely with and gained support from other municipal committees, the Farmers Market, and service organizations. The Green Team has partnered with the local Watershed Ambassador to organize family-friendly events that promote environmental education. Finally, on a municipal level, the Bordentown City Environmental Commission and Green Team have explored ways to partner with the Bordentown Township Environmental Commission and Green Team, creating a synergy that enables both communities to use its volunteer base most effectively, gain a wider audience for events and activities. The Bordentown City Environmental Commission website has been updated to include a tab dedicated to the City's participation in the Sustainable Jersey program. That tab can be found at: <https://bcec.cityofbordentown.com/sustainable-new-jersey-certification/>. Likewise, this information can be found by going to BCGT SJ Social Media Post at: <https://www.facebook.com/share/p/1EoCwi4RFn/>. The social media post includes a link directing viewers to the city's 2022 Sustainable Jersey report by using the Green Team's LinkTree, also found here: [https://linktr.ee/BtownCityGreenTeam?utm\\_source=linktree\\_profile\\_share&itsid=4bc77e5a-8920-4cf8-a06f-d8807492756a](https://linktr.ee/BtownCityGreenTeam?utm_source=linktree_profile_share&itsid=4bc77e5a-8920-4cf8-a06f-d8807492756a)

**WORD: [GREEN TEAM MEMBERS 2024-2025](#)**

**PDF: [BORDENTOWN CITY GREEN TEAM YEAR IN REVIEW 2024](#)**

**PDF: [PROCLAMATION ACKNOWLEDGING THE ESTABLISHMENT OF GREEN TEAM 2009.PDF](#)**

**PDF: [2025-084 - REAFFIRMING THE BORDENTOWN CITY GREEN TEAM.PDF](#)**

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## Community Education & Outreach

20 Points

**Program Summary:** The Bordentown City Environmental Commission (BCEC) informs and inspires the community through programs, lectures, publications, and social media, addressing diverse environmental and sustainability topics. Guided by insights from a community survey conducted during the Green Fair, BCEC prioritized water quality, and native species. We also leveraged local experts to promote awareness and education for Noise Pollution and Beekeeping. In-person events, primarily held at the Carslake Community Center, engaged diverse audiences through interactive and educational formats. These initiatives fostered a deeper understanding of environmental issues while inspiring meaningful community action. 1.) Introduction to Backyard Beekeeping: This workshop educated attendees on the critical role of bees in pollination and biodiversity. It provided guidance on starting hives, maintaining bee-friendly gardens, and supporting pollinator health. 2.) Native Plants Make Great Neighbors: Participants learned about preserving at-risk native plants, incorporating them into landscapes, and using resources like the Rare Plant Species and Ecological Communities list to support biodiversity. 3.) The Rising Costs of Noise Pollution: This lecture addressed noise pollution's impacts on health, community, and the economy. Attendees learned practical strategies for addressing noise issues and navigating relevant legal frameworks. 4.) Comprehensive Water Quality Campaign A. Interactive Watershed Sessions at Farmers Market (Aug. 4, Oct. 13, Nov. 24): Participants learned about watershed dynamics, pollution prevention, and biodiversity through Enviroscope demonstrations, macroinvertebrate identification, and distributed educational materials like pamphlets and coloring books. B. Watershed Wonders Nature Walk (Nov. 9): Attendees explored local geology and ecosystems while learning about wetland benefits, water filtration, and the role of watersheds

in mitigating floods and supporting biodiversity. C. Cranberry Festival Outreach (Oct. 5-6): Participants gained insights into water quality issues, protecting watersheds, and how healthy waterways combat climate change and support biodiversity. D. Planned Activities: Girls Scouts Watershed Sessions Feb 12th, Lesson on the Impact of Volunteerism March 12th, and Watershed Clean up March 29th

**WORD: [SJ 2025 - OUTREACH - BEEKEEPING.DOCX](#)**

**WORD: [SJ 2025 - OUTREACH - WATER QUALITY SPOTLIGHT.DOCX](#)**

**WORD: [SJ 2025 - OUTREACH - NATIVE PLANT TALK.DOCX.DOCX](#)**

**WORD: [SJ 2025 - OUTREACH - NOISE POLLUTION..DOCX.DOCX](#)**

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## Green Challenges

10 Points

**Program Summary:** In spring 2025, the Bordentown City Green Team launched a Dark Sky Pledge Challenge to raise awareness about light pollution and encourage residents to take action to protect nocturnal wildlife. The central component of the initiative was a public pledge, where individuals committed to restoration of Bordentown City's night skies by consistently doing one or more of the following: switching to warm or red light bulbs, using timers, adding shield covers, closing curtains, unplugging unused lights, or taking other actions within their control. The challenge was promoted throughout the community in a variety of ways: at in-person community events, through educational seminars, and via online platforms including the City's social media and Green Team communications. Materials included educational messaging about the impact of artificial light on wildlife and simple changes residents could make to reduce light trespass. These efforts aimed to engage the community in conversation about the effects of artificial lighting on wildlife—particularly migratory birds, pollinators, and other nocturnal species—and to offer accessible steps residents could take to reduce their impact. Pledge responses, which were tracked by the Green Team, were collected electronically via a google form, as well as paper copy (see supporting documentation). As of June 16th, a total of 54 household pledges were received, representing 3% of the city's 1,830 households. Progress is being tracked internally, and the City plans to publicly report outcomes and continue promotion during the fall bird migration season. This initiative aligns with Sustainable Jersey's Green Challenge Program requirements by securing public pledges, tracking participation, and promoting a community-wide shift toward more wildlife-friendly outdoor lighting.

**WORD: [DARK SKY CHALLENGE PLEDGE - PAPER COPY](#)**

**WORD: [SJ 2025 LIGHTING CHALLENGE - LINKS.DOCX](#)**

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## Green Fair

15 Points

**Program Summary:** The Bordentown City Environmental Commission and Green Team were pleased to host the 15th annual Green Fair in 2024. The Green Fair has been held consistently since 2010, with the exception of the 2020 virtual fair, on the second Saturday in June, beginning at 10 am and ending at 3 or 4pm. The fairs have been held at the Carslake Community Center, which features both indoor and outdoor event space. In 2020 the Green Fair became a partnership event with Bordentown Township. This partnership was intended to broaden the reach and audience of the fair, as well as to utilize resources and valuable volunteer time more

effectively. The event has been advertised with postcards and posters at local businesses; postcards; yard signs; and extensive internet/email/social networking marketing, including posting on the Bordentown City, Bordentown City Environmental Commission, and other community websites. Upwards of 50 exhibitors have participated in each Green Fair, and a list of 2024 exhibitors is attached. As an observation, we have noticed a slow return of “regular” exhibitors subsequent to the Covid pandemic in 2020; however, staffing remains a challenge for small businesses and organizations. In addition to vendors and organizations that promote sustainable communities, the Green Fairs have included local food vendors and live music. Highlights of recent fairs included the ever-popular plant swap; bicycle registration by the Bordentown City Police Department; and used bicycle collection for the Boys and Girls Club Bicycle Exchange. In 2024 recycling and upcycling opportunities included used tee shirts, crayons, soda tabs, snack wrappers, dental hygiene products and sneakers. The BCEC and Exhibitors donated gifts to a free raffle. We are pleased that the Green Fair has become a well-established community event that educates, entertains and inspires, and people look forward to visiting the fair year after year. We have attached the Green Fair flyer, press release, list of exhibitors, and qualitative assessment as supporting documentation.

**IMAGE: [GREEN FAIR FLYER 2024](#)**

**WORD: [GREEN FAIR PRESS RELEASE 2024](#)**

**PDF: [GREEN FAIR 2024 VENDOR LIST](#)**

**WORD: [GREEN FAIR POSTCARD SIDE 2](#)**

**WORD: [GREEN FAIR FOOD VENDOR GUIDELINES](#)**

**WORD: [BORDENTOWN GREEN FAIR QUALITATIVE ASSESSMENT FOR 2024 FAIR](#)**

## Emergency Management

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### Emergency Communications Planning

15 Points

**Program Summary:** The Bordentown City Office of Emergency Management has developed a communication plan intended to standardize the process by which information is disseminated to the public in both emergency and non-emergency situations. The plan has been attached as supporting documentation, along with the required checklist, sample documents from the 2024 Drought Emergency, and a flyer with details describing how to sign up for emergency alerts.

**WORD: [EMERGENCY COMMUNICATION PLAN CHECKLIST](#)**

**WORD: [BORDENTOWN CITY EMERGENCY COMMUNICATIONS PLAN](#)**

**WORD: [BORDENTOWN CITY EMERGENCY ANNOUNCEMENT - SOCIAL MEDIA POST](#)**

**PDF: [PRESS RELEASE - WATER EMERGENCY](#)**

**PDF: [CIVICREADY ALERT - WATER EMERGENCY](#)**

**WORD: [CIVICREADY FLYER](#)**

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### Vulnerable Populations Identification for Emergencies

10 Points

**Program Summary:** The Bordentown City Office of Emergency Management (OEM) has taken a variety of steps to identify community members with access and functional needs. Bordentown City OEM has linked Register Ready to the OEM homepage; a flyer is posted on the City's bulletin boards and is displayed during events; and Police Officers have also been trained to share the program during field interactions. The OEM maintains a database in cooperation with NJOEM and Burlington County OEM. A list of stakeholders that can assist with communications to those with disabilities and other access and functional needs is maintained and reviewed annually. The Vulnerable Populations Checklist and a promotional flyer are attached as supporting documentation.

**WORD:** [VULNERABLE POPULATIONS CHECKLIST](#)

**WORD:** [VULNERABLE POPULATIONS REGISTRATION - PROMOTIONAL FLYER](#)

## Energy

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### Make Your Town Solar Friendly

15 Points

**Program Summary:** The City of Bordentown offers the following, in support of being a Solar-Friendly Community. 1) Being that Bordentown City is a small municipality with part time state inspectors who manage and operate the Construction Office, the City added a "Construction" department page on its website to provide contact info and hours of operation for the public to know who, how, and when to contact the Construction Office for permits related to all things including solar installation. <https://cityofbordentown.com/construction-electrical-plumbing/> 2)The Construction Office webpage also includes information about how members of the community can install solar. The online permitting checklist, which remains unchanged from 2019, is attached, and can be found on the City website here: <https://cityofbordentown.com/installing-solar/>. 3) Zoning permits are not required for solar installation (see attached email). This substantially reduces review time and cost for solar installation. 4) A Solar panel training class was completed by emergency responders on August 24, 2022. Details are attached as supporting documentation.

**PDF:** [CITY OF BORDENTOWN SOLAR PERMITTING CHECKLIST](#)

**PDF:** [EMAIL FROM ZONING BOARD SECRETARY](#)

**WORD:** [LETTER CONFIRMING SOLAR TRAINING FOR EMERGENCY RESPONDERS](#)

**PDF:** [SOLAR TRAINING CLASS POWER POINT](#)

**PDF:** [SOLAR TRAINING SIGN IN SHEET](#)

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### Fleet Inventory

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** Working with the Department of Public Works, the Bordentown City Green Team first developed a Fleet Inventory using the Sustainable Jersey framework in 2013. Since that time, the Fleet Inventory has been updated several times. The 2024 Fleet Inventory is attached, along with a narrative report as supporting documentation.

**WORD: [BORDENTOWN CITY FLEET INVENTORY NARRATIVE REPORT](#)**

**EXCEL: [BORDENTOWN CITY FLEET INVENTORY](#)**

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## Public Electric Vehicle Charging Infrastructure

15 Points

**Program Summary:** The City of Bordentown received a grant in the amount of \$ 8,000.00 from NJDEP It Pay\$ to Plug In-NJ EV Charging Grant Program, and has installed (2) ChargePoint Dual-port Bollard Units located at 101 Park Street, Bordentown, NJ. (On the side of the gym). The installation has been completed, and the charging stations became available for public use on September 20, 2022. Public and residents now have the opportunity to plug into these units at a minimum cost to the consumer. We have attached the ordinance, letter from the City Administrator addressing required details, and a photograph of the charging station. We have attached a screenshot of the social media post announcing that the charging stations are available for public use and associated details.

**WORD: [PHOTOS OF EV CHARGING STATION](#)**

**PDF: [BORDENTOWN CITY EV GOVERNING BODY RESOLUTION](#)**

**IMAGE: [CLOSE UP PHOTO OF EV CHARGING STATIONS](#)**

**PDF: [COMMISSIONERS MEETING AGENDA AUGUST 29, 2022 - AMENDING CITY CODE TO INCLUDE EV FEES](#)**

**PDF: [LETTER FROM ADMINSTRATOR SIGNED](#)**

**IMAGE: [SCREENSHOT - EV CHARGING STATIONS AVAILABLE TO THE PUBLIC](#)**

## Food

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### Community Gardens

20 Points

**Program Summary:** The Ellen Wehrman Community Garden (hereafter, "Garden") has been in continuous operation since its first official season in May of 2016. The Garden is located on property owned by the Bordentown Regional School District Board of Education and is managed by the City and resident volunteers through an agreement between the parties. This Garden is centrally located and within walkable distance for most residents. Plots measuring 11' by 6' are available to residents for \$30/season. The garden has a fence around its perimeter and a shed for shared tools and equipment, all of which were either donated or purchased with funds allocated to the Community Garden through the municipal budget. Municipal employees maintain the water supply and empty refuse cans -generally vegetative waste that can't be composted and garbage. Compost and woodchips are donated to the garden. The Community Garden has continued to gain in popularity and 2024 saw all plots assigned, along with a wait list. In 2024 a sign-up genius link was used to distribute maintenance tasks among the plot holders throughout the season. Tasks included mowing, trimming, managing the compost area, and other tasks as needed. The sign-up genius system enabled gardeners to see which tasks needed to be completed and automatically emailed reminders. This system resulted in more consistent garden maintenance than in prior years. In addition to the regular maintenance tasks described above, two workdays

were held at the beginning of the season to weed and woodchip walkways. Volunteers from SEWA International South Jersey Chapter assisted. Improvements to the garden in 2024 included a raised bed with shared herbs, new hoses, and a small community strawberry patch. Plot holders and other community members enjoyed a potluck dinner and music at the garden in July. These functions enable residents to meet each other and share gardening tips. Links to website: <https://www.cityofbordentown.com/page/ellen-wehrman-memorial-community-garden/>

**WORD:** [COMMUNITY GARDEN QUESTIONNAIRE 2025](#)

**IMAGE:** [PHOTO OF ORGANIC GARDENING SIGN](#)

**PDF:** [COMMUNICATION RE ORGANIC MATERIALS](#)

**PDF:** [LETTER FROM TASK RE PRODUCE DONATIONS](#)

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## Buy Fresh Buy Local Programs

10 Points

**Program Summary:** Beginning In 2019, the Bordentown City Green Team conducted preliminary research on what local farms, CSAs, vineyards, and farmers' markets were available in their geographic region. They found many online sources such as [www.localharvest.org](http://www.localharvest.org) and [www.findjerseyfresh.com](http://www.findjerseyfresh.com) but realized that many local farms and food producers weren't publicly listed. To create a comprehensive directory, the team began to collect accurate information through face-to-face outreach, phone calls, and use of social media. Through these efforts they were able to come up with a thorough list of produce farms, livestock farms, CSAs, vineyards, and farmers' markets in the region. With that information they worked with the Bordentown City Creative Team to design a tri-fold brochure that also called out the importance of buying local and provided online resources. Since then, the brochure has been updated periodically and distributed at local events, such as the Green Fair and Farmers' Market. As the 2025 season gets underway, the newest brochure has been shared by social media. The 2025 brochure is attached as supporting documentation.

**PDF:** [BORDENTOWN CITY BUY FRESH BUY LOCAL BROCHURE](#)

**IMAGE:** [SCREENSHOT OF SOCIAL MEDIA POST - BUY FRESH BUY LOCAL BROCHURE](#)

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## Farmers Markets

10 Points

**Program Summary:** The Bordentown Farmers Market is a thriving community event that serves as a hub for local vendors, residents, and visitors. The market offers an array of fresh produce, artisanal goods, and activities that reflect the vibrancy of Bordentown. This summary provides an overview of its operations, vendor types, hours, events, and the critical support the city provides to make it a success. Overview of Vendors: The Bordentown Farmers Market features approximately 30 vendors, offering a diverse selection of goods. The market includes: • Local Farmers: Seasonal fruits, vegetables, and herbs grown by nearby farms. • Artisans: Handcrafted items such as candles, soaps, and jewelry. • Food Vendors: Freshly prepared foods, baked goods, honey, jams, and sauces. • Specialty Vendors: Items like fresh flowers, dairy products, and organic meats. This mix ensures that visitors have access to a wide variety of high-quality products while supporting small businesses in the community. Market Dates and Hours: The market operates seasonally, from June through October, every Sunday from 9:00 AM to 1:00 PM. Located in a central municipal space, the market is easy to access for both residents and visitors.

Operational Costs and Income: The operational costs of the market include:

- Vendor Coordination: Organizing schedules, managing applications, and maintaining communication.
- Facilities: Setting up stalls, providing utilities, and ensuring cleanliness.
- Marketing and Promotion: Advertising the market through social media, flyers, and local partnerships.

Income is primarily generated through vendor fees, which are collected weekly or seasonally, and occasional sponsorships from local businesses. This revenue supports ongoing operations and helps keep the market thriving.

Special Events and Visitor Experience: The market goes beyond shopping, offering a lively experience with activities and entertainment, such as:

- Live Music: Local musicians perform weekly, creating a vibrant atmosphere.
- Family-Friendly Activities: Pumpkin painting in the fall, holiday-themed events like Santa visits, and other seasonal crafts for kids.
- Community Outreach: Local organizations often set up informational booths, promoting their initiatives and engaging with the community.

Municipal Support: The Bordentown Farmers Market is a municipal function, heavily supported by the city in the following ways:

- Location and Setup: The market is held on municipal property, with city staff opening and closing the site each week.
- Maintenance: The city provides refuse and recycling services to ensure the market remains clean and environmentally friendly.
- Safety and Traffic Control: Police update the Variable Message Sign (VMS) to direct traffic and ensure visitor safety.
- General Oversight: The city helps manage permits, provides logistical support, and collaborates on long-term improvements to the market.

Conclusion The Bordentown Farmers Market is a testament to the city's commitment to fostering a strong sense of community, supporting local businesses, and creating a welcoming space for residents and visitors alike. Through a combination of diverse vendors, engaging events, and steadfast municipal support, the market has become a cherished weekly tradition in Bordentown.

**IMAGE: [BORDENTOWN CITY FARMERS MARKET - PROMOTIONAL GRAPHICS](#)**

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## Green Design

### Green Building Policy/Resolution

5 Points

**Program Summary:** In an effort to promote sustainable building practices, the City of Bordentown reaffirmed its commitment to green building by resolution at the February 10, 2025 Commission meeting. Under this resolution, the city will consider green building practices for municipal buildings and encourage green design for residential and commercial construction. The link to Bordentown City's online resolutions can be found at: [SKM\\_C450i25021314540](#). The signed resolution is attached as supporting documentation, as well as a copy of the memo distributing the resolution.

**PDF: [MEMO DISTRIBUTING GREEN BUILDING POLICY 2025](#)**

**PDF: [2025 GREEN BUILDING POLICY ADOPTED BY RESOLUTION](#)**

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### Green Building Education

5 Points

**Program Summary:** We are submitting under Option One for this action. In an effort to provide educational materials about Green Building, the Bordentown City Green Team developed a "Green Building Information for Homeowners" brochure, originally created in 2013 and updated in 2025 to reflect current sustainability best practices. The brochure is available both digitally and in print to ensure widespread access: Online: The brochure has been published on the Bordentown City Green Team page and the construction and permits page. Additionally, it was shared on Facebook to increase outreach and visibility among residents (Facebook post). Print Copies: To ensure residents engaging in construction and renovation projects receive green building information, printed copies of the brochure are now available at the Bordentown Township construction office, we have recently merged our permit offices. The brochure includes key green building principles, such as energy-efficient upgrades, water conservation, NJ Green Home Remodeling Guidelines (NJGHRG) 1.0, and REGREEN best practices from the U.S. Green Building Council and the American Society of Interior Designers.

**PDF:** [2025 GREEN BUILDING INFORMATION F-2.PDF](#)

**WORD:** [SJ 2025 - GREEN BUILDING EDUCATION.DOCX](#)

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## Upgrade/Retrofit-Light Pollution

10 Points

**Program Summary:** In evaluating priorities for 2025, the Bordentown City Environmental Commission (BCEC) and Green Team identified Light Pollution as an area of concern that warranted focused attention. While Bordentown City has a Lighting Ordinance with limited criterion that minimize light pollution, there is a need to raise awareness about the impacts of light pollution through education and outreach, and to coordinate with the municipal government, Department of Public Works, Planning Board, local utility company, and others, to reduce and prevent light pollution. As a first step, the Green Team began its February 2025 meeting with a video entitled "Dark Sacred Night," a documentary created by Princeton University's Office of Sustainability that explores the impact of light pollution and the importance of preserving darkness. A discussion followed during which the group identified several approaches that can be taken to raise awareness and address this issue. A brief synopsis of action items included:

- Evaluate the magnitude and extent of light pollution in Bordentown City; identify "hot spots" (google earth or drone survey?)
- Engage expert speakers and host a second public presentation
- Create a Green Challenge to engage and educate community members
- Begin a dialogue with members of the municipal government and planning board
- Provide feedback on road and park improvement projects that are proposed or in the design phase.
- Consult with experts about the city's current lighting ordinance and make recommendations about how it can be modified to reduce and minimize light pollution.
- Consult with the Department of Public Works about retrofitting existing lighting
- Consult with PSEG about street lighting

The following month, the BCEC and Green Team hosted an Earth Talk about Light Pollution, with a representative from Dark Sky International as a guest speaker. Approximately 25 people attended the event. The Dark Sky International representative provided an overview of the extent and impacts of light pollution, as well as steps that can be taken by individuals and the local government to reduce and avoid light pollution. A sample social media post about the event can be found using this link: <https://www.facebook.com/BtownCityGreenTeam/posts/966317568978707>. Concurrently, the BCEC and Green Team were able to promote education and outreach about light pollution through a Green Challenge. This initiative is further addressed in the "Green Challenge" Action. Next, the BCEC and Green Team drafted a recommended lighting policy specifically for Bordentown City's new municipal building and police station, both of which are in an area that currently has very limited nighttime lighting and for many years has been a mostly unlit space. In finding a balance for essential lighting for municipal and police functions and minimizing light pollution, the bid specifications for lighting at the new municipal parking lot are "Nighttime Friendly," and in keeping with the goals of the BCEC/Green Team recommended lighting policy. Finally, on July 18,

2025, Bordentown City passed a resolution that commits to replacing lighting at all municipal facilities with lighting that meets light pollution reduction standards. A copy of the resolution is attached, and a certified copy will be provided. For the future, the BCEC and Green Team have plans to host an evening "lighting walk" in the fall, so participants can gain a better understanding of existing lighting, and how it compares to "Nighttime Friendly" lighting. The BCEC and Green Team will also advocate for a comprehensive update to the lighting code that is protective of dark skies, while also being practicable and feasible for the city to implement. We have attached as supporting documentation: Bordentown City existing lighting ordinance BCEC recommended lighting policy for new municipal and police buildings Excerpt of bid specifications for lighting at the new Bordentown City Municipal parking lot Resolution committing to municipal lighting that meets light pollution reduction standards

**PDF: [BORDENTOWN CITY LIGHTING ORDINANCE](#)**

**PDF: [BCEC AND GREEN TEAM PROPOSED LIGHTING STANDARDS FOR NEW MUNICIPAL FACILITIES](#)**

**WORD: [RESOLUTION COMMITTING TO SUSTAINABLE LIGHTING AT MUNICIPAL FACILITIES](#)**

**WORD: [EXCERPT FROM BID SPECIFICATIONS FOR NEW LIGHTING STANDARDS AT MUNICIPAL PARKING LOT](#)**

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## Upgrade/Retrofit-Water Conservation

10 Points

**Program Summary:** The City of Bordentown has implemented a comprehensive and proactive water conservation strategy over 2024 and 2025, combining infrastructure upgrades, leak detection and repair, and long-term planning. A city-wide leak detection survey was conducted in August 2024, identifying multiple leaks across hydrants, services, and mains. To date, five major leaks totaling over 70,000 gallons per day (GPD) have been resolved, along with 15 spontaneous system leaks discovered throughout the year. Repairs continue to be prioritized based on severity, though a high-volume leak (20,000 GPD) remains unresolved due to subsurface detection challenges. Eleven lower-volume leaks also remain on the list for future repair. The City also submitted a Corrective Action Plan (CAP) to NJDEP in August 2024, with an update in October. This plan outlines critical water infrastructure improvements, including the water treatment plant, water pumping station and water storage tanks. These efforts increase capacity and reduce inefficiencies in the water system. High service pumps and variable frequency drives (VFDs) were installed at the water treatment plant in 2024, restoring the plant to full capacity and improving pressure control and energy efficiency. Additional upgrades to the water plant's infrastructure and piping are also in progress. The City is updating its asset management plan to prioritize these improvements and is exploring a second water source through interconnection or a new well site, in collaboration with the Township. Together, these efforts demonstrate Bordentown's strong commitment to conserving water, improving system efficiency, and ensuring long-term sustainability of its municipal water supply.

**WORD: [SJ 2025 - UPGRADE\\_RETROFIT WATER CONSERVATION PRIORITIES.DOCX](#)**

## Health & Wellness

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### Anti-Idling Education & Enforcement Program

10 Points

**Program Summary:** In an effort to improve air quality, Bordentown City initiated its "no idling" education and enforcement program in 2013. On June 10, 2013 the City Commissioner's passed a resolution for Idle Free Zones in Bordentown City. The resolution has been periodically reaffirmed, most recently in February of 2025. Initially, Green Team members surveyed the City to identify locations where drivers tend to let vehicles idle. Out of the nearly fifteen potential sites, three were identified as priority locations for the City's initial anti-idling program - two sites in close proximity to schools and one by the local deli. The Green Team worked with the Police Department and Bordentown Public Works to erect signage in these locations. Subsequently, additional no idling signs were posted at the Bordentown Beach and the back entrance to Clara Barton School, East Burlington and Hopkinson Streets. The priority no-idling locations were re-evaluated in 2025 in consultation with the police department, and it was determined that the established locations remain representative of the idling "hot spots". We have included the no-idling priority location map and photos of signage at each location as supporting documentation. The Bordentown City Police Department has maintained an education and outreach campaign by posting flyers at key locations: city hall, a municipal kiosk on Farnsworth Avenue, and at police department headquarters. Educational materials are distributed by officers while on duty and at community events. The most recent event was the Street of Dreams Car Show, held June 21, 2025. We have attached as supporting documentation: 2025 Resolution Supporting No Idling Photos of No Idling signs at McFarland and Clara Barton Schools and the local deli, unchanged from prior submission Photos of No Idling signs at the Bordentown Beach and the Burlington Street side of Clara Barton School, unchanged from prior submission. 2025 Supporting documentation provided by Bordentown City Police Department, including the Bordentown City No-Idling flyer and photos of educational materials from the NJ Department of Environmental Protection and the NJ Department of Transportation, Division of Highway Traffic Safety. Map of targeted No Idling locations Detailed No Idling Zone Enforcement Plan, covering the identified priority locations, as well as additional locations.

**IMAGE: [NO IDLING SIGNS AT CLARA BARTON AND MAC FARLAND SCHOOLS, AND LOCAL DELI](#)**

**PDF: [PHOTOS OF ADDITIONAL NO-IDLING SIGNS](#)**

**PDF: [2025 NO IDLING RESOLUTION](#)**

**WORD: [NO IDLING EDUCATION AND OUTREACH BY BORDENTOWN CITY POLICE DEPARTMENT](#)**

**PDF: [BORDENTOWN CITY NO IDLING ZONE PRIORITY MAP](#)**

**PDF: [BORDENTOWN CITY NO IDLING ZONE ENFORCEMENT PLAN](#)**

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## Building Healthier Communities

20 Points

**Program Summary:** Bordentown City is a small community of fewer than 4,000 people that is served by a dedicated staff of approximately 40 full time employees. While lacking stand-alone health and recreation departments, the City manages facilities and hosts programs that support health and fitness in a variety of ways. Bordentown City originally joined the Mayor's Wellness Campaign in 2010, and the current Mayor renewed the City's participation in 2024. The city has organized, engaged in, and encouraged health and wellness initiatives for youth, employees, and community members, as outlined below. Youth: The City funds, through budget allocation and a Municipal Alliance Grant, B.R.A.D. (Bordentown Residents Against Drugs) which focuses on the youth in schools. The organization provides various programs in the schools to raise awareness about drugs and alcohol, strengthen the family unit, health awareness, etc.; hosts the Bordentown Area Basketball League; and provides batting cages and field time for the Bordentown Little League. Employees: The governing body annually adopts the Safety and Wellness Agreement with the self-insured Joint Insurance Fund for its employees. Through this program, employees have

attended three health and/or safety events. Employees attended an additional program focused on heart health, entitled, "Save My Life. Community: Bordentown City has: done outreach and education via social media and on its website to inform the community about extreme heat weather events; hosted "Flu Shot Thursdays" at the local community center; through the Environmental Commission and Green Team, has an ongoing initiative to educate residents about the health impacts of noise pollution; hosts twice-weekly sessions of "Tai Chi in the Park"; protects residents and their pets by hosting an annual free rabies clinic; hosts the Bordentown Area Running Club for twice-weekly runs in the city; and hosts several Alcoholic Anonymous groups at the community center. We have attached documents to demonstrate how Bordentown City has implemented and supported initiatives in all of the categories listed above, as well as the Mayor's Wellness Campaign.

**WORD: [BUILDING HEALTHIER COMMUNITIES WORKSHEET - COMMUNITY](#)**

**WORD: [BUILDING HEALTHIER COMMUNITIES WORKSHEET - YOUTH](#)**

**WORD: [BUILDING HEALTHIER COMMUNITIES WORKSHEET - EMPLOYEE](#)**

**PDF: [EMAIL CONFIRMING PARTICIPATION IN THE MAYOR'S WELLNESS CAMPAIGN](#)**

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## Tobacco Free Community

5 Points

**Program Summary:** Recognizing the well-known health and safety risks of tobacco product use and secondhand smoke, the City of Bordentown has taken a series of steps to reduce tobacco use and exposure in the community. In 2019 the city adopted an ordinance that prohibits smoking in all parks owned by the city. Then in 2025, focus was turned to tobacco use in the workplace, where employees spend most of their time each day. To that end, on June 9, 2025, the city adopted a resolution that encourages and supports and a tobacco workplace. Finally, this year the city began to promote smoking cessation centers. Information about Quit Centers was posted on social media, and hardcopies are available at city hall. We have attached as supporting documentation: A copy of Resolution 2025-106 Supporting and Encouraging Tobacco-Free Workplaces A screenshot of the social media post with information about Quit Centers A copy of the flyer that is available at city hall

**PDF: [RESOLUTION ENCOURAGING AND SUPPORTING A TOBACCO FREE WORKPLACE](#)**

**IMAGE: [SOCIAL MEDIA POST PROMOTING QUIT CENTERS IN NJ](#)**

**PDF: [NJ QUIT CENTER INFORMATION SHEET](#)**

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## Town-Wide Gas Leaf Blower Restrictions

5 Points

**Program Summary:** In 2024 the Bordentown City Environmental Commission and Green Team established noise pollution as a priority initiative for 2025. As part of education and outreach for the noise pollution initiative, the team decided to focus on the negative impacts of gas-powered leaf blowers, as well as encouraging alternatives. While the ultimate goal is to limit or eliminate the use of gas-powered leaf blowers, we believe that education is a critical first step for our community. The team developed a poster that was combined with other educational materials to create a display board for use during in-person events, starting with the Green Team's Earth Day Celebration on April 26, 2025. The next in-person event is the annual Green Fair, scheduled for June 14, 2025. Flyers and photos are attached as supporting documentation. The educational

materials have also been distributed via social media at the following link:  
<https://www.facebook.com/share/16QYsUEX4V/>.

**IMAGE: [BORDENTOWN CITY GAS-POWERED LEAF BLOWER EDUCATIONAL POSTER -1](#)**

**PDF: [LEAF BLOWER SUPPLEMENTAL FLYER](#)**

**IMAGE: [LEAVE THE LEAVES GRAPHIC](#)**

**IMAGE: [PHOTO OF DISPLAY BOARD - GAS-POWERED LEAF BLOWER EDUCATION](#)**

## Innovative Projects

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### Innovative Community Project 1

10 Points

**Program Summary:** Invasive Species Remediation Initiative The Bordentown City Environmental Commission (BCEC) launched an ongoing effort to restore native biodiversity by managing invasive species in the city's parks. A 2021 survey spanning 22 acres, conducted in partnership with the NJ Invasive Species Strike Team, identified priority areas including Lime Kiln Alley Park, Ann Street Park, and Oliver Street Park. Targeted invasive species include English ivy, Japanese knotweed, multiflora rose, honeysuckle, and mugwort. Progress & Results Vegetation Removal: Throughout 2024, BCEC, community volunteers and Public Works removed invasive vegetation. Restoration: Native species like Joe Pye weed, goldenrod, and asters have begun recolonizing treated areas. Knotweed Management: Repeated cutting at Ann and Oliver Street Parks, with designated no-mow zones and initial herbicide treatment at Ann Street Park. Community Engagement & Expert Guidance BCEC has engaged volunteers and families in hands-on remediation, educating them on invasive species identification, removal techniques, and the importance of biodiversity. Experts, including the NJ Invasive Species Strike Team, Brooke McMinn, and Ralph Simon, have provided strategic guidance on best management practices. Next Steps Spring Planting: Introduce native species at Lime Kiln Alley Park where multiflora rose has been cleared. Targeted Removal: Utilize a specialized tool to eliminate deep-rooted species like multiflora rose and ailanthus. Knotweed Control: Continue monitoring, cutting, and spraying efforts, particularly in powerline ROW at Oliver Street Park. New Invasive Eradication: Address recently introduced species identified in the NJ Invasive Species Strike Team report. Deer Management: Awaiting results of a deer pressure study (March 2025) to inform future restoration strategies.

**IMAGE: [KNOTTWEED AT ANN STREET AFTER CUTTING BEFORE SPRAYING.JPG](#)**

**WORD: [SJ 2025 - INNOVATIVE PROJECT - INVASIVE SPECIES.DOCX](#)**

**IMAGE: [KNOTTWEED AT ANN STREET AFTER SPRAYING.JPG](#)**

**IMAGE: [VOLUNTEERING AT LIME KILN ALLEY PARK.JPG](#)**

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### Innovative Community Project 2

10 Points

**Program Summary:** In 2021/2022 a subcommittee of the Bordentown City Environmental Commission (BCEC) convened to update the city's Environmental Resource Inventory (ERI). As a

result of the work on the section of the ERI pertaining to the city's Parks, Trails, and Monuments, it became clear that there had been very little focus on the city's trail system since 2008, except for a 2020 speaker event about the Delaware River Heritage Trail; the 2021 Bordentown City Master Plan identifying trail and connectivity goals; and the construction of a puncheon at Lime Kiln Alley Park in 2021. Concurrent with this realization, it became apparent that a group of Bordentown residents were extremely interested in improving trail connectivity within the city, reclaiming abandoned trails, creating connections to trails outside the city, and reviving the concept of a water trail to take advantage of Bordentown City's proximity to the Delaware River and Abbott Marshlands. In 2023 representatives from the BCEC contacted their governing body liaison and proposed the creation of a working group that would be tasked with evaluating where trails are needed; identifying priorities; proposing maintenance plans; and coordinating with city officials and staff to establish (or re-establish) trails that would benefit the community. The proposal emphasized the importance of the city's recently updated Master Plan to guide the group's work. Receiving a positive response from the governing body liaison, BCEC representatives proceeded with community outreach to identify residents interested in serving on the committee. The completed proposal is attached as supporting documentation. In July 2024 the Board of Commissioners established the Trails Committee by ordinance, attached as supporting documentation. The original committee consisted of eight members, and subsequently two additional members were appointed, including a representative from the Bordentown Historical Society. The first meeting was held August 2024. The group has selected a chairperson and a recording secretary. Details about the Committee's accomplishments to date are attached as supporting documentation.

**PDF: [ORDINANCE CREATING TRAILS COMMITTEE](#)**

**WORD: [TRAILS COMMITTEE PURPOSE AND GOALS](#)**

**WORD: [BORDENTOWN CITY TRAILS COMMITTEE - PHOTOS OF TRAIL BUILDING WORKDAY AND COMPLETED TRAIL](#)**

**WORD: [TRAILS COMMITTEE ACCOMPLISHMENTS JULY 2024 THROUGH MAY 2025](#)**

## Land Use & Transportation

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### Sustainable Land Use Pledge

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** In an effort to promote sustainable building practices, the City of Bordentown reaffirmed its commitment to green building by adopting resolution #2025-043 at the February 10, 2025 Commission meeting. Under this resolution, the city will consider green building practices for municipal buildings and encourage green design for residential and commercial construction. The link to Bordentown City's online resolutions can be found at: <https://ecode360.com/documents/BO1079/public/753130760.pdf>. A copy of the resolution is attached as supporting document, as well as a copy of the memo distributing the resolution.

**PDF: [MEMO DISTRIBUTING SUSTAINABLE LAND USE PLEDGE 2025](#)**

**PDF: [SUSTAINABLE LAND USE PLEDGE - RESOLUTION 2025-45](#)**

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### Bicycle & Pedestrian Audits

10 Points

**Program Summary:** In 2021 the City of Bordentown received a grant from the Delaware Valley Regional Planning Commission to develop a Streetscape and Parking Plan to improve parking and connectivity throughout the city. Arterial/Urban Engineers (hereafter, "Arterial") was selected to complete the Plan, which was finalized in March of 2022. As part of the study, Arterial audited the city's main roadways in a "High Performance Street Analysis". The audit evaluated sidewalks, roadways, parking areas, and crossings / intersections in five categories: functionality & safety for both pedestrians and bicyclists, place branding, health & the environment, economic vitality and design quality. The study was quite broad and included Farnsworth Avenue, Prince Street, Park Street, Crosswicks Street, Walnut Street, and Burlington Street. The High Performance Street Analysis is attached as supporting documentation. The full report can be found online at: [ecode360.com/BO1079/documents/Comprehensive\\_Plans#category-661063226](https://ecode360.com/BO1079/documents/Comprehensive_Plans#category-661063226)

**PDF:** [BORDENTOWN CITY HIGH PERFORMANCE STREET ANALYSIS](#)

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## Complete & Green Streets for All Policy

10 Points

**Program Summary:** Bordentown City Commissioner's adopted the Tier 1 Complete and Green Streets for All Policy by resolution on July 14, 2025. The new policy modifies previous Complete and Green Streets policies by specifically including boards and committees that may provide valuable input to the planning and design process. These organizations include the City Planning and Zoning Board, General Parks Committee, Trails Committee, Shade Tree Committee, and Environmental Commission. As a small, walk-able town, the updated policy will continue to guide the City's efforts to accommodate pedestrians, bicyclists and other non-motorized means of transportation.

**PDF:** [COMPLETE AND GREEN STREETS FOR ALL POLICY ADOPTED BY RESOLUTION](#)

**WORD:** [BORDENTOWN CITY COMPLETE AND GREEN STREETS WORKSHEET](#)

**PDF:** [EMAIL DISTRIBUTING COMPLETE AND GREEN STREETS FOR ALL POLICY](#)

**WORD:** [BORDENTOWN CITY COMPLETE AND GREEN STREETS AUDIT](#)

**WORD:** [BORDENTOWN CITY COMPLETE AND GREEN STREETS ANNUAL REPORT](#)

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## Effective Parking Management

10 Points

**Program Summary:** As an historic community, the streets in Bordentown City evolved long before the industrial revolution and certainly well before individual car ownership became common place. With parking needs exceeding the number of available parking spaces, especially in the downtown, the City has successfully used several strategies over the past few years to ease parking pressure. In an attempt to further address this issue, the City retained Arterial and Urban Engineers in March 2022, to complete a Streetscape and Parking Plan, using a grant from the Delaware Valley Regional Planning Commission. A public information session was held on May 12, 2022, and was intended to gather input from residents about priorities and preferences. A community survey was circulated and posted on the City's website, in order to reach as many residents as possible. A second information session was held on July 6, 2022, where draft

recommendations and plans were presented for feedback. Information and links to materials can be found at: <https://cityofbordentown.com/bordentown-city-streetscape-and-parking-plan/>. While the final report is not yet available, the governing body set forth an interim parking policy, which may be updated upon receipt and review of recommendations from Arterial and Urban Engineers. The interim parking policy is substantial enough to function independently of the final report, while allowing the governing body to incorporate additional goals and guidelines at a later date. Summarily, the City intends to use existing parking areas more effectively and relieve parking pressures in the downtown; support use of valet parking in the downtown restaurant area; pursue shared parking arrangements; encourage use of mass transit; implement strategies that encourage pedestrian and bicycle travel; utilize the newly acquired five acre Point Breeze property for overflow parking; and explore solutions where resident parking needs are in competition with employee parking needs during business hours. With regard to implementing shared parking, the August 29, 2022 Commissioner's meeting agenda includes Resolution 2022-129, "Authorize a Memorandum of Understanding Between NJ Transit and The City of Bordentown for Use Of The River Line Station Parking Lot". We have attached: 1) the RFP that was used to solicit professional services for the Streetscape and Parking Study; 2) the City's interim parking policy that incorporates strategies that have already proven effective, as well as additional strategies that will better manage and lessen parking demands. 3) the August 29, 2022 Commissioner's meeting agenda

**PDF: [EFFECTIVE PARKING MANAGEMENT - RESOLUTION AND POLICY](#)**

**PDF: [RFP FOR STREETScape AND PARKING PLAN](#)**

**PDF: [COMMISSIONERS MEETING AGENDA AUGUST 29, 2022 - SHARED PARKING](#)**

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## Green Infrastructure Planning

10 Points

**Program Summary:** Bordentown City's Tier 1 Impervious Coverage Assessment, prepared by a member of the Environmental Commission, is attached. After careful consideration, it was decided that the short term (3-5 years) goal for Bordentown City will be to utilize green infrastructure techniques to manage stormwater run off from 3.6 acres of impervious cover. This figure is based on 2% of the total municipal impervious cover as calculated in the Tier 1 report. The initial project will focus on Carslake Community Center and the Gilder Field complex, which includes the DPW yard. The City is targeting the southern portion of the site, which includes the community center, upper parking lot, lawn, and a portion of the access road. Downspout planters have already been installed, and the City has applied for a grant to fund construction of a bioretention basin. Several other locations for future Green Infrastructure improvements have been identified, and additional details for those locations are described in the attached short term plan. The mapping for green infrastructure planning were on display for public review at the City's annual street fair, May 21-22, and displayed again at the Green Fair on June 11. An initial plan was presented to the Planning Board at it's June 6, 2022 meeting.

**PDF: [TIER 1 IMPERVIOUS COVERAGE ASSESSMENT FOR BORDENTOWN CITY](#)**

**PDF: [BORDENTOWN CITY SHORT TERM GREEN INFRASTRUCTURE PLAN](#)**

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## Green Infrastructure Implementation

10 Points

**Program Summary:** The Bordentown City Environmental Commission (BCEC) and Green Team have long recognized the value of green infrastructure to protect local waterways from erosion and pollutants. In coordination with the City's Department of Public Works, it was decided that initial efforts to implement green infrastructure should focus on the Carslake Community Center/Gilder Field complex. The property also includes the City's public works garage and recycling depot. Stormwater drainage is directed to Thornton Creek, which ultimately drains to the Abbott Marsh and Delaware River, a high-quality wildlife resource. In addition to better stormwater management, green infrastructure installed at this location will serve as a demonstration project, to encourage the community to utilize stormwater management techniques that are better for the environment. We are submitting two downspout planter boxes as our initial green infrastructure implementation. On May 14, 2022 volunteers installed a downspout planter box at the community center, and a second planter box was installed on August 26. The planter boxes are inspected monthly. Education has been undertaken with a multi-pronged approach. On June 6, 2022 members of the BCEC did a short presentation about stormwater runoff and green infrastructure at the Planning Board meeting. The mapping developed as part of the Green Infrastructure Planning was shared, to demonstrate how development within the City affects the surrounding waterways and wildlife habitat. The benefits of green infrastructure were described: filter pollutants; slow or prevent release of stormwater into the drainage system; and the potential to improve public safety by reduced flooding. Members of the planning board were invited to look at the downspout planter box after the meeting. The planter box has an educational sign with a brief summary of its benefits, and a website link for more information. A photo of the downspout planter was posted on social media with an invitation to residents to send photos of their sustainable stormwater management projects to the Green Team. The purpose is to gather information for a future "Green House and Garden Tour", where people can share and inspire more widespread use of green infrastructure.

**PDF:** [INSTRUCTIONS FOR DOWNSPOUT PLANTER BOX](#)

**PDF:** [DOWNSPOUT PLANTER BOX MATERIALS COST INFORMATION](#)

**EXCEL:** [CARSLAKE DOWNSPOUT PLANTER BOX INSPECTION LOG](#)

**WORD:** [DOWNSPOUT PLANTER BOX MAINTENANCE INSTRUCTIONS - UPDATED](#)

**IMAGE:** [DOWNSPOUT PLANTER BOX WITH EDUCATIONAL INFO](#)

**WORD:** [DOWNSPOUT PLANTER BOX PHOTOS](#)

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## **Historic Preservation Element \*Retired 12/31/22\***

**10 Points**

**Program Summary:** The Bordentown City historic preservation element contains the basic components required by the Municipal Land Use Law: a historic resource inventory, a significance standards statement and a master plan-impact analysis on historic resources. The City's element goes further by promoting good stewardship through an analysis of potential private-sector impacts on historic resources and exploring a number of public policy alternatives to address and avoid negative outcomes. Finally, the element establishes a municipal historic preservation goal, objectives and strategies through a series of historic preservation education, encouragement and enforcement mechanisms. It has proven an effective tool for the planning board and has resulted in enhanced quality of development within the City. The governing body of Bordentown City adopted a Historic Preservation ordinance in 1984 and amended it in 2010, under which a Historic Preservation Committee was formed. This committee is not active presently as the governing body works directly with the Bordentown City Historical Society (non-profit organization) to directly review and enforce historic preservation elements within the city.

**PDF:** [APPENDICES FROM HISTORIC PRESERVATION ELEMENT](#)

**WORD:** [HISTORIC PRESERVATION ELEMENT DOCUMENTATION](#)

## Natural Resources

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### Natural Resource Inventory

20 Points

 Bronze Priority  Silver Priority

**Program Summary:** The Bordentown City Environmental Resource Inventory (ERI) was first completed by volunteers in 2006. At that time, it was used as the basis for the 2007 Bordentown City Conservation Element of the Master Plan. In 2020, a group of Environmental Commission members formed a subcommittee to review and update the ERI, carefully reviewing each section, and adding new/updated information throughout the document. The ERI was finalized in July 2022 and forwarded to the Planning Board for adoption. The ERI was adopted by the Planning Board on August 1, 2022. A copy of the ERI can be found at: <https://ecode360.com/BO1079/document/673199940.pdf> We have attached a letter from the Planning Board Secretary confirming that the ERI was adopted into the Master Plan. The attached memo describes how the ERI will be kept up to date.

**PDF:** [PLANNING BOARD AGENDA AUGUST 1, 2022](#)

**WORD:** [MEMO RE: PROCESS FOR UPDATING ENVIRONMENTAL RESOURCE INVENTORY](#)

**PDF:** [LETTER CONFIRMING ERI ADOPTED](#)

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### Environmental Commission

10 Points

**Program Summary:** Bordentown City's Environmental Commission (BCEC) has operated continuously since its establishment in 2002. The BCEC is comprised of volunteers who are residents of Bordentown City and are appointed by the Mayor. The BCEC serves as an advisory board to the Planning Board and governing body with a focus on environmental issues and opportunities. The Commission informs elected officials and the public, serves on committees, researches issues, develops educational programs, and advocates for sound environmental policies. The BCEC can form subcommittees run by non-appointed volunteers to pursue issues of local importance as they relate to the environment, arts, history and culture. Presently, under the BCEC umbrella is the Green Team which facilitates the City's participation in the Sustainable Jersey Program. Current local issues that directly impact Bordentown City and neighboring communities include - invasive species, creating and maintaining pollinator habitat, recycling and energy conservation, environmental education, and local planning documents. Specific advancements for the BCEC 2024 included: 1. The formation of an Invasive Species Strike Team that organized monthly workdays to address invasive species and habitat restoration. 2. The BCEC was instrumental in the formation of a municipal Trails Committee. 3. Participation in Burlington County's "Troll Trek" 4. Supported a variety of new Green Team initiatives 5. Hosted the 15th annual Green Fair 6. Hosted three Earth Talks (Backyard Beek Keeping, The Rising Cost of Noise Pollution, Native Plants Make Good Neighbors.) 7. Took an active role in advising the Planning Board about environmental issues affecting proposed development plans The BCEC website, <https://bcec.cityofbordentown.com>, provides comprehensive information about BCEC activities, local issues, calendar of events, links to other websites, pictures and an extensive database of resourceful information.

PDF: [ORDINANCE CREATING BORDENTOWN CITY ENVIRONMENTAL COMMISSION](#)

PDF: [BORDENTOWN CITY ENVIRONMENTAL COMMISSION - CHAPTER 33](#)

WORD: [BCEC NEWSLETTER 2024](#)

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## Environmental Commission Site Plan Review

10 Points

**Program Summary:** Since the inception of the Bordentown City Environmental Commission (BCEC), the mayor has been tasked with appointing a Planning Board member who also serves on the Environmental Commission (BCEC), and has the role of liaison between the two boards. This person attends both the City Planning Board and Environmental Commission meetings. The Planning Board meets every 1st Monday of the month and the BCEC meets every 2nd Wednesday of the month. The liaison reviews site plans that are received by the Planning Board, makes comments during the planning board meeting in support the BCEC mission, and shares a summary of planning board actions with the environmental commission. The BCEC meeting includes a regular agenda item for the Planning Board report that allows the liaison to advise the BCEC of Planning Board activities. We have attached an example of the BCEC agenda and meeting minutes. Bordentown City is a one square mile town with only a limited number of parcels of land that are not already developed. That being said, the Planning Board reviews a number of development proposals, variance requests, and subdivision proposals in a given year. At the June 2022 Environmental Commission meeting, it was decided that it would be beneficial to convene monthly (or as needed) work meetings, comprised of a small group of Environmental Commission members, to assist with site plan review and draft comments consistent with the Environmental Commission's mission. The primary goal is to address issues that directly impact the environmental welfare and sustainability of the City, using the attached checklist as guidance. In 2024 and 2025, the work group reviewed approximately five applications that had been submitted to the planning board. The BCEC had minor comments or no concerns about most of the proposals. However, one proposed subdivision warranted more detailed feedback, and the BCEC's memo to the planning board is attached as supporting documentation. Municipal projects, such as roadway improvements, renovations at parks, and work at municipal facilities, are typically reviewed by the governing body and City engineer. From time to time the BCEC has been made aware of such plans and provides feedback. The most recent project was a proposal at Chief Francis Lee Park, and the BCEC's memo is attached as supporting documentation. Moving into 2025, the BCEC has asked to be provided with plans for municipal projects early in the design process on a regular basis. The following documents have been attached as supporting documentation: 1) excerpt for the city code that describes planning board membership requirements; 2) a memo from the BCEC to the Planning Board regarding a proposed; 3) a memo from the BCEC to municipal officials regarding proposed development of Chief Francis Lee Park; 4) a checklist that is used as guidance during site plan review; 5) a list of proposals that was reviewed by BCEC members in 2024.

PDF: [BORDENTOWN CITY ECODE - PLANNING BOARD MEMBERS](#)

PDF: [BCEC OCTOBER 9 2024 MEETING AGENDA AND MINUTES](#)

WORD: [BCEC MEMO TO PLANNING BOARD](#)

PDF: [SUMMARY OF PLANNING BOARD ITEMS REVIEWED BY BCEC](#)

WORD: [BCEC CHECKLIST FOR SITE PLAN REVIEW](#)

PDF: [BCEC MEMO REGARDING CHIEF FRANCIS LEE PARK](#)

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## Water Conservation Education Program

## 10 Points

**Program Summary:** To support community water conservation efforts, the Bordentown City Environmental Commission (BCEC) and Green Team implemented both in-person and print initiatives. In-Person Event: In 2024, the City resumed its Rain Barrel Workshop series, which originally ran annually from 2012 through 2019. These workshops focus on outdoor water use, stormwater management, and the benefits of rainwater harvesting. Participants learned how to install, maintain, and utilize 55-gallon rain barrels and were given the opportunity to build and take one home. For the 2024 workshop, the City funded all materials, with barrels generously donated by local food manufacturers through a NJDEP partnership. Attendees were incentivized to install their barrels and send photos for a prize drawing. Eleven barrels were assembled and distributed, with each expected to conserve nearly 3,000 gallons of water per season. Collectively, these installations may save over 32,000 gallons annually, reducing outdoor municipal water use and encouraging sustainable home practices. Just as additional background about the history of Rain Barrel Workshops in Bordentown City, in 2020 (pandemic year) the BCEC was not able to host a workshop but provided materials at no cost to participants, with instructions on how to construct their rain barrels. The cost covered by BCEC. Workshops were not held in 2021 through 2023 primarily because BCEC was not able to source suitable barrels. Print & Online Initiative: To further promote residential water conservation, the Green Team developed a water-saving pamphlet featuring tips for indoor and outdoor water use, the benefits of conservation, and connections to the local watershed. These materials were shared in print at community events including the Earth Day Celebration (April 27, 2025), History in Bloom Garden Tour (June 7, 2025), and Green Fair (June 14, 2025). Digital versions were shared via the city's website, Green Team social media accounts, and the team's LinkTree, expanding access to residents who may not have attended events in person. This approach supports Sustainable Jersey goals by promoting awareness, behavior change, and long-term conservation practices across the community.

**PDF: [COPY OF RAIN BARREL PRESENTATION BORDENTOWN\) FINAL.PDF](#)**

**WORD: [SJ 2025 WATER CONSERVATION - WATER\\_PROGRAM\\_WORKSHEET \(BOTH\).DOCX](#)**

**PDF: [WATER CONSERVATION PAMPHLET \(FOR IN PERSON EVENTS\)](#)**

**PDF: [WATER CONSERVATION BOOKLET \(FOR ONLINE SHARING\)](#)**

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## Easement Inventory & Outreach

### 10 Points

**Program Summary:** Members of the Bordentown City Environmental Commission and Trails Committee have worked with the city's tax collector, tax assessor, and planning board secretary to identify the location of conservation easements located in Bordentown City. The team has compiled the first-ever comprehensive inventory. Research has revealed that most of the conservation easements are the result of land preservation through purchase with dedicated open space funds. A few conservation easements appear to be associated with NJDEP permits, and other conservation restrictions were placed by a prior owner upon transfer of the property to Bordentown City. While an exhaustive review has already been completed, research is ongoing, and the inventory will be updated as additional conservation easements are identified. This effort to identify conservation easements coincides with the Bordentown City Planning Board's update of the city's Open Space Element of the master plan. Outreach and education were completed with an infographic that was posted on social media and displayed at the 2025 Green Fair by the city's planner. Further outreach with fee owners and easement inspections are scheduled for the fall of 2025.

**PDF: [CONSERVATION EASEMENTS - HIGHLIGHTED TAX MAPS](#)**

**PDF: [CONSERVATION EASEMENT INVENTORY AS OF 7--2025](#)**

PDF: [CONSERVATION EASEMENT INFOGRAPHIC](#)

WORD: [BORDENTOWN CITY CONSERVATION EASEMENT WORKSHEET](#)

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## Community Forestry Management Plan & NJUCF Accreditation

20 Points

**Program Summary:** The Bordentown City Shade Tree Committee is comprised of volunteers appointed by the Mayor. Committee members, assisted by additional community volunteers, ensure annual tree planting, as well as maintenance of street trees and trees located on municipal property. The City is proud to celebrate 25 years as a Tree City USA recipient. Approval of Bordentown City's current Community Forestry Management Plan has been extended to 2026. The CFMP is attached as supporting documentation. Bordentown City was approved for NJ Urban Community Forestry Accreditation in 2023 and 2024. The Shade Tree Commission engages volunteers of all ages to assist with the annual Arbor Day Tree planting events, which was April 13, 2024. Twenty-eight new trees were planted in 2024, including five trees in Second Street Park and five replacement trees in West Street Park. Shade Tree Committee members attend conferences and seminars to stay up to date on issues affecting trees, ensuring best practices and the values that trees contribute to the well-being of the community.

PDF: [BORDENTOWN CITY COMMUNITY FORESTRY MANAGEMENT PLAN](#)

PDF: [BORDENTOWN CITY ANNUAL REPORT 2024](#)

PDF: [BORDENTOWN CITY - ACCREDITATION FROM NJDEP COMMUNITY FORESTRY 2024](#)

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## Tree Maintenance Programs

10 Points

**Program Summary:** The Bordentown City Shade Tree Committee (BCSTC) monitors the City's Street trees and also receives input from City residents. The BCSTC prioritizes the trees that need to be removed or pruned and assesses based on their annual budget from the city. Each tree is evaluated individually based upon safety and liability issues. In 2024, twenty-eight trees were planted, nine were pruned, and two were removed under the oversight of BCSTC. In addition to planting street trees, five trees were planted in the West Street Park to replace trees and hedges that had not survived, and five trees were planted in the Second Street Park. Most tree planting is completed by volunteers, with assistance from the Department of Public Works. In 2024, approximately 20 volunteers assisted with the planting. For tree removal and maintenance, the BCSTC creates the bids, supervises the work by contractors, and inspects the final work for approval. Problem trees are removed and stumps ground. Pruning is done selectively as warranted. In 2024, the cost of tree planting was \$3,340; removals were \$2,300; and maintenance was \$5,200. NOTE: All Tree removals and maintenance are contracted and paid from the Bordentown City budget. City Public Works does not engage in tree maintenance program.

PDF: [BORDENTOWN CITY SHADE TREE COMMITTEE ANNUAL REPORT 2024](#)

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## Tree Planting Programs

10 Points

**Program Summary:** The Bordentown City Shade Tree Committee has organized and planned an Arbor Day Tree Planting every year since 2004. The 2023 and 2024 Tree Planting utilized volunteers from the community to plant 26 trees in 2023 and 28 trees in 2024. Photos are attached. Funding for the annual tree planting comes out of the Shade Tree Committee's annual budget. In 2024 expenses were approximately \$3340, including purchase of trees, stakes and wire, mulch, and delivery of trees. The post-planting maintenance program (1-3 years) involves: New trees are monitored by Shade Tree members on quarterly basis. Public Works waters the trees periodically during the course of the first year, and as needed thereafter. Support stakes are removed after one year by Shade Tree members. Minor pruning is carried out as needed during first 1-3 years by Shade Tree members. The Bordentown City Shade Tree Committee's Annual Report and 2024 Updates and Activities summary are attached as supporting documentation.

**PDF:** [BORDENTOWN CITY ANNUAL REPORT 2024](#)

**IMAGE:** [2024 TREE PLANTING PHOTO 2](#)

**IMAGE:** [2024 TREE PLANTING PHOTO](#)

## Operations & Maintenance

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### Green Grounds & Maintenance Policy

10 Points

**Program Summary:** For more than a decade or longer, Bordentown City has tended towards green grounds and maintenance practices. As described in previous submissions, the City uses no pesticides or fertilizers in its landscaped areas or sports fields. The City limits supplemental irrigation to one baseball field, and planters along Farnsworth Avenue are watered carefully from a truck-mounted water tank as needed. However, in order to broaden its green grounds and maintenance policies and practices, the Bordentown City governing body approved a Green Grounds and Maintenance Policy on June 10, 2013 and reaffirmed it on February 11, 2019 and August 8, 2022. The policy includes Efficient Landscape Design; Minimize Water Consumption; Recycled Materials and Composting; and Integrated Pest Management. The Green Grounds and Maintenance policy adopted August 8, 2022 is attached. A copy of the policy can be found at :<https://ecode360.com/BO1079 /documents/Resolutions>. Scroll down to Resolution #2022-118.

**PDF:** [GREEN GROUNDS AND MAINTENANCE POLICY ADOPTED BY RESOLUTION 2022](#)

**WORD:** [MEMO DISTRIBUTING GREEN GROUNDS AND MAINTENANCE POLICY](#)

**IMAGE:** [GREEN GROUNDS AND MAINTENANCE POLICY ADOPTED BY RESOLUTION 2022 -WEBSITE SCREENSHOT](#)

## Public Information & Engagement

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### Improve Public Engagement in Municipal Government

15 Points

**Program Summary:** As previously reported, the governing body of Bordentown City has made significant strides in making public meetings more welcoming, inclusive, and open to community dialogue. A key priority has been ensuring transparency in government. Commissioners are proactive in sharing their personal phone numbers and email addresses, encouraging direct communication with residents. They actively welcome public comments, fostering discussions on issues that excite or concern the community, and addressing residents in a friendly, approachable manner that helps demystify government processes. The city's website was revamped in 2024 now offers a wealth of information, including easy access to current and priority topics right on the homepage. It also provides details about local committees—their roles, contact information, membership opportunities, and meeting times and locations. Residents now have the convenience of attending commission meetings both in person and via Zoom. Beyond regular meetings, commissioners have hosted public information sessions and invited residents to participate in surveys, further ensuring that the community's input guides the city's decision-making on a range of important issues. The City of Bordentown is constantly looking for more ways to improve our public engagement by actively seeking input through several different channels, fostering open dialogue, and ensuring that all community members feel heard and valued in decision making processes.

**PDF:** [BORDENTOWN CITY - SAMPLE BOARD OF COMMISSIONERS MEETING AGENDA](#)

**WORD:** [IMPROVE PUBLIC ENGAGEMENT IN MUNICIPAL GOVERNMENT CHECKLIST 2024-2025](#)

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## Improve Public Engagement in Planning and Zoning

10 Points

**Program Summary:** In a continued effort to promote public engagement in planning and zoning, the City of Bordentown has: Posted an annual list of meetings on the City's website; agendas are posted the Friday prior to the meeting; minutes are available on the City's website. The topics to be covered at each meeting are clearly and concisely listed on the agenda. During meetings, the Planning Board Chair or the attorney carefully explain procedural requirements and the purpose of each action. The rules for citizen input are described on the City's website. They are also explained at each meeting so that the public understands when they can make comments during a public hearing, and when they can make general comments not related to an item on the agenda. The City has posted digital copies of items such as the Master Plan, natural resource inventory, Community Asset Map, and tax maps and many other documents of interest on the City website. Relevant municipal codes and ordinances posted in an online searchable database.

**PDF:** [CITY WEBSITE - PLANNING AND ZONING](#)

**PDF:** [PLANNING BOARD RULES FOR PUBLIC INPUT - FROM CITY WEBSITE](#)

**PDF:** [IMPROVE ENGAGEMENT PLANNING AND ZONING CHECKLIST 2024-2025](#)

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## Digitizing Public Information

10 Points

**Program Summary:** The City of Bordentown staff have built a brand-new website to keep our community informed and connected. In addition to our new website, we have also launched a

mobile app for easy access on the go! (Find where to download the app on the city's homepage, near the social media links) The website includes: City's social media's page; email and phone contact information for all governing body members, key municipal staff/departments, and local emergency services; public meeting dates, times, locations; agendas (including all relevant documents) and minutes of all public meetings of the governing body and appointed boards which are required to keep minutes; a list of municipal boards and commissions and their members (including terms and expiration dates); non-emergency public services to the town; a page for all applications and forms including Open Public Records Act request form; RFPs, RFQs and vendor bid notifications for goods and services and construction projects over the municipal bid threshold. The City website also includes ordinances, resolutions, executive orders and administrative codes, and crime statistics are included in monthly commission meeting minutes. Digital copies of the City's tax maps can be accessed from the website by visiting the Tax Collector and Tax Assessors pages in PDF format. Block and Lot information is searchable from the "Pay Your Bill" button on the homepage. We have attached the required checklist as supporting documentation.

**PDF: [BORDENTOWN CITY BOARD OF COMMISSIONERS MONTHLY AGENDA AND FULL PACKET](#)**

**WORD: [DIGITIZING PUBLIC INFORMATION CHECKLIST 2024](#)**

## Sustainability & Climate Planning

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### Community Asset Mapping

10 Points

**Program Summary:** General Description Bordentown City's Community Asset Map (CAM) project began in approximately 2010 by reviewing various existing community resources including municipal documents, Downtown Bordentown Association brochures and website, and other pre-existing documents from other organizations. The CAM was completed in 2016. The CAM was reevaluated in 2019 and 2025, and various map elements were added and revised to represent changes that had occurred in the community. Community feedback and input were collected by displaying it at the City's First Annual Green Fair, making it available on the Environmental Commission's website, and by sharing on social media when originally drafted and upon each reevaluation. Challenges and opportunities The main challenge to successful implementation of the CAM is to provide sufficient visibility to the public and generate sufficient public interest that the map will be used. The 2019 version of the CAM was provided to the public as an interactive web map, which helped make the information more accessible to the public. We also planned to develop an electronic submission form linked to the CAM. However; three main issues made those technological approaches impossible to continue: (1) frequent changes in state and county (Burlington) map layers; (2) changes in licensing that greatly increased the cost; and (3) lack of funding and/or volunteer manpower to perform continuing maintenance. The Community Asset Map (CAM) has been shared as a PDF on Bordentown City Environmental Commission's (BCEC) website and the link has been shared with the community on the Green Team's Facebook page and in a mailing to our email list with requests for public feedback. The CAM will again be shared at Bordentown City's Annual Green Fair and members of the community will be invited to provide contact information for their community organizations, businesses, creative endeavors, and so on, for inclusion in the map. We are additionally hopeful that the CAM will become a tool for positive change in the community, influencing future community visioning and land use planning decisions.

**PDF: [BORDENTOWN CITY COMMUNITY ASSET MAP UPDATED 2025](#)**

## Waste Management

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### Prescription Drug Safety & Disposal

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** After having participated in the "Operation Take Back New Jersey" medicine disposal initiative in both 2014 & 2016 (program was not in effect in 2015), Bordentown City saw the ongoing need for collection of unused, unwanted, and expired medications. In August 2016, the Bordentown City Police Department became a permanent medication drop off facility after having a drop box ordered, delivered and installed per requirements of NJ Drug Enforcement Administration. The drop box is located at the Bordentown City Police Department at 324 Farnsworth Avenue, Bordentown, NJ 08505 and it can be accessed by the public 24 hours a day all year round (picture attached). The attached Project Medicine flyer is distributed at public events such as the Green Fair and Cranberry Festival. The flyer is posted on the city website and displayed outside on the city bulletin board on Farnsworth Avenue. Information about the Project Medicine Drop Box for Bordentown City is listed online by Burlington County (<http://www.co.burlington.nj.us/DocumentCenter/View/6295/Prescription-Medicine-Dropbox-Locations?bidId=>) and by NJ Consumer Affairs (<https://www.njconsumeraffairs.gov/meddrop/pages/locations.aspx#Burlington>). The Police Department set up a table at both the 2024 Green Fairs to pass out program flyers and share information about the drop box. A smaller, portable drop box was on site at the 2024 Green Fair. The Police Chief provides the quarterly reports of drop box collection totals, which are read by the mayor during public Commissioner's meetings. A letter summarizing the collection process and amounts 2022- through 2024 is attached. The letter also includes a screenshot of the city's website and a photo of the collection bin.

**PDF: [PROJECT MEDICINE DROP TRIFOLD](#)**

**PDF: [PRESCRIPTION DRUG - LETTER SUMMARIZING AMTS COLLECTED AND PHOTOS](#)**

**IMAGE: [PROJECT MEDICINE DROP BULLETIN BOARD ON FARNSWORTH AVE](#)**

**IMAGE: [PROJECT MEDICINE DROP BULLETIN BOARD ON FARNSWORTH AVE](#)**

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### Community Paper Shredding Day

5 Points

**Program Summary:** Since 2018 Bordentown City has partnered with Bordentown Township to co-host community paper shredding events. These events are held twice a year, in the spring and fall, at the Township's public works yard from 9 am to noon. Bordentown City is represented by approximately four Environmental Commission or Green Team members to assist with the on-site event. Residents who are dropping off materials for shredding are asked to remain in their vehicle while event volunteers carry take materials to the shredding bins. Volunteers then have an opportunity to exclude items that are not accepted, remove trash (very rarely if ever found), and offer to return containers to their owners. We have listed below the dates (within the last 12 months) that Bordentown City participated, and weight of paper shredded: May 7, 2024: 6,840 pounds (approximately 400 households) represents our largest single collection since the COVID

pandemic. The September 28, 2024 event had 3600 pounds (approximately 300 households) of material collected. The fall collection seems to be the smaller of the 2 collections each year, and we are discussing possible strategies to increase community turnout. The city promoted these events via email, flyers, and social media. The social media post is attached as supporting documentation, along with guidelines that were distributed. The next Community Paper Shredding event will be held on May 10, 2025.

**IMAGE: [COMMUNITY PAPER SHREDDING 2024 SOCIAL MEDIA POST](#)**

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## Household Hazardous Waste

15 Points

**Program Summary:** The City of Bordentown Recycling Center is located at the Gilder Field Complex (207 Crosswicks Street) and is accessible to Bordentown City residents only (proof of residence required at time of drop off). It is free to use and open every Wednesday & Saturday from 7 AM-12PM. Bordentown City Public Works Department handles the day-to-day management of the facility and the City's Recycling Coordinator oversees the overall operation and reporting of what and how much recycled material is collected. At the Recycling Center there is a section set up to collect household hazardous waste, specifically used motor oil and antifreeze (collected in the same location), paint, and consumer electronics. Attached are the following supporting documents: - 2024 DEP Tonnage Report - Promotional handout card (unchanged from last SJ certification) that is distributed by the Environmental Commission at events throughout the year (in particular, Cranberry Festival in October, and the annual Green Fair in June) to educate residents about the Recycling Depot accepting household hazardous waste - Bordentown City Environmental Commission Recycling Guide that is distributed at the events listed above. - Photos of the following collection areas: Used motor oil and antifreeze (collected in the same area), paint, and consumer electronics Please note that we are unable to report the official tonnage of paint. The Burlington County Resource and Recovery Center does not itemize the weight of individual materials that are delivered by the city's public works staff.

**EXCEL: [BORDENTOWN CITY RECYCLING TONNAGE REPORT 2024](#)**

**PDF: [BORDENTOWN CITY ENVIRONMENTAL COMMISSION RECYCLING GUIDE](#)**

**IMAGE: [BORDENTOWN CITY MOTOR OIL AND ANTIFREEZE DROP OFF AREA](#)**

**IMAGE: [RECYCLING DEPOT INFO GRAPHIC](#)**

**IMAGE: [BORDENTOWN CITY RECYCLING DEPOT ELECTRONIC DROP OFF](#)**

**IMAGE: [BORDENTOWN CITY RECYCLING DEPOT PAINT DISPOSAL AREA](#)**

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## Non-Mandated Materials Recycling

30 Points

**Program Summary:** As previously reported, a list of materials that are mandated for recycling in Burlington County, NJ can be found in the County's Solid Waste District Plan 2009. This list was used to determine which non-mandated materials are collected at the Bordentown City Recycling Depot. An excerpt of Plan is attached (left in place from last certification cycle), specifically Table 10-2, listing mandated materials. The Bordentown City Environmental Commission (BCEC) and Green Team have developed a tri-fold brochure with comprehensive recycling information about materials that are mandated by Burlington County, as well as recycling/reuse opportunities for non-mandated materials. The brochure was recently updated

and describes materials that are collected curb-side by Burlington County, materials that are collected at the Bordentown City Recycling Depot, and other recycling/reuse avenues for items such as ink cartridges, durable medical goods, magazines and books. The brochure is posted on the city's website and is distributed at public events like the Green Fair, Cranberry Festival, and Earth Talks hosted by the BCEC and Green Team. Bordentown City collects several non-mandated materials at the Recycling Depot, including concrete/bricks/asphalt and wood. The City's 2024 tonnage report is attached, showing the amounts of the non-mandated materials that were collected during that timeframe. In addition, the Green Team has partnered with Next Trex for plastic bag recycling; TerraCycle for cigarette butt recycling; PakTech for plastic handle recycling; and the City has partnered with BookDrop for book re-use and recycling. Photos of these initiatives, along with flyers used for promoting them, are attached as supporting documentation.

**EXCEL: [BORDENTOWN CITY RECYCLING TONNAGE REPORT 2024](#)**

**PDF: [MANDATED RECYCLING MATERIALS IN BURLINGTON COUNTY, NJ](#)**

**PDF: [BORDENTOWN CITY RECYCLING RESOURCE GUIDE UPDATED 2025](#)**

**PDF: [NEXTREX PLASTIC GOAL MET 2024-2025](#)**

**WORD: [BORDENTOWN CITY NON-MANDATED RECYCLING CHECKLIST](#)**

**WORD: [BORDENTOWN CITY NON-MANDATED RECYCLING MATERIALS SIGNAGE AND PHOTOS](#)**

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## Recycling Depot

10 Points

**Program Summary:** As previously reported, the City of Bordentown Recycling Center is located at the Gilder Field Complex (207 Crosswicks Street) and is accessible to Bordentown City residents only (proof of residence required at time of drop off). It is free to use and open every Wednesday & Saturday from 7AM-12PM (fee items are listed on signage but to date, no fees have been charged). Bordentown City Public Works Department handles the day-to-day management of the facility and the City's Recycling Coordinator oversees the overall operation and reporting of what and how much recycled material is collected. The accepted materials include cans, bottles, paper/cardboard, leaves, branches and stumps, appliances, household hazardous waste products (motor oil and paint), used computer equipment (Goodwill Industries container) and scrap metal (all metal must be separated from trash). No commercial contractors are permitted. Materials collected at the Recycling Center in the past year include: - Paper/Cardboard/Bottles/Aluminum and steel containers/plastic containers - Iron - Concrete - Scrap Metal - Appliances - Antifreeze - Tires - Gas Propane Tanks - Oil - Batteries - Paint - Brush/tree parts/stumps - Computers / Computer Equipment - Wood scraps Estimated number of City residents that used the Recycling Center in the past year: 3,000+ The City's 2024 recycling tonnage reports are attached as supporting documentation. The tonnage figures reflect materials collected curbside by Burlington County as well as materials collected at the Recycling Center. While separate tonnage figures are not available for glass, metals and paper, the figures for all other materials reflect what is collected at the Recycling Center and recycled directly by Bordentown City. The used computer equipment pick-up has been ongoing from 2010 through present, and the full size trailer fills very quickly after it is emptied. The Bordentown City Environmental Commission has created a Recycling Resource Guide for residents, showing what the Recycling Center collects and where residents can locally recycle dozens of other items that the City's Recycle center cannot accept. Finally, to ensure that all residents are aware of this convenient recycling option, at the start of the new year a flyer is sent by mail to every resident with what can and can't be recycled and a calendar for County recycling pick up. A link to this flyer can be found here: [https://www.co.burlington.nj.us/DocumentCenter/View/6909/BordentownCity\\_2024-25](https://www.co.burlington.nj.us/DocumentCenter/View/6909/BordentownCity_2024-25). On the City website the Recycling Coordinator has provided information about the Recycle Coach App (<https://cityofbordentown.com/page/recycling/>), which is a convenient service that helps residents know what they can and can't recycle, where to dispose of certain things in their home, and keep

track of their recycling pick up schedule. The recycling schedule is posted on the Calendar section of the City's website. In addition, the Environmental Commission shares information about the recycling depot (hours and materials accepted) at events throughout the year

**EXCEL:** [BORDENTOWN CITY RECYCLING TONNAGE REPORT 2024](#)

**PDF:** [BORDENTOWN CITY ENVIRONMENTAL COMMISSION RECYCLING GUIDE](#)

**IMAGE:** [BORDENTOWN CITY RECYCLING DEPOT GRAPHIC](#)

**IMAGE:** [BORDENTOWN CITY RECYCLING DEPOT SIGN](#)

**IMAGE:** [BORDENTOWN CITY RECYCLING DEPOT - BINS FOR PAPER, CANS, AND GLASS](#)

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## Backyard Composting Program

5 Points

**Program Summary:** The Bordentown City Environmental Commission (BCEC) supports backyard composting by: \*Raffling free composters at two major Bordentown City community events: the Green Fair in June and the Cranberry Festival in October. We currently estimate that approximately 250 of the City's residents benefit from backyard composting. It appears that many more are interested but may be deterred by the expense. The Environmental Commission attempts to address this issue by raffling these composters for free. \*Displaying information and distributing handouts when tabling at community events. (Our motto is "A Rind is a Terrible Thing to Waste," see attached example of display, as well as one of the eco-reminder signs that is posted annually at the Green Fair. ) \*Sharing a fact sheet on the Environmental Commission's website at Home Composting. \*Hosting periodic workshops about backyard composting. The most recent Backyard Composting workshop was held on May 6, 2025, at 7 pm. The workshop was led by Mrs. Brooke McMinn, Principal Designer for Heritage Habitats, LLC with guest presenter Dolph Geurds, Owner of One Compost Can, LLC. The event was advertised by social media, mass email (800+ people), and flyers posted on community bulletin boards. Mrs. McMinn discussed the best ways to manage backyard composting in a densely populated community like Bordentown City where yards are very small, and homes are very close to one another. She provided attendees with tips to avoid issues such as odor and unwanted animal attention. Mr. Geurds discussed his residential and commercial compost pickup subscription services as a supplement or alternative to composting at home. More information about Mrs. McMinn can be found at her website, <https://www.heritagehabitats.design/>. More information about Mr. Geurds can be found at his website, <https://www.onecompostcan.earth/>. We have attached educational materials that are regularly used or distributed to the community. **WORD:** BACKYARD COMPOSTING - TYPICAL INFORMATION DISPLAY **PDF:** BACKYARD COMPOSTING - INFORMATION FROM RUTGERS **IMAGE:** GREEN FAIR - COMPOST REMINDER SIGN (photo dated 2019 but the same sign is reused annually) **IMAGE:** Backyard Composting Workshop in progress, May 6, 2025

**IMAGE:** [COMPOST REMINDER SIGN](#)

**IMAGE:** [PHOTO OF BACKYARD COMPOSTING WORKSHOP 5-6-2025](#)

**WORD:** [BACKYARD COMPOSTING - TYPICAL INFORMATION DISPLAY 2024-2025](#)

**PDF:** [RUTGERS FACT SHEET - BACKYARD COMPOSTING](#)

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## Grass - Cut It and Leave It Program

5 Points

**Program Summary:** Program Summary: The Bordentown City Environmental Commission

(BCEC) supports the practice of leaving grass clippings after mowing by providing residents with educational information throughout the year by: Displaying information and distributing handouts when tabling at community events - see attached tri-fold. Sharing a fact sheet on the Environmental Commission's website at <https://bcec.cityofbordentown.com/local-info/>. Leading by example, Bordentown City Public Works practices grasscycling when mowing public spaces. Hosting a Backyard Composting workshop on May 6, 2025, at 7 pm. led by Mrs. Brooke McMinn, Principal Designer for Heritage Habitats, LLC. The event was advertised by social media, mass email (800+ people), and flyers posted on community bulletin boards. Mrs. McMinn discussed why grasscycling, as complement to composting, is a better option for managing lawn cuttings than other disposal methods. More information about Mrs. McMinn can be found at her website, <https://www.heritagehabitats.design/>. Social media post at: <https://www.facebook.com/share/1AMUHGxfSM/>

**PDF: [BORDENTOWN CITY ENVIRONMENTAL COMMISSION GRASS-CYCLING TRIFOLD](#)**

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## Materials Reuse Program

10 Points

**Program Summary:** In 2024, the Bordentown City Environmental Commission (BCEC) and Green Team implemented two community-wide reuse initiatives: the annual Citywide Yard Sale and the Halloween Costume Swap. These efforts reduced landfill waste by redistributing unwanted items to new owners. In partnership with the Department of Public Works, Police, and administrative staff work the Citywide Yard Sale, held Sat. May 11th, has been an annual tradition since 2009. It encourages residents to give new life to household goods instead of discarding them. This is a community event that gives neighbors an opportunity to meet and socialize; nonprofit organizations, such as Kiwanis, raise money for a good cause; and young entrepreneurs learn business skills by selling lemonade and home baked cookies. This event drew an estimated 200-300 participating households and over 1,000 visitors, benefiting residents, local businesses, and community organizations. The Halloween Costume Swap, a newer initiative, partnered with the Farmer's Market and local schools to reduce textile waste. In September, clean, gently used costumes were collected at the Farmers Market. Of the approximately 132 costumes in good condition were donated, and 116 were given away. Many additional costumes were mended or repaired, saving them from the landfill and increasing their usability. All remaining costumes are being saved for the following year. The event made costumes accessible to families at no cost, reducing financial and environmental burdens. Promotion included flyers, social media campaigns, and school newsletters with the PTO, resulting in an estimated 100 participating families. Both programs were promoted via online posts, community flyers, and city signage, demonstrating a strong commitment to sustainability. By facilitating reuse, these initiatives support waste reduction, community awareness, and empower our residents to take action.. This nurtures Bordentown's commitment to environmental stewardship.

**IMAGE: [SWAP.JPG](#)**

**WORD: [SJ 2025 MATERIAL RE-USE PROMOTION LINKS.DOCX](#)**

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## Reusable Bag Education Program \*Retired 12/31/25\*

5 Points

**Program Summary:** With a bustling downtown City filled with shops and restaurants that bag up

goods daily, the City of Bordentown saw a valuable opportunity to educate the public about the environmental impact of single-use-bags. Prior to the NJ Bag Ban, the City used several avenues to promote the use of reusable bags. In prior years, monies have been allocated to the Clean Communities Coordinator and the Bordentown City Environmental Commission, and both have purchased reusable shopping bags that have been provided to local businesses to share with patrons for free. Since the NJ bag ban has come into effect, the City of Bordentown continues to promote our reusable bags in many different ways. On our website, there is a clean communities page where residents can find more information regarding the 2020 bag ban law. This includes pictures of our reusable bags as well as a video explaining why plastic bags were banned in New Jersey. Residents are still encouraged to stop by City Hall and pick up their reusable bags. The website address is: <https://www.cityofbordentown.com/page/clean-communities/> Over the last several years, we have consistently distributed bags at all our City events including but not limited to the annual Bordentown City Cranberry Fest and our first ever annual Halloween Movie in the Park night. In 2025, we aim to keep distributing and raising awareness about the NJ bag ban at every opportunity given. We have attached photos of events, representing just some of the ways we have continued to educate residents regarding the NJ bag ban law.

**IMAGE: [REUSABLE BAG DISTRIBUTION AT CRANBERRY FESTIVAL 2024](#)**

**IMAGE: [REUSABLE BAGS AVAILABLE AT CITY HALL](#)**

**IMAGE: [REUSABLE BAG DISTRIBUTION AT MOVIE IN THE PARK 2024](#)**