Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Maplewood Twp, a Sustainable Jersey silver certified applicant.

Maplewood Twp was certified on October 03, 2023 with 555 points. Listed below is information regarding Maplewood Twp's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable Jersey contact for Maplewood Twp is:

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Actions Implemented

Each approved action and supporting documentation for which Maplewood Twp was approved for in 2023 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

Animals in the Community

Animals in the Community Education *Retired 12/31/23*

10 Points

Program Summary: Maplewood Township has a brochure on "Responsible Pet Ownership" that is provided on the township website. It is referenced when environmental health inspectors cite a notice of violation or summons for local township ordinance violations, like unlicensed pets, or dogs running at large. It also includes the state requirement of education on animal cruelty. To reduce the incidences of dog on dog and dog on human bites, the Township department of public

works, health and community services collaborated to install "No Dogs Off Leash in Public Parks" at all the public park entrances. This has reduced the amount of cases monitored by the Health Department. Maplewood Police Dept also released an educational flyer on dogs requiring leash as a local ordinance. The Health Department also puts out "Please Clean Up After your Dog" lawn signs on public parks and facilities and in response to neighbors who complain that other neighbors are not aware of, or compliant with the local ordinance. A strategically placed lawn sign in an area has seen a reduction in complaints and it also means that when people clean up after their dog, it does not go into the storm drain or into local waterways and contaminate the water. Likewise it keeps the sidewalks clean and free of flies that would be otherwise attracted to dog feces. There are at least 10-15 complaints a month about rats. The Health Department has created an educational rat brochure which talks about property maintenance to reduce rodent harborage and food sources. This is distributed within the one block perimeter around the home of complaint. Our REHS staff follow up with the neighbors in that area until the identified sources of food or harborage are removed. We also educate on the likelihood that more professional assistance like from an exterminator may be useful. Re: rats, we have worked with our Building Department to educate our local contractors and home owners about an increase in rats that a can occur with construction. We now have a notification that has a strong recommendation by the township to have bait boxes places around the preimeter of a construction site 10-15 days prior to breaking ground. This helps to reduce the amount of rats and rat complaints. We also get bat complaints and reports of bat bites at the Health Department. We have created an education for residents on when to call the health department and what to do if they see a bat in their home and when they need post exposure prophylaxis. (see link: https://www.maplewoodnj.gov/government/public-health-social-services/health-department-services/animal-control) Finally the Health Department gets calls monthly on wildlife sightings from groundhogs and deer causing property damage, dead squirrels, to inquiries about what to do about a fox on someone's property. We provide people with education to stay clear of wild animals, and do not feed wild animals or leave food out as this invites them to return as well as other vermin and the local fine if they are caught feeding animals. We provide them with the contact information to WildLife Help and NJ Division of Fish and Wildlife for more information on how to deter animals coming onto their property and refer them to contact an animal/ wildlife control service if needed. Businesses, school dsitrict and residents are educated to call the Maplewood Health Department if there is an injured wildelife like a deer. There is education to the neighbors in the vicinty to leave the injured deer alone; that they typically can recover and heal on their own and move on however contact with humans or their domestic pets can cause them stress and further injury. We then work with St Huberts and other animal wildlife rescue agencies like Raptor Trust to rehabilitate small birds if possible. We also educate residents to especially steer clear of and learn to recognize a rabid wildlife like a raccoon. At the Health Department we monitor the number of rabid animals that are tested through St. Huberts and collected from Maplewood- not just bats but also potentially rabid raccoons. Such animals are captured and tested through St. Huberts. We provide education to residents on their exposure and if they should get a post exposure prophylaxis. Our nursing staff provides residents with guidance on when to follow up with post exposure prophylaxis against rabies based on NJDOH guidance. https://www.maplewoodnj.gov/government/public-health-social-services/health-department-services/animal-control/rabies-prevention Please refer to https://www.maplewoodnj.gov/government/public-health-social-services/health-department-services/animal-control for more information.

PDF: **CLEAN UP AFTER YOUR DOG LAWN SIGN**

PDF: **RSPONSIBLE PET OWNERSHIP BROCHURE MAPLEWOOD**

PDF: **RODENTS AND CONSTRUCTION**

PDF: **"TOGETHER WE CAN CONTROL RATS" BROCHURE**

WORD: **8/15/22 LETTER TO RESIDENTS TO HELP CONTROL RATS**

IMAGE: **LEASHING LAW- MAPLEWOOD POLICE**

Arts & Creative Culture

Establish a Creative Team *Retires 12/31/27*

10 Points

Program Summary: The Maplewood Arts Council (MAC) is an 11-person advisory committee appointed by the Maplewood Township Committee for staggered three-year terms. The Township's liaisons to MAC are a member of the Township Committee and the Manager of the Division of Arts & Culture. Current MAC membership (2022) and Maplewood Code section are attached. MAC works to further the understanding of and involvement in arts and culture in the township by supporting artistic diversity, accessibility and public participation, and fostering the healthy abundance of artistic energy in our community. MAC has sponsored town hall meetings of local artists to discuss fostering a more creative community. During COVID, MAC worked with artists to network and build mutual support, and to reduce the cost of using Township facilities. MAC also sponsors and raises funds for its initiatives: Art In Motion - a collection of eight paintings on the walls of the Maplewood North Train Tunnel (2019) http://www.maplewoodartsandculture.org/train-station-artwork, Black Lives Matter Poetry Project – a display throughout Maplewood of 38 poems by Black authors, ranging from internationally known to the local (2021) https://bit.ly/35EZ6Fd Juneteenth Celebration of Black Poetry, Music, and Art (2021) (Attached) Artistic Lighting in Maplewood South Train Tunnel (Planned in 2022)

WORD: SUSTAINABLE JERSEY 2022 - MAPLEWOOD ARTS COUNCIL CODE SECTION.DOCX

WORD: SUSTAINABLE JERSEY - ESTABLISH A CREATIVE TEAM - MAC MEMBERSHIP 3.9.22.DOCX

WORD: SUSTAINABLE JERSEY 2022 - ESTABLISH A CREATIVE TEAM - JUNETEENTH 3.9.22.DOCX

Municipal Commitments to Support Arts and Creative Culture *Retires 12/31/27*

10 Points

Program Summary: Maplewood has a long history of support for art, music and culture. The Township operates four cultural facilities: Burgdorff Center for the Performing Arts, 1978 Springfield Avenue Visual Arts Center, Springfield Avenue Gazebo and The Woodland. Within the Township’s Department of Community Services is the Division of Arts & Culture, which is staffed by a Manager and Event Coordinator and receives an annual appropriation of programming funds. The Division maintains a free, on-line Artist Registry to give artists, arts professionals and arts organizations the opportunity to extend their local, regional and national market reach by promoting, giving access to and sharing their catalogue of work (Attached). Additionally, the Community Services Department sponsors the Funky Fun Art Program for children and painting and crafts classes for those 55 and older. Maplewood is well known for its musical events (Maplewoodstock, Porchfest and Gazebo Concert Series) and cultural festivals (Lunar Fest New Jersey, Diwali Festival NJ and MAPSO Funk Fest). The Maplewood Arts Council (MAC) is an 11-person advisory committee appointed by the Township Committee. MAC works to further the understanding of and involvement in arts and culture in the township by supporting artistic diversity, accessibility and public participation, and fostering the healthy abundance of artistic energy in our community. MAC also sponsors initiatives such as the train station tunnel mural project and artistic lighting project, and the Black Lives Matter Poetry Project (Attached).

PDF: SUSTAINABLE JERSEY 2022 - MUNICIPAL COMMITMENTS TO SUPPORT ARTS AND CREATIVE CULTURE -

CODE SECTION ON MAC.PDF

WORD: SUSTAINABLE JERSEY 2022 - MUNICIPAL COMMITMENTS TO SUPPORT ARTS AND CREATIVE CULTURE - ARTS REGISTRY.DOCX

WORD: SUSTAINABLE JERSEY 2022 - MUNICIPAL COMMITMENTS TO SUPPORT ARTS AND CREATIVE CULTURE - BLACK LIVES MATTER POETRY PROJECT.DOCX

Utilizing Your Creative Assets *Retires 12/31/27*

10 Points

Program Summary: Springfield Avenue is a nearly two mile commercial strip within the walking community of Maplewood that runs from Irvington to Union. The Springfield Avenue Partnership (SAP) is the management entity for the Springfield Avenue Special Improvement District (https://www.springfieldavenue.com/about). It was created by a group of neighborhood residents and is now governed by a board of trustees comprised of business and property owners, residents and municipal officials. SAP's Public Art Initiative seeks to bring art and visual interest to Springfield Avenue (https://www.springfieldavenue.com/public-art). In 2021, SAP received a five-year Hilton Neighborhood/Springfield Avenue Neighborhood Preservation Program (NPP) Grant from the NJ Department of Community Affairs (https://www.springfieldavenue.com/npp-sap). The NPP Steering Committee conducted a survey and held focus group meetings in which residents and business owners identified Yale Corner as a community asset that needs attention. Yale Corner is an urban park space of 10,000 square feet of paved asphalt. It is privately owned and rented by the Township to be a community gathering space for weekly farmers markets, retail markets, exercise classes, live music, movie nights, food trucks and more. SAP is using NPP funds to beautify and activate Yale Corner and create a pop of excitement along the commercial corridor. Through an RFP, an artist will be selected to design a mural for the blacktop, draw the mural outline and engage the local community in the mural painting. A review team of residents, business owners and artists will review the RFP submitted and select the winning artist. The artist chosen will receive an honorarium of up to $3,500 and be reimbursed up to $750 for materials and supplies. Paint for the mural will be provided by SAP through a donation from a local paint store. The mural project will be followed by other beautification efforts for Yale Corner including perimeter planting, seating, and shade.

PDF: YALE CORNER MURAL RFP

PDF: YALE CORNER MURAL RFP ARTIST APPLICATION

PDF: HILTON NEIGHBORHOOD-SPRINGFIELD AVENUE NEIGHBORHOOD PRESERVATION PROGRAM IMPLEMENTATION PLAN

WORD: TOWNSHIP COMMITTEE RESOLUTION ADOPTING NPP IMPLEMENTATION PLAN - 3.1.22

PDF: HILTON NEIGHBORHOOD-SPRINGFIELD AVENUE NEIGHBORHOOD PRESERVATION PROGRAM DISTRICT MAP

IMAGE: MAPLEWOOD FARMERS' MARKET PHOTO

Brownfields

Brownfields Inventory & Prioritization

10 Points

Program Summary: The primary work on Maplewood's Brownfield Inventory was done by a master's student at Rutgers-Newark in the spring of 2021 working as an intern for the Maplewood Environmental Advisory Committee. She started out with sites identified through the NJ DEP Data Miner and the EPA Superfund Site Information to inventory ones located in Maplewood. An initial presentation of this information to the Environmental Advisory Committee yielded several additional locations where local knowledge raised suspicion of additional sites that had remained idle for extended periods. The intern visited and photographed all of these sites in person and searched Maplewood's Public GIS Portal and Google Maps to further characterize these properties. She completed the inventory by creating two tabs on the Inventory spreadsheet: those properties that were currently idle, and those where contamination concerns were identified but where there were currently businesses active or where earlier concerns had been corrected. Eight properties remain on the main list and seven were removed for these reasons. The inventory was completed in April 2021. The Environmental Advisory Committee has connected with the New Jersey Brownfields Assistance Center at NJIT and will be responsible for maintaining the inventory by staying alert to changes in property status, communicating its findings for incorporation in the Township's planning processes, and by doing a review of the Brownfields Inventory each spring.

EXCEL: **MAPLEWOOD BROWNFIELDS INVENTORY 2021.XLSX**

Community Partnership & Outreach

Green Team

10 Points

Bronze Required

Program Summary: The Maplewood Green Team meets every month and consists of up to 12 members appointed to the advisory committee and a general committee which is open to all residents of Maplewood. The full committee meets monthly sub committees work by email between meetings. The Green Team also has a liaison from the Township Committee and a seat on the Sustainable Maplewood Committee, which is a quarterly meeting of the Township Department Heads, Elected Leadership, Green Team, and Environmental Advisory Committee. The core role of the Green Team is completing sustainability projects and outreach. Projects of the Maplewood Green Team from the last 12 months include: • Hosted a Green fair on April 23rd, 2022 • Ongoing Recycling education campaign • Working with Township Departments to install a public EV Chargers • Hosted an Electric Car outreach campaign • Began a Community Solar outreach campaign • Support the municipalities renewable energy aggregation program • The green team has also been a collaborative partner in both the Essex County Hub. • Help with outreach to support Maplewood's sustainability ordinances including the plastic foodware waste reduction, the tree ordinance, and others.

PDF: **ORDINANCE ESTABLISHING THE MAP**

WORD: **16522361326801.DOCX**

WORD: **GREEN TEAM MEMBERS.DOCX**

Green Fair

10 Points

Program Summary: Maplewood's eleventh Green Day festival was held in downtown Maplewood on April 23rd, 2022. The event was sponsored by the Township of Maplewood, DCH Audi, Lichtman Rabney Realty Group, Acorn Home Improvement and the Clean Communities Fund. The event included Green Day specials from downtown restaurants and shops, non-profits and vendor, and an EV Car show. Additionally, sustainability themed performers Rizzo's wildlife habitat show, and Krazy Kevin's Eco Juggling show entertained and educated the attendees. The event also included free bike tune ups from Urban Cyclery. To promote the event outreach was done via social media, a press release, the township newsletter, and flyers in all commercial corridors.

PDF: DOCUMENTATION FOR MAPLEWOOD GREEN DAY 2022.PDF

WORD: GREEN FAIR 8.19.22.DOCX

Diversity & Equity

Diversity on Boards & Commissions

10 Points

Bronze Priority Silver Priority

Program Summary: The Township of Maplewood has long embraced and welcomed individuals of diverse racial, ethnic, religious, national and sexual orientation backgrounds. In January of 2017, it was the first New Jersey municipality to pass a Welcoming Resolution, clearly stating Maplewood's commitment to equal, respectful and dignified treatment of all people. The Maplewood Township Committee endeavors to make appointments to the Township's 18 Boards and Committees (120 members) that reflect the demographic make-up of the community. Since 2018, the Township has electronically surveyed board and committee members about their race and ethnicity, gender, age, sexual identity, tenure in town and years of service. The 2018 survey results are a baseline on which the Township Committee measures progress. The 12-question 2021 survey and survey results are attached. In December of each year, the Township Committee, at its regular public meeting, analyzes the survey results, identifies areas for improvements and discusses appointment goals for the following year. A Volunteer Resource Form (attached) is used to solicit interest among residents; asking for areas of expertise and a resume. A volunteer database is maintained from which to identify possible appointees. In its efforts to increase Board and Committee diversity, the Township Committee will continue to coordinate recruitment efforts with community partners (South Orange/Maplewood Community Coalition on Race, neighborhood associations and houses of worship) and promote volunteer recruitment through the Township's website and email networks.

WORD: SUSTAINABLE JERSEY 2022 - DIVERSITY ON BOARDS & COMMISSIONS ACTION - 2021 RESULTS - 2.2.22.DOCX

WORD: BOARDS AND COMMITTEES - 2021 QUESTIONS.DOCX

WORD: BOARDS AND COMMITTEES DEMOGRAPHIC CHARTS - DECEMBER 2021.DOCX

WORD: MINUTES OF MAPLEWOOD TOWNSHIP COMMITTEE - 12.21.22 - REVIEW OF BOARDS AND COMMITTEES DEMOGRAPHICS

WORD: YOUTUBE OF MAPLEWOOD TOWNSHIP COMMITTEE MEETING OF 12.21.22 - REVIEW OF BOARDS AND COMMITTEES DEMOGRAPHICS

WORD: MAPLEWOOD BOARDS AND COMMITTEES AND U.S. CENSUS AND RECRUITMENT STRATEGIES

Emergency Management

Emergency Communications Planning

15 Points

Program Summary: The Township of Maplewood's Office of Emergency Management (OEM) is responsible for coordinating all alerting, warning and communications functions. Standard Operating Procedures (SOPs) describe communication steps that will be taken during an emergency and which municipal entity will be responsible for each step. In 2020 through 2022, OEM was active in responding to COVID-19, including declaring a state of emergency. In September 2021, Tropical Storm Ida created severe damage in town, including the loss of one life, that necessitated a swift and comprehensive response by Maplewood's OEM.

WORD: ACTION CHECKLIST

PDF: FEMA TRAINING CERTIFICATION - EMERGENCY PLANNING

PDF: FEMA TRAINING CERTIFICATION - FUNDAMENTALS OF EMERGENCY MANAGEMENT

WORD: NOTICE TO PUBLIC ON COVID-19 - MARCH 1, 2022

Vulnerable Populations Identification for Emergencies

10 Points

Program Summary: Maplewood Health, Fire and Police Departments are working together to collect a vulnerable populations list (health dept) and promoting a special needs registry and emergencyprofile.org (a national dispatch notification system). These lists are helpful to identify vulnerable lists during a natural or manmade disaster.

WORD: VULNERABLE POPULATIONS CHECKLIST MAPLEWOOD

IMAGE: EMERGENY PROFILE.ORG FLYER

Energy

Energy Efficiency for Municipal Facilities

10 Points

Bronze Priority Silver Priority

Program Summary: The Township has undergone a Local Governmental Energy Audit (LGEA) of all of our municipal buildings. Work was performed by TRC Energy Services and final reports were issued November 2018. The township is submitting for 10 points.

WORD: BUILDING PORTFOLIO FOR MAPLEWOOD.DOCX

: ENERGY EFFICIENCY FOR MUNICIPAL FACILITIES DOCUMENTATION

Energy Tracking & Management

20 Points

Bronze Priority Silver Priority

Program Summary: August 2022 update: Energy Star Portfolio Manager (ESPM) has been updated through the August 2022 bills. None of Maplewood's buildings meet the requirements for Energy Star Certification. Instead they have been benchmarked for Energy Use Intensity (EUI) and compared to national medians in the Energy Performance spreadsheet. Members of the Maplewood Environmental Advisory Committee have been given electronic access to Maplewood's PSE&G accounts and its Energy Start Portfolio Manager account. PSE&G provides retrospective information online for its account billing in increments of 6- or 13-months. These have been used to track monthly utility information through July 2022 and allow committee members, working with the Assistant Township Administrator, to update the EnergyStar Portfolio Manager on a regular basis, ideally quarterly, going forward. This in turn will facilitate continuous monitoring of weather-adjusted Energy Use Intensity metrics as the township goes through the process of identifying and implementing appropriate energy upgrades. Memorial Library suffered significant flood damage during Ida and has been closed since September 2021causing an interruption in availability of utility data for that building and the branch at 1688 Springfield. The Township completed the Local Governmental Energy Audit (LGEA) process with TRC Energy Solutions November 2018. The Township is in the process of considering options for using the Direct Install program. Continued tracking with ESPM provides essential data of the value of building improvements that will be undertaken.

EXCEL: **MAPLEWOOD PORTFOLIO VIEW.XLSX**

EXCEL: **MAPLEWOOD PERFORMANCE HIGHLIGHTS.XLSX**

EXCEL: **MAPLEWOOD BUILDINGS WITH 12 MONTHS OF UTILITY DATA.XLSX**

EXCEL: **MAPLEWOOD BUILDING PORTFOLIO.XLSX**

PDF: **MAPLEWOOD BUILDINGS STATEMENTS OF ENERGY PERFORMANCE.PDF**

Municipal Onsite Solar System

10 Points

Program Summary: Solar Demonstration Project The Maplewood Police & Court Building was dedicated in 2008 as the first LEED-certified municipal building in the State (LEED Silver). The building currently houses the Maplewood Police Department, court operations of both Maplewood and South Orange, and the Joint Violations Bureau of Maplewood and South Orange. The building was constructed with a flat roof that included the installation of a 20-kilowatt photovoltaic array. The size of the array was limited by the size of the building's footprint. By constructing this building according to LEED specifications, the Township demonstrated its commitment to renewable energy technologies that function on a local level, thereby setting an example both to other municipalities, and to our residents who could, on a smaller scale, employ similar technologies in their own homes. Thus, it was the Township's intent to keep the public informed about the how the buildings' systems functioned over time. In 2018 despite relatively unfavorable weather conditions the solar array still was credited with producing 20,479 kWh of electricity, about 2.8% of the building's electricity use. This saved Maplewood taxpayers over $7000 for the year. Two milestones were reached in 2018: the system surpassed 200,000 kWh of electricity production and exceeded $100,000 in combined savings and revenue from selling Solar

Renewable Energy Certificates (SRECs). This also represents over 100 tons of avoided carbon dioxide emissions.

EXCEL: **MUNICIPAL ON-SITE SOLAR SYSTEM DOCUMENTATION**

PDF: **MAYOR'S CERTIFICATION**

Make Your Town Solar Friendly

15 Points

Program Summary: Maplewood expressed its commitment to solar power early on by permitting solar installation in all zones within the Township, thereby removing geographic obstacles to residential or commercial owners. Maplewood also streamlined and incentivized the process for installing solar technology by making electrical and construction permits related to solar installation a flat fee, regardless of the installation size. Ordinance 2894-18 and 2895-18, attached. First responders in the Maplewood Fire Department have completed training, "Solar PV Safety for Firefighters." A copy of a Certificate of Successful Complete is attached hereto. During the next 18 months, the joint South Essex Fire Department - which includes Maplewood and South Orange firefighters, will update its solar training. As you can see in the attached codified Ordinance, solar installations are permitted uses in every zone in Maplewood, so no zoning permit is required. This facilitates a resident to install ground, canopy, roof solar equipment by simply applying for the building and electrical permits. Maplewood’s momentum for solar installations continues to escalate since our kick-off “Solar Challenge” Program. There have been 144 new solar installations accepted into the NJ Clean Energy solar registration system since 2018: 33 in 2018, 40 in 2019, 45 in 2020, and 16 in 2021. This represents 942 additional kilowatts since the last formal solar outreach program, compared to only 180 cumulative installations in the fifteen prior years. Please see the attached spreadsheet. This represents a dramatic increase in the Green Team and Environmental Advisory Committees' success in educating Maplewood residents about Solar Installations. Solar installation is highlighted as an effective, cost-saving alternative energy source by the consultant in our Energy Efficiency Pilot Program. The Energy Efficiency Pilot Program is funded by savings from our energy aggregation program. The pilot program assists participants in applying for household energy assessments, and helps navigate the installation process.

PDF: **ORD.2893.18.SOLAR.DEF.REGS.PDF**

PDF: **MFD.SOLAR.TRAINING.CERTIFICATE.PDF**

Purchase Alternative Fuel Vehicles

10 Points

Program Summary: In 2021, Maplewood purchased a Ford Mustang Mach-E, a fully electric vehicle, for it's police department.

PDF: **VEHICLE REGISTRATION**

Public Electric Vehicle Charging Infrastructure

15 Points

Program Summary: The Township of Maplewood has already installed a level 2 Bosch EV charger at our 60 Woodland Rd. municipal parking lot. The Township had a ribbon cutting ceremony November 2018 to launch the charger to inform the public. Signage has been added to help the public identify its location. Two (2) public parking spaces have been reserved next to the charger for the purpose of charging.

PDF: PUBLIC ELECTRIC VEHICLE CHARGING INFRASTRUCTURE DOCUMENTATION

IMAGE: PUBLIC ELECTRIC VEHICLE CHARGING INFRASTRUCTURE DOCUMENTATION

IMAGE: MAPLEWOOD WOODLAND CHARGING STATION PHOTO APRIL 21, 2022.JPG

IMAGE: ONLINE DIRECTORY DOCUMENTATION

Food

Community Food Pantry/Bank & Soup Kitchen

10 Points

Program Summary: In November 2021, the Township of Maplewood opened the Community Fridge at 1926 Springfield Avenue in the Indiana Street Municipal Parking Lot. The Township partnered with the Kiwanis of South Orange/Maplewood and MEND (Meeting Essential Needs with Dignity), an interfaith network of 20 food pantries in Essex County. The Fridge includes a refrigerator/freezer, pantry shelving and storage closet. The concept is similar to the Little Free Libraries. An individual is asked to “take what you need and leave some for your fellow neighbors in need.” The Fridge is open 24 hours a day, seven days a week and operates on the honor system. It is overseen by Maplewood’s Department of Community Services and a municipal custodian visits the site for an hour each week to give it a cleaning. The Township spent approximately $13,000 to construct the shed, have the utility company bring electricity to the shed and purchase the refrigerator. The engineering design and construction labor was provided by Maplewood’s Engineering and Public Works Departments. The monthly electricity charge for the refrigerator and shed light is paid for by the Township. Individuals in need are offered fresh fruits and vegetables, dairy products (eggs, milk, yogurts and butter), frozen meals and vegetables, rice, canned soup, fruit and vegetables, peanut butter, jelly, pasta, tomato sauce, beans and oatmeal. Additionally, personal items (toothpaste, soap, feminine products) are sometimes available. Raw meat, homemade meals, expired items and pet food are not accepted. The availability of the items fluctuates depending on the donations received. There is no sign-up to use the site or make donations. In addition to the Fridge, the Township works closely with two local food pantries, Our Lady of Sorrows Church in South Orange and St. Joseph’s Church in Maplewood. The Township maintains a local food resources page on its website.

IMAGE: MAPLEWOOD COMMUNITY FRIDGE LEAFLET

IMAGE: MAPLEWOOD COMMUNITY FRIDGE PHOTO #1

IMAGE: MAPLEWOOD COMMUNITY FRIDGE PHOTO #2

IMAGE: MAPLEWOOD COMMUNITY FRIDGE PHOTO #3

IMAGE: SCREENSHOT OF LOCAL FOOD RESOURCES ON TOWNSHIP WEBSITE

Community Gardens

20 Points

Program Summary: The Maplewood Community Garden (MCG) was started in Spring 2010 by local residents who requested and obtained public space from the Maplewood Township Committee. There are two garden sites: Town Hall and the Community Pool (also known as First Aid Squad). MCG's mission is to promote organic gardening practices and healthy eating, provide fresh produce to local food pantries, and nurture and encourage a love of gardening among its members and community partners. There are 78 garden plots, 74 family plots and 4 food pantry plots. Each plot is leased for $75 per gardening season by a single Maplewood family, or subdivided by multiple families if desired. Each family is responsible for all aspects of maintaining their plot; planting, watering, weeding, maintenance, harvesting and general upkeep. The fees cover the provision of organic soil and compost; mowing and weed removal from the common areas in between the garden plots and minor repairs. The Township of Maplewood's Department of Public Works provides support to the gardens during spring and fall clean-ups and with fence and water supply repairs during the growing season. The Township does not charge a fee to the MCG for use of the land and pays for the water bill for each site. In 2021, MCG donated 125 lbs. of produce to Rent Party Pantry, a local non-profit that works to address hunger in the communities of Maplewood and South Orange. MCG has annually donated an average 250-300 lbs. of produce and in 2022, it will include the Township's Community Fridge as an additional recipient.

PDF: **MAPLEWOOD COMMUNITY GARDEN MEMBERSHIP AGREEMENT 2022**

WORD: **MAPLEWOOD COMMUNITY GARDEN SUBMISSION QUESTIONNAIRE**

PDF: **MAPLEWOOD COMMUNITY GARDEN USER AGREEMENT BETWEEN TOWNSHIP AND GARDENER**

PDF: **MAPLEWOOD COMMUNITY GARDEN BOARD MEETING MINUTES 1.11.22**

WORD: **MAPLEWOOD COMMUNITY GARDEN RULES 2022**

WORD: **MAPLEWOOD COMMUNITY GARDEN CONFIRMATION OF FOOD PANTRY DONATION**

Expanded Supplemental Food Programs

10 Points

Program Summary: UPDATE: We are listed in the NJ Department of Agriculture 2022 Summer Food Services Program list as a Feeding Site. See link for list of SFSP Feeding Sites: https://www.nj.gov/agriculture/divisions/fn/childadult/summer_food.html Since 2019, the Township of Maplewood and the Township of Irvington have partnered to provide a USDA/ NJ Dept of Agriculture Summer Meals Program to supplement food for children under 18 and those with developmental, physical or cognitive delays, 19 and over. Through this program over 150 breakfasts and 150 lunches are given out daily over a 6-9 week summer period. This program has been a critical community initiative, providing meals to family who became food insecure due to the COVID-19 pandemic from unemployment or parental or sibling illness/ death. The summer meals program services a diverse group of children, families with young children and their caregivers. Partnerships have grown out of this program with support from local community groups like the Maplewood Department of Community Services, DPW, Rent Party, SOMA Shares volunteers, and the South Orange Maplewood School District. It has become a hub where local garden clubs also donate fresh produce for families to take. This is also to supplement the Community Fridge which started on November 2021, just down the same thoroughfare on Springfield Ave. the Community Fridge has provided persihable staple food items (milk, eggs, juice, bread, produce) as well as canned goods, supplied by the community and local organizations like the girl/ boy scouts, Rent Party, faith based organizations, Kiwanis Club and MEND/ food pantry organizers.

PDF: SUMMER MEALS PROGRAM MAPLEWOOD 2020-2022

WORD: SUMMER MEALS TESTIMONIAL 2020

IMAGE: COMMUNITY FRIDGE FLYER 2021

PDF: SITE REVIEW, SITE APPLICATION AND DOCUMENTATION OF SUMMER MEALS PROVIDED

WORD: SUMMER MEALS MENU

Farmers Markets

10 Points

Program Summary: The Maplewood Farmers Market is in its 28th season of serving residents in Maplewood and surrounding towns. The market is located in the Yale Street Lot on Springfield Avenue, within the Township's largest commercial corridor. The Avenue is a major traffic artery connecting Maplewood with Union on the west and Irvington and Newark on the east. Bus stops for two major routes (#25 & #70) are within one block of the market. This prime location is one of the many reasons the Farmers Market thrives. The 2022 Farmers Market will run from June 6th to November 21st, Mondays from 2:00pm to 7:00pm. The Department of Public Works is in charge of the Farmers Market and provides services such as event set-up, location space, vendor registration and management, waste disposal, market advertisement, and administrative staffing. 2021 and 2022 promotional materials for the Market are included here as an attachment. A list of Market vendors is available on the Township's Farmers Market webpage (screenshot included in attachment, viewable online at https://www.maplewoodnj.gov/government/public-works/farmers-market#!/). Please note that the Township redesigned our website in Spring 2022 and has since lost some communications sent to residents regarding the farmers market.

PDF: 21-22-FARMERS-MARKET-PRESS-MAPLEWOOD.PDF

Making Farmers Markets Accessible *Retires 12/31/27*

5 Points

Program Summary: The Maplewood Farmers Market is located on the Yale Street municipal parking lot, which is on Springfield Avenue, Maplewood's largest commercial corridor. The Avenue is a major traffic artery connecting Maplewood with Union on the west and Irvington and Newark on the east. There is off-street and on-street parking near the site. This prime location is one of the many reasons that keeps the Farmers Market thriving. Two major bus routes have stops within walking distance of the market: the #25 and #70 bus goes through Maplewood, Irvington and Newark. The closest stop for both of these bus routes is Springfield Avenue at Park Avenue, which is ~450 feet, or a two-minute walk, from the market. Multiple vendors accept Families First/EBT cards.

PDF: GOOGLE-MAPS-FARMERS-MARKET-ACCESSIBILTY.PDF

PDF: FARMERS-MARKET-EBT-ACCEPTED.PDF

Green Design

Green Building Policy/Resolution

5 Points

Program Summary: The Maplewood Township Committee unanimously adopted Resolution No. 111-22 on April 5, 2022. The Resolution and cover letter from Victor De Luca, Deputy Mayor and Chair of Sustainable Maplewood, was emailed on April 18th to 60 decision-makers in Maplewood: 6 Planning Board Members; 8 Zoning Board of Adjustment Members; 10 Environmental Advisory Committee Members; 9 Green Team Executive Committee Members; 15 Maplewood Township Department Heads, the Township Attorney, the Planning Board/Zoning Board Administrator, the Executive Director of the Springfield Avenue Partnership Special Improvement District, the Manager of the Maplewood Village Alliance Special Improvement District; and the two Presidents and the Executive Director of the SOMA Chamber of Commerce. The Resolution is posted on the Township's website under Community Development titled "Sustainability Initiatives" (https://www.maplewoodnj.gov/government/sustainability-initiatives/-fsiteid-1#!/).

PDF: **TOWNSHIP COMMITTEE RESOLUTION 111-22 - ADOPTED 4.5.22**

WORD: **COVER LETTER SENT ON APRIL 18, 2022 TO 60 MAPLEWOOD DECISION MAKERS**

IMAGE: **SCREENSHOT OF RESOLUTION NO. 111-22 POSTED ON TOWNSHIP WEBSITE - 4.18.22**

IMAGE: **SCREENSHOT OF SUSTAINABILITY INITIATIVES SECTION ON TOWNSHIP WEBSITE - 4.18.22**

Create a Green Development Checklist

10 Points

Program Summary: On March 15, 2022, the Maplewood Township Committee discussed adopting an ordinance requiring a Green Development Checklist for site plan applications. There was unanimous consent to move forward. On April 5, 2022, the Township Committee introduced the Green Development Checklist Ordinance #3058-22 and on April 19, 2022, after the required public hearing, voted unanimously for its final adoption. The ordinance and the checklist were sent by email to all members of the Maplewood Planning Board and Maplewood Board of Adjustment, to the directors of the two special improvement districts in Maplewood, and to officials in the Township's Department of Community Development. The Township Committee sees the checklist as a valuable tool to stimulate conversations with developers on the adoption of sustainable and green buildings practices.

PDF: **MAPLEWOOD GREEN DEVELOPMENT CHECKLIST**

PDF: **MAPLEWOOD GREEN DEVELOPMENT CHECKLIST ORDINANCE #3058-22**

WORD: **EMAIL ON GREEN CHECKLIST SENT TO MEMBERS OF THE PLANNING BOARD, ZONING BOARD, SPECIAL IMPROVEMENT DISTRICTS AND TOWNSHIP OFFICIALS**

Health & Wellness

Best Practices for Local Boards of Health

5 Points

Program Summary: The Township of Maplewood governing body, is the local Board of Health. The Board of Health meets monthly with a presentation from the Health Officer who provides updates on timely health issues and community concerns. This practice has kept the Board of Health thoroughly informed and capable of having a public forum for discussion as well as the ability to make sound public health policies and decisions. All Township Committee/ Board of Health members have completed the NJ Local BOH Assoc. training (certifications attached). There is always a township committee member who is BOH Chair nominated to the Health Department (January BOH minutes). Also included is a PPT of our presentation on 2021 achievements and 2022 goals / objectives for the health department, presented at the BOH meeting. Lastly Mayor Dafis completed the Mayors Wellness Campaign Mayor's Pledge. 2023 BOH Chair Deb Engel completed the NJLBOA BOH online training.

PDF: **MAYOR'S WELLNESS CAMPAIGN PLEDGE- DEAN DAFIS**

WORD: **BOH CHAIR 2022 NOMINATION**

PDF: **MARCH 2022 BOH PRESENTATION 2021 ACCOMPLISHMENTS 2022 BUDGET HEARING**

WORD: **2022 GOALS AND OBJECTIVES ORG CHART**

PDF: **LOCAL BOH CERTIFICATIONS MAPLEWOOD 2022**

PDF: **NANCY ADAMS LBOH CERTIFICATE 2022**

Building Healthier Communities

20 Points

Program Summary: Building Healthier Communities, including Mayors Wellness Pledge. Highlighting three populations: seniors, general and youth. All of the programs help to make this a desirable town because of our focus on wellness, health and public safety. Our programs throughout the year demonstrate that we value diversity and foster a sense of community.

PDF: **MAYORS WELLNESS CAMPAIGN PLEDGE 2022 MAPLEWOOD**

WORD: **BUILDING HEALTHIER COMMUNITIES-GENERAL**

WORD: **BUILDING HEALTHIER COMMUNITIES- SENIORS**

WORD: **BUILDING HEALTHIER COMMUNITIES- YOUTH**

PDF: **EXAMPLES OF MAPLEWOOD ACTIVITIES (ALL GROUPS)**

Integrating Health Into Municipal Decision Making

20 Points

Program Summary: For 10 points, Liz Ward (Planning Board member and coordinator for Township's Master Plan) and Bailey Barnett (Assistant Business Administrator) will be attending the Rutgers Health in All Policies training, February 24, 2023. They will then complete the HiAP Worksheet Excel file, share with Health Officer and Administration and present at the next BOH meeting . For additional 10 points, attached is Maplewood Township's Health in All Policies resolution readoption 2023.

PDF: **BARNETT - CERT. HIAP 2023.PDF**

PDF: **RESOLUTION READOPTING HIAP 2023 MAPLEWOOD**

PDF: **WARD - CERT. HIAP 2023.PDF**

EXCEL: **HEALTH IN ALL POLICIES WORKSHEET MAPLEWOOD HEALTH AND PLANNING BOARD 2023**

Local Health Assessment & Action Plan

40 Points

Program Summary: *Update #4: 9/1/23, Planning Board approves and resolution passed to adopt the Maplewood Master Plan. 9/5/23 HO Davenport presented the key highlights of the SJ health gold committee report which were included in the Master Plan. 9/27/23: Health and Community Services Committee review the HiAP worksheet updated by Health Dept and Planning Board. *Update #3 (6/23/23): The SJ Health Plan is now incorporated into the township's Master Plan draft: https://www.maplewoodnj.gov/home/showpublisheddocument/1131/638212253954946093. It was presented as part of the master plan presentation to the public on June 13th. https://www.youtube.com/watch?v=tBM0elfFYIs. Elements of the SJ health plan are included in the BFJ Consultant presentation. There will be another public presentation on July 11, 2023 accepting public comment and will most likely be approved by the planning board to be presented to the township committee for acceptance by resolution. *Update #1: Maplewood Health Department is using the SJ health assessment. Made into an electronic format, it was sent weekly over five weeks through township weekly e-blasts to residents. It was also mailed to those who are on the vulnerable populations list, with a self addressed stamped envelope for ease of return. A QR code was created and used at various outdoor concerts and provided at the Summer Meals Program. Update: as of 8/19/22 we have exceed the goal of 50 respondents and have up to 175 responses. We are also able to gather data through the Township's Master Plan survey; over 200 responses. We have also promoted the NJ Division of Disability Services survey on the needs of NJ residents; this survey was welcomed and promoted by the Senior Advisory Committee. We hope to be able to include township specific data that was found through the Essex County Health Needs Assessment. This will determine the Health Actions.

_____ Using the multiple data sources provided on the Assessment template, the township community needs assessment was compiled by Health Officer Candice Davenport. Data input from multiple and various community sessions were included. The Health Department is in contact with all Departments Heads twice a month, participates in multiple monthly volunteer committees and presents to the Board of Health monthly where there is a public comment period on all public health/ health department issues. Six issues are identified through the assessment: food access/ food insecurity, climate change, improving community relations with police, health equity and air pollution, identifying underserved vulnerable populations, and building healthier communities- health equity and neighborhood revitalization plans. All the Implemented Strategies are currently in active mode. Mental Health is a high priority in Maplewood. We are currently working on planning mental health outreach programs and partnerships and learn more from community as to the mental health needs and services that would benefit the community. Marginalized and vulnerable people are included in the assessment through our conversations with seniors, working class/ essential workers, families with children and family members with special needs, neighborhoods in vulnerable areas, families with young children. *Update #2: also the use of the following new resources from NJDOH and NJDEP to identify overburdened communities by municipality: • Use the Healthy Community Planning tool from NJDOH/ NJDEP to identify vulnerable neighborhoods and put out information in those areas specifically for residents who are not on social media. https://www.nj.gov/health/hcpnj/ • Use the NJDEP Environmental Justice Mapping Tool to identify neighborhoods that have overburdened communities which are also vulnerable populations. https://www.nj.gov/dep/ej/communities-location.html • Use NJDEP resources to identify overburdened communities, by census tract block groups: https://www.nj.gov/dep/ej/communities.html

WORD: **MAPLEWOOD LOCAL HEALTH ASSESSMENT 2023**

PDF: UPDATED LOCAL HEALTH ACTION PLAN MAPLEWOOD 2023

PDF: PLANNING BOARD RESOLUTION ADOPTING MASTER PLAN AND SJHG 2023 MAPLEWOOD

PDF: MAPLEWOOD HEALTH ASSESSMENT SURVEY RESULTS REPORT

Tobacco Free Community

15 Points

Program Summary: Township Alcohol, Tobacco and Substance Use webpage: https://www.maplewoodnj.gov/government/public-health-social-services/health-topics/alcohol-tobacco-drug-abuse/alcohol-tobacco-drug-abuse-resources Maplewood Twp Chapter 247 on Tobacco Sales, includes the prohibition of sale of tobacco and nicotine containing products to those under 21. https://ecode360.com/9421916?highlight=tobacco&searchId=12790359745533848 Maplewood is one of the few towns in NJ that has a vaping ordinance and is used as a model for other town ordinances: Maplewood Twp Chapter 255 on twp ban on vape retailers selling any other products except vape products, thereby removing them from convenience stores and pharmacy chains. https://ecode360.com/36631604?highlight=vaping&searchId=12790659180052377#36631604 Maplewood has a very strong Municipal Alliance through the Maplewood Health Department and partners with the township of South Orange. We proomote all the youth activities and promotional events on tobacco cessation such as shatterproof.org and incorruptible.us, the Youth Tobacco Action Group (YTAG) and others from our community partner, the Essex County Alcohol and Drug Abuse Prevention Team (ADAPT). https://www.maplewoodnj.gov/government/public-health-social-services/health-topics/alcohol-tobacco-drug-abuse/maplewood-south-orange-municipal-alliance See attached for "Breathe Easy" no smoking metal signage. Ten metal signs are being placed in public parking lots and parks by Dept of Public Works. Youth promotional no smoking/ no vaping materials are attached.

PDF: TOBACCO FREE PROMO MATERIALS 2022

Lead Blood Screening Campaign

5 Points

Program Summary: The Maplewood Health Department is a resource for local pediatricians' offices who rely on local health departments for NJ DOH guidance on case management and environmental interventions after a capillary or venous blood lead test and Maplewood sent out a reminder that pediatricians are required by law to test children annually at ages 1 & 2 and up to 6 if not tested and has an environmental risk. Maplewood Health Department adapted a Childhood Lead Risk Assessment tool from a health insurance company and sent to local pediatricians for their use at annual physicals. Maplewood is part of a multitown grant, issuing state funding for childhood lead poisoning prevention to the grantee, East Orange Health Department. The Maplewood Health Department contracts with the East Orange Health Department for additional home visits, education and case management of pediatric blood lead cases. In 2022, East Orange and Maplewood public health nurses notified all childcare centers of free capillary blood lead testing available through EOHD. Notification was also shared with NJ DCF regional coordinator to send out in messages to childcare centers to reinforce the service. As a result, three local childcare centers are scheduled to do a childhood blood lead screening day through East Orange Health Department.

PDF: 2021_CHILDHOODLEAD_PROVIDER_LETTER.108446.PDF

PDF: LEAD POISONING RISK ASSESSMENT TOOL-2020.PDF

WORD: LEAD SCREENING LETTER TO MDS.DOC

PDF: LEAD LETTER TO CHILDCARE.PDF

WORD: MAPLEWOOD TIER_3_FORM_LEAD_SCREENING_CAMPAIGN

Innovative Projects

Innovative Community Project 1

10 Points

Program Summary: *UPDATE: Please refer to the link to learn more about the Crisis Intervention Social Worker program, presentation to the Township Committee at the board of Health portion of the meeting, May 2022: https://villagegreennj.com/towns/maplewood/maplewood-hires-crisis-intervention-social-worker-to-collaborate-with-police-fire-departments/ *Community informed through public presentation and coverage by local media. *Link to resolution hiring Marthe Eustache, as Crisis Intervention Social Worker. https://legistarweb-production.s3.amazonaws.com/uploads/attachment/pdf/1309534/108-22.pdf * Refer to attached PPT presentation describing the CISW pilot program to Township Committee at BOH meeting. Implementation of a Crisis Intervention Social Worker Co-Response program. At the recommendation of the Maplewood Community Board on Police, the Township began developing a Crisis Intervention Social Work program in Fall 2021. Key collaborators included Assistant Township Administrator Bailey Barnett, Deputy Police Chief Albert Sally, Deputy Fire Chief Michael DeMartini, and Health Officer Candice Davenport. A co-response model was ultimately decided on for the safety of the CISW. Thanks to community funding, Maplewood was able to partner with the Mental Health Association of Essex and Morris Counties to provide consulting and supervision for the implementation of the program. A CISW was hired in March 2022 and was formally onboarded in April 2022. Since the program's launch, the CISW has received over a dozen community referrals from EMS, PD, and self-referred community members. The goal of the CISW is to connect individuals to services that can assist in breaking the cycle of mental health crises.

POWERPOINT: CISW PILOT PROGRAM OVERVIEW/ DESCRIPTION

Innovative Community Project 3

10 Points

Program Summary: Prohibition of Gas-Powered Leaf Blowers 2017 marked Maplewood’s first legislative action to prohibit the use of gas-powered leaf blowers, restricting their use by commercial entities between May 15th and September 30th. Extensive public hearings, with ample public support, culminated in the passage of attached Ordinance 2854-17. Residential support for further restrictions continued to grow, becoming deeper and more vocal during the height of the pandemic: people worked from home and were appalled at the incessant noise and smell emanating from the use of the gas-powered blowers. There were additionally serious concerns about the safety of leaf-blower operators, who worked without protective equipment. With support for the ban swelling from residents, the governing body became more aggressive in

mandating and enforcing healthy and sustainable practices. 2021 saw the prohibition against gas-powered blowers extended to include all persons, and the prohibited time was enlarged to May 1st through September 30th. Hearing and breathing safety equipment for workers was also mandated in this first amendment. See attached Ordinance No. 3016-21. The growing body of scientific evidence that noise, particulate matter, and fumes using the gas-powered blowers caused serious health risks to humans, and disrupted and destroyed animal, bird, and insect habitats, strengthened Maplewood's resolve to go further in prohibiting gas-powered leaf blowers. Thus, this year, Maplewood banned entirely the use of gas-powered leaf blowers, effective January 2023. The ban also specifies that the prohibited equipment cannot be used in the application of chemicals or products to treat for bug or insect infestation. See attached Ordinance No. 3057-22. Certainly, our community is embarking on a cultural change driven by human health, the health of the insect and animal world, and the health of the planet. We are moving on all fronts for sustainable practices in Maplewood. The ban on gas-powered leaf blowers is one of our landmark accomplishments. As with our pre-existing partial ban on the use of gas-powered leaf blowers within Maplewood, enforcement of this ordinance will be done through our property maintenance/code enforcement division. Residents either call in with reports of individuals/landscaping companies using gas-powered leaf blowers or submit a complaint of violation through the Township's Report a Concern feature on our web page. The Township's primary concern with this ordinance is not revenue generation from fines, but education of residents and landscapers on the harms of gas-powered leaf blowers. Thus, the Township will work with those who violate the ordinance with a focus on improved behavior vs. retribution. To ensure that all parties are adequately informed of the change in policy, the Township has already begun publishing information on the ban on our website and in our weekly eblasts (https://www.maplewoodnj.gov/Home/Components/News/News/291/15?npage=2#!/). A letter from the mayor to residents will be published in the Township's fall newsletter, which will be shared digitally and mailed with tax letters. The Mayor's letter will also be posted on the Township website as a standalone in English, Spanish, and Creole. A letter from the Township's code enforcement division will be sent to all registered landscaping companies and will be posted on the Township website as a standalone in English and Spanish. As the implementation of the year-round ban nears, the Township will be adding a page dedicated to the ordinance under our Property Maintenance Division web page. This page will explain the science behind the ban, address FAQs, and provide additional resources (such as the aforementioned letters).

PDF: ORDINANCE NO. 3016-21

PDF: ORDINANCE NO. 2854-17

PDF: ORDINANCE NO. 3057-22

PDF: LEAF-BLOWER-BAN-PUBLIC-EDU.PDF

Land Use & Transportation

Sustainable Land Use Pledge

10 Points

Bronze Priority Silver Priority

Program Summary: The Maplewood Township Committee unanimously adopted Resolution No. 106-22 on April 5, 2022. The Resolution and cover letter from Victor De Luca, Deputy Mayor and Chair of Sustainable Maplewood, was emailed on April 18th to 60 decision-makers in Maplewood: 6 Planning Board Members; 8 Zoning Board of Adjustment Members; 10 Environmental Advisory Committee Members; 9 Green Team Executive Committee Members; 15 Maplewood Township Department Heads, the Township Attorney, the Planning Board/Zoning Board Administrator, the

Executive Director of the Springfield Avenue Partnership Special Improvement District, the Manager of the Maplewood Village Alliance Special Improvement District; and the two Presidents and the Executive Director of the SOMA Chamber of Commerce. The Resolution is posted on the Township's website under Community Development titled "Sustainability Initiatives" (https://www.maplewoodnj.gov/government/sustainability-initiatives/-fsiteid-1#!/).

PDF: **TOWNSHIP COMMITTEE RESOLUTION 106-22 - ADOPTED 4.5.22**

WORD: **COVER LETTER SENT ON APRIL 18, 2022 TO 60 MAPLEWOOD DECISION MAKERS**

IMAGE: **SCREENSHOT OF RESOLUTION NO. 106-22 POSTED ON TOWNSHIP WEBSITE - 4.18.22**

IMAGE: **SCREENSHOT OF SUSTAINABILITY INITIATIVES SECTION ON TOWNSHIP WEBSITE - 4.18.22**

IMAGE: **EXAMPLE OF TOWNSHIP PROGRAM INCORPORATING ARTISTIC CREATIVITY AND NATURAL RESOURCES**

IMAGE: **EXAMPLE OF TOWNSHIP PROGRAM INCORPORATING HEALTH, WALKABILITY AND NATURAL RESOURCES**

Bicycle and/or Pedestrian Improvement Projects

20 Points

Program Summary: Prospect Street striping improvement pedestrian safety which includes foot traffic associated with Tuscan Elementary School. Striping improvements clearly indicate where parking is not allowed per state laws (at crosswalks, intersections, hydrants, stop signs, etc.). The striping improves vehicle sight distance when stopped at an intersection which in turn keep vehicles off crosswalks allowing for safer pedestrian crossings. 8/25/22: Project also included a curb extension to install a new crosswalk, installation of an overhead double LED flashing beacon, implementation of an all-way stop and narrowing the travel lanes via the striping for traffic calming. We believe this project is not a temporary demonstration project based on the aforementioned.

WORD: **PROJECT SUBMISSION WORKSHEET**

WORD: **BEFORE AND AFTER PHOTOS**

PDF: **PROSPECT STREET IMPROVEMENT PLANS**

PDF: **PEDESTRIAN SAFETY AUDIT - FRONT END**

PDF: **PEDESTRIAN SAFETY AUDIT - APPENDIX**

PDF: **PROSPECT STREET ACCIDENT REPORTS**

Local Economies

Support Local Businesses

10 Points

Program Summary: After a two-year COVID-19 hiatus, on May 5, 2022, the Township of Maplewood revived the annual “Doing Business with the Township of Maplewood” sessions, which are designed to increase municipal purchasing of more local goods and services. There were two sessions, a morning, in-person session at Maplewood Town Hall and an evening, virtual session using ZOOM. Each one-hour session consisted of a welcome from the Mayor, self-introduction by

business owners, presentation by Township Administration, comments by Township Department Directors on the purchases they make, questions and answers, and an exchange of business cards (in-person session only). The following topics were covered in the sessions: What types of businesses are used? How do I find out about these opportunities? What is the bidding/proposal/quote process? How much time does it take to make a decision on a purchase? What qualifications do I need? What are the insurance requirements? Do I have to sign a contract and what are the terms? What is the payment schedule? When do I get paid? The event was publicized through announcements at public meetings, various Facebook posts, stories with two local Internet news services, and by a Township email blast. Doing Business was co-sponsored by the Springfield Avenue Partnership Special Improvement District, the Maplewood Village Alliance Special Improvement District and SOMA Chamber of Commerce. Twenty-five local businesses owners attended one of the two sessions. The Township's “look local first” efforts have resulted in more spending by the Township with local food businesses, graphic designers, artists, photographers, printers and a range of consultants. The Township’s “buy local” efforts are coordinated by the Maplewood Township Committee’s Committee on Entrepreneurship and Economic Development (CEED), which promotes entrepreneurship, provides opportunities for economic growth and job development, and fosters opportunities for entrepreneurs and businesses to learn, network and collaborate.

WORD: **DOING BUSINESS WITH THE TOWNSHIP OF MAPLEWOOD 2002 - QUALITATIVE ASSESSMENT TEMPLATE**

PDF: **DOING BUSINESS WITH THE TOWNSHIP OF MAPLEWOOD 2022 PROMOTION**

HTML: **DOING BUSINESS WITH THE TOWNSHIP OF MAPLEWOOD 2022 - NEWS ARTICLE TAPINTO SOMA**

PDF: **DOING BUSINESS WITH THE TOWNSHIP OF MAPLEWOOD 2002 - POWERPOINT PRESENTATION**

PDF: **DOING BUSINESS WITH THE TOWNSHIP OF MAPLEWOOD 2002 - SESSION HANDOUTS**

Natural Resources

Environmental Commission

10 Points

Program Summary: Maplewood’s Environmental Advisory Committee is established and its members appointed under Ordinance 2685-12 adopted on March 6, 2012 which updated a similar ordinance adopted in 1997 (Chapter 53 of the Maplewood Township Code https://ecode360.com/9419232). It is an active member of the Association of New Jersey Environmental Commissions and performs the functions of an environmental commission. It meets eight or nine times per year and performs a significant role in environmental policy matters that come before Maplewood’s governing body.

PDF: **ORDINANCE AMENDING THE CODE OF**

WORD: **ENVIRONMENTAL COMMISSION DOCUMENTATION**

Public Information & Engagement

Municipal Communications Strategy

10 Points

Program Summary: The Township's primary public information source is the Township Website: maplewoodnj.gov. Members of the public can access e-alerts for non-emergencies through the Township website and e-alerts for emergency notifications via Nixle Alerts (sign-ups available through the Township website and Police Department website). Other Township departments maintain websites and social media accounts that offer alerts covering their services and activities: Facebook: Maplewood Recreation, Arts & Culture http://www.maplewoodcommunitypool.org/ http://www.maplewoodartsandculture.org/ Facebook: Maplewood Memorial Library https://www.maplewoodlibrary.org/ Twitter: @maplwdlibrary https://maplewoodpd.org/ Policies for Sharing Information: ALL web content and email alerts are written and/or edited by the Assistant Township Administrator, who is responsible for all media coverage throughout the Township. Facebook postings and Twitter Tweets should reference the Township Website whenever possible. The Township Website should be the hub of information and readers should be encouraged to get detailed information about government services and policies from our website. It is the responsibility of the Assistant Township Administrator to edit information on the main page. Departments are to regularly update their websites. Requests for distribution of information is sent to asstadmin@twp.maplewood.nj.us by the Department Head or Committee Chair. If the request is made by a non-Department Head employee or Committee Member, the Department Head or Committee Chair must be copied on the request. ***NOTE*** The Maplewood Recreation, Arts and Culture, and Library are responsible for the content on their pages along with public information sent through their individual social media accounts.

WORD: MUNICIPAL_COMM_STRATEGY_CHECKLIST-MAPLEWOOD-COMPLETE-22.DOC

Improve Public Engagement in Municipal Government

15 Points

Program Summary: The Maplewood Township Committee uses a variety of tools to communicate with the public and engage them in civic life. Since April 2020, due to COVID-19, Township Committee meetings and Township Boards and Committees have been virtual through ZOOM. The Township Committee also uses YouTube to live broadcast its meetings. Once meetings resume in-person, technology will be installed to allow for hybrid meetings, giving residents the option of participating physically or virtually. In 2022, the Township's website was redesigned and upgraded and will continue as the primary source of municipal information. E-mail blasts, Nixle notification services and social media posts (Facebook and Instagram) are additional pathways through which the Township pushes out alerts and information to the public and to direct the public to the website. Periodically, the Township has used on-line surveys to elicit responses from the public. Recent surveys have been used to measure the needs of older residents and to identify neighborhood and business district revitalization opportunities. The Township Committee has held numerous community meetings on various topics. Print material distributed in the community is translated into Spanish and French Creole to reach those residents whose first language is not English. More details on the above are on the submission checklist.

WORD: IMPROVE PUBLIC ENGAGEMENT IN MUNICIPAL GOVERNMENT SUBMISSION CHECKLIST

WORD: MAPLEWOOD TOWNSHIP COMMITTEE BY-LAWS 2022

PDF: TOWNSHIP COMMITTEE AGENDA SAMPLE - APRIL 5, 2022

WORD: SOMA TWO TOWNS FOR ALL AGES SENIOR SURVEY - 2021

IMAGE: HILTON NEIGHBORHOOD-SPRINGFIELD AVENUE NEIGHBORHOOD PRESERVATION PROGRAM SURVEY AD

IMAGE: HILTON NEIGHBORHOOD-SPRINGFIELD AVENUE NEIGHBORHOOD PRESERVATION PROGRAM FOCUS GROUP FLYER

Online Municipal Public Service Systems

15 Points

Program Summary: The Township Clerk's section of Maplewood's website allows residents to complete various applications. The Township maintains a "Subscribe" feature on its website through which residents can request notifications/weekly eblasts from the Township. The Police Department maintains a "Nixle" notification program for safety and traffic notices. Residents may also sign up for Nixle alerts through the Township website's home page, which features a quick-link button to the Nixle website. A "Report a Concern" feature on the Township website allows a poster to report a problem and to receive a follow-up on the status of its resolution. These reports/requests have been automatically tracked via Spatial Data Logic. Beginning this week, Maplewood is transferring these services to GovPilot. The Township has an online payment link for the convenience of taxpayers. Individuals are able to pay court-related fines and tickets under the Municipal Court section of the website. The Township's newly-redesigned website offers a "Service Finder" feature which guides visitors through a series of drop-down prompts to directly connect them to popular services on the site. Popular services are also listed under the "Residents" tab of the Township website.

WORD: ONLINE_MUNICIPAL_PUBLIC_SERVICE_SYSTEMS_CHECKLIST-MAPLEWOOD-COMPLETE-22.DOC

Waste Management

Prescription Drug Safety & Disposal

10 Points

Bronze Priority Silver Priority

Program Summary: Maplewood has conducted Prescription Drug Take Back Days, twice a year in collaboration with the Maplewood Police Department and the NJ DEA. The Maplewod Police Department also has a permanently installed prescription drug drop off box in the lobby of the Maplewood Police Department. installed February 2020.https://www.tapinto.net/towns/soma/sections/police-and-fire/articles/maplewood-establishes-prescription-medicine-drop-box These drugs are securely disposed of at the county incinerator. Maplewood Police Department is located at 1618 Springfield Ave. ADAPT prescription drop box is in the main lobby. This April, as per the Maplewood Police Department they collected 36 lbs of prescription drugs. All flyers about the events instruct people not to throw or flush their prescriptions down the toilet or sink to help save our waterways from prescription drug contamination. SOMA Two Towns for All Ages conducted a Brown Bag prescription drug take back event for seniors on September 21, 2021. https://www.somatwotownsforallages.org/events/09/2021/#event-4639558 Link to local media coverage on the April 2021 Prescription Drug Take Back Day.

https://www.tapinto.net/towns/soma/sections/health-and-wellness/articles/need-to-dispose-of-unwanted-medications-drug-take-back-day-is-april-24 Image of prescription drop off box is on the attached weblink/ press release. Information about the prescription drug drop off flyers was distributed via local social media like TapInto, or Village Green, through SOMA Lounge FB page and township health department FB page, township weekly eblast, through Municipal Alliance partners/ community members, and through health department community weekly resource newsletter to faith based groups, and community members like South Mountain YMCA, school communications dept, etc. Township departments like Dept of Public Works is also notified through weekly department head meetings.

PDF: **PRESCRIPTION DRUG TAKE BACK DAY APRIL 2022**

WORD: **PRESCRIPTION DRUG TAKE BACK DAY APRIL 2021 PRESS RELEASE**

PDF: **PRESCRIPTION DRUG TAKE BACK DAY OCT 2021**

Community Paper Shredding Day

5 Points

Program Summary: Maplewood offers its residents two paper shredding events each year at the Township's Department of Public Works (359 Boyden Avenue, Maplewood, NJ). The purpose of the events are twofold. First, to offer residents the opportunity to safely shred important documents paper documents. Secondly, to assist in improving the Township’s recycling program by eliminating shredded paper from the township’s single-stream market. There is currently no value for shredded paper when it is mixed in with regular recyclables, so having a shredding event prevents significant amounts of shredded paper from entering the waste stream. Our most recent paper shredding events took place on April 2, 2022 and October 14, 2021. Township Contractor Stericycle provided two trucks, which collected an estimated 10 tons of material per event. The events were staffed by four Public Works employees. Residents were notified of the events via the Township website and Township emails. Please note that our website (which also hosts our Township email platform) was redesigned in spring 2022. As a result, some communications from previous events can no longer be located. However, the DPW web page showing 2022 shredding events is identical to that on the old website. Prior to this year, the same page contained information for the 2021 shredding dates.

PDF: **SHRED-IT-FALL21.PDF**

PDF: **SHRED-IT-SPRING21.PDF**

PDF: **SHRED-IT-SPRING22.PDF**

IMAGE: **SHRED-IT-22-AD.PNG**

Food Waste

10 Points

Program Summary: In September 2021, Maplewood implemented a Food Waste Composting Pilot for 55 households. After being chosen from a Township-wide lottery, each household completed a composting training prior to participation and was provided with all materials needed. The Pilot was a compost drop-off program in which participating households dropped their food waste at a designated location within the Maplewood Department of Public Works facility. Food waste was then picked up by the Township's composting provider, Java's Composting, and taken to an anaerobic composting facility. Over the Pilot's first 6 months, we

were able to divert over 5 tons of food waste from the incinerator (per Java's Compost). In April 2022, Maplewood's Township Committee agreed to expanding the Food Waste Composting Pilot to 70 households, with further evaluation of the Pilot to take place in December 2022. The pilot was promoted to all Maplewood residents, and the initial participating households were selected via lottery by DPW waste pick-up zone to ensure geographic diversity. Promotion for the first round of participants was done through the Township's previous website--which is no longer in existence (website redesign was completed spring 2022)--via web page, eblast, and news article. The pilot was also promoted during public meetings. The additional 15 households selected for the second phase of the pilot were chosen from a waitlist generated during the first round of sign-ups. An active waitlist is maintained to this day. The Compost Pilot page on the Township's website now includes information on the pilot, eligibility, and reasons to participate. Many of our most recent sign-ups are referred by friends/family who are currently participating or on the waitlist themselves.

WORD: FOOD-WASTE-PILOT-DESCRIPTION.DOCX

PDF: MAPLEWOOD-COMPOST-PILOT-WEBSITE.PDF

PDF: COMPOST-PILOT-ELIGIBILITY-MARKETING.PDF

Household Hazardous Waste

15 Points

Program Summary: Batteries, motor oil, and consumer electronics are accepted daily at the Township's Recycling Center, located at the Department of Public Works.

PDF: MAPLEWOOD-2021-TONNAGE-REPORT.PDF

PDF: PUBLISHED-ACCEPTED-ELECTRONICS-RECYCLING.PDF

PDF: MAPLEWOOD-WEBSITE-ERECYCLING.PDF

PDF: MAPLEWOOD-WEBSITE-BATTERY-OIL-RECYCLING.PDF

Non-Mandated Materials Recycling

15 Points

Program Summary: Cooking oil and #5 plastics are accepted on a daily basis at the Maplewood Recycling Center. The Recycling Center's hours, location, and list of accepted items are advertised on the Township's website: https://www.maplewoodnj.gov/government/public-works/recycling-and-waste-disposal/-fsiteid-1#!/. Residents also often call ahead and speak with Township staff about what materials are accepted. A recycling guide including #5 plastics has been posted on the Township website, published in the Township weekly eblast, and posted around the DPW yard. For cooking oil, there were 2 collections in 2021, one totaling 827 lbs and the other totaling 1,232 lbs for a total 2021 collection amount of 2,059 lbs.

PDF: MAPLEWOOD-2021-TONNAGE-REPORT.PDF

PDF: MAPLEWOOD-WEBSITE-OIL-RECYCLING.PDF

PDF: MAPLEWOOD-RECYCLABLES-LIST.PDF

PDF: RECYCLING-DEPOT-PICTURE.PDF

EXCEL: COOKING OIL SERVICE HISTORY.XLSX

Recycling Depot

10 Points

Program Summary: The Township Maplewood Recycling Center is located at 359 Boyden Ave., Maplewood, NJ (site of the Maplewood Department of Public Works). The Recycling Center is open weekdays from 8:00am to 3:00pm and Saturdays from 9:00am to 12:00pm. This was true for both 2021 and 2022. The Recycling Center accepts recyclables such as paper, newspaper, cardboard, glass containers, aluminum/bi-metal containers, and plastics (#1, #2, and #5). Electronics, cooking oil, motor oil, and batteries are also collected at the Recycling Center. Additionally, appointments can be made for the Maplewood DPW to collect large scrap metal and old appliances from residents. The Center has a textiles shed which allows residents to deposit used clothing and textiles for upcycling into wearable clothing. The Recycling Center is advertised on the Township website at https://www.maplewoodnj.gov/government/public-works/recycling-and-waste-disposal/-fsiteid-1#!/.

PDF: MAPLEWOOD-RECYCLABLES-LIST.PDF

IMAGE: MAPLEWOOD-WEBSITE-RECYCLING-DEPOT.PNG

PDF: RECYCLING-DEPOT-PICTURE-1.PDF

PDF: RECYCLING-DEPOT-PICTURE-2.PDF

PDF: MAPLEWOOD-2021-TONNAGE-REPORT.PDF

PDF: RECYCLING-DEPOT-PICTURE-3.PDF

Reusable Bag Education Program *Retired 12/31/25*

5 Points

Program Summary: In 2019 Maplewood passed a check out bag ordinance which calls for a ban on plastic check out bags and a .05 fee on paper bags. Prior to the implementation of the New Jersey Plastic Bag Ban earlier this year, Maplewood held a virtual webinar with the Springfield Avenue Partnership, Maplewood Village Alliance, SOMA Chamber of Commerce, and South Orange Downtown. Representatives from the NJ Department of Environmental Protection and the Clean Community Council gave a presentation detailing the ban on plastic bags and other materials. This webinar was recorded and posted to Maplewood's YouTube channel (https://www.youtube.com/watch?v=WbBdukDl4fE) - no other photos/recordings of this event were taken. The webinar was also shared on the Township website (https://www.maplewoodnj.gov/Home/Components/News/News/174/15) and in the Townships 4/29/22 weekly eblast.

PDF: MAPLEWOOD-BAG-EDU-RECORDING-YOUTUBE.PDF

PDF: MAPLEWOOD-BAG-EDU-RECAP-WEBSITE.PDF

IMAGE: MAPLEWOOD-BAG-EDU-FLYER.PNG

IMAGE: MAPLEWOOD-BAG-EDU-AD-WEBSITE.PNG