



## Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Glen Ridge Boro, a Sustainable Jersey silver certified applicant.

Glen Ridge Boro was certified on October 30, 2019 with 385 points. Listed below is information regarding Glen Ridge Boro's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

### Contact Information

The designated Sustainable Jersey contact for Glen Ridge Boro is:

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## Actions Implemented

Each approved action and supporting documentation for which Glen Ridge Boro was approved for in 2019 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

### Animals in the Community

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#### Companion Animal Management Pledge

5 Points

**Program Summary:** On May 28th, 2019 the Borough of Glen Ridge adopted a resolution discussing animal care in New Jersey and Glen Ridge specifically. This resolution outlined goals and identified areas for improvement with all animals. A copy of the resolution, proof of redistribution to our council at the most recent meetings and a memorandum which was sent to all department heads is attached below.

IMAGE: [PROOF OF REDISTRIBUTION TO COUNCIL](#)

PDF: [ANIMAL PLEDGE RESOLUTION 2019](#)

PDF: [COMPANION ANIMAL MANAGEMENT MEMORANDUM 2019](#)

WORD: [COMPANION ANIMAL MANAGEMENT PLEDGE DOCUMENTATION](#)

### Community Partnership & Outreach

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#### Create Green Team

10 Points

 Bronze Required

**Program Summary:** The Mayor & Council reauthorized the Environmental Advisory as of the Living Green Team for the Borough on September 10, 2018. Membership includes a representative from Council & the Board of Education, Borough Administrator and residents. The Committee meets the second Tuesday of each month. Some of the activities of the Committee are the Eco-Fair, environmental lecture series, pruning training at the Freeman Gardens, clean energy talks, film screenings, cleanups at the Glen, and constant updates to the Go Glen Ridge Green website and facebook page. The Committee has also prompted the sale of canvas bags, composting bins and rain barrels in the Borough. Included in the attachments is the recently passed resolution, meeting notes, and a list of current members.

PDF: [JANUARY 2019 MEETING NOTES](#)

PDF: [2018 RESOLUTION](#)

IMAGE: [GREEN TEAM 2019 MEMBERS](#)

PDF: [GREEN TEAM REPORT 2019](#)

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## Community Education and Outreach

20 Points

**Program Summary:** The Environmental Advisory Committee has established, consistently maintained and participated in the Go Glen Ridge Green website - [www.goglenridgegreen.org/](http://www.goglenridgegreen.org/) , provided funding for environmental film screenings including “A Plastic Ocean” and have actively participated and promoted cleanups at our Glen and other places in the county. Details of each are provided in the checklist as well as numerous pieces of promotional outreach material.

PDF: [IN PERSON INITIATIVE CHECKLIST - A PLASTIC OCEAN SCREENING](#)

PDF: [ONLINE INITIATIVE CHECKLIST - GO GLEN RIDGE GREEN](#)

: [JANUARY 2019 GREEN FLASH](#)

PDF: [IN PERSON INITIATIVE CHECKLIST - GLEN/PARK CLEAN UPS WITH COA](#)

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## Hold a Green Fair

10 Points

**Program Summary:** The eleventh annual Glen Ridge Eco-Fair held on May 11, 2019, was, as it always is, a huge success for our town. Over 100 vendors lined our main street advocating for a more active, healthy, and eco-friendly lifestyle while enjoying electric cars, bees and butterflies, home brewing, essential oils, organic soaps, free-trade products, organic fruits and vegetables as well as providing expert advice on vegetable gardens, rain gardens, composting, meditation, and CBD. Once again, Home Depot joined us and entertained hundreds of kids, showcasing a wide range of money saving projects and activities such as building birdhouses, beautiful frames, fairy homes and more out of old scrap wood. Herbs, terrariums, plants, pollinator seeds, and more essentials for anyone's aspiring garden were found at numerous stations, and everyone walked out with something new, either material or learned. The Eco-Fair is sponsored by the borough's Environmental Advisory Committee and the Glen Ridge Women's Club. As in past years, it is held in conjunction with the Arts Festival, making food concessions and live entertainment a vibrant part of the day's festivities. The Glen Ridge Eco-fair and the Arts Festival reminds our community every year to continue the commitment to promoting not only a healthy but also a sustainable lifestyle with profound love and respect for our planet. By supporting these services and products, we hope to encourage everyone to become more conscientious about our choices and purchases. Indeed, it takes a village.

PDF: [ECO FAIR 2019 VENDOR LIST](#)

IMAGE: [ECO FAIR 2019 PROMOTIONAL FLYER](#)

IMAGE: [ECO FAIR 2019 INTERACTIVE FACEBOOK PAGE](#)

IMAGE: [ECO FAIR GLEN RIDGE PAPER](#)

WORD: [NEW Q.A.](#)

IMAGE: [STUDENTS WITH SINGLE USE PLASTIC MONSTER](#)

## Emergency Management & Resiliency

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### Vulnerable Populations Identification for Emergencies

10 Points

**Program Summary:** Prior to the NJ Registry Ready program, the borough initiated a local registry program in conjunction with our Bloomfield Human Services as part of a shared service program. The program was started in March 2013. Besides working with our senior association, the Golden Circle and our community assistance program Neighbor to Neighbor. Human Services contacted residents who received senior discounts to inform them of the program. Human Services also contacted the management firms of buildings with large senior populations to notify them of the registry. Upon the implementation of the NJ Register Ready program in 2014, individuals at risk were transferred from the borough's to the state data base. The borough continues to promote the registry program. The borough maintains a link on the borough's webpage to the Registry as well as sending reminders to residents via email. Documentation of the borough's participation is attached.

PDF: [REGISTER READY PROGRAM NARRATIVE](#)

PDF: [REGISTER READY BROCHERE](#)

WORD: [VULNERABLE POPULATIONS IDENTIFICATION FOR EMERGENCIES CHECKLIST](#)

## Energy

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### Energy Efficiency for Municipal Facilities

50 Points

 Bronze Priority  Silver Priority

**Program Summary:** Energy audits were performed in our town through PSE&G. Audits were done of our Police and Fire Department, Hurrell Field, the Department of Public Works, as well as our City Park. It was deemed that the Library and other structures throughout town were too historic and updates were not possible, however, attached below are the reports made as well as information on all the many changes that were adopted throughout the facilities, some being LED lights and motion sensory panels.

PDF: [POLICE AND FIRE DEPARTMENT ENERGY AUDIT](#)

PDF: [HURRELL FIELD ENERGY AUDIT](#)

PDF: [DEPARTMENT OF PUBLIC WORKS ENERGY AUDIT](#)

PDF: [CITY PARK ENERGY AUDIT](#)

PDF: [EUI SPREADSHEET](#)

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## Buy Electricity From A Renewable Source

10 Points

**Program Summary:** The Borough of Glen Ridge is a member of the Passaic County Energy Regional Cooperative Pricing System. Please see attachment prepared by Gabel Associates for the September 25, 2018 bid results. This contract and letter of certification details that the renewable energy content will be 6% greater than that required in the State's prevailing Renewable Portfolio Standard (RPS).

PDF: [BUY ELECTRICITY FROM A RENEWABLE SOURCE DOCUMENTATION](#)

PDF: [LETTER OF CERTIFICATION](#)

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## Renewable Government Energy Aggregation

50 Points

**Program Summary:** There has been a recent trend to utilize the 'bulk purchasing power' created by community energy aggregation programs to try to obtain green power for residents at a beneficial price. Given the strong interest in the Borough to promote sustainability and reduce our carbon footprint, the Borough of Glen Ridge, in conjunction with a number of surrounding municipalities, has launched a cooperative purchasing initiative to try to procure electricity supply for its residents that is 'greener' and has a lower price than the 'default' power supply offered by the utility (PSE&G). Specifically, Glen Ridge passed an ordinance authorizing an energy aggregation program for the Borough and passed a resolution joining the Sustainable Essex Alliance Energy Procurement Cooperative. The neighboring Essex County municipalities of Millburn, Maplewood, Montclair, South Orange and Verona have also passed resolutions joining the Cooperative. The partner municipalities are collectively implementing the Sustainable Essex Alliance Community Energy Aggregation program. The purpose of the program is to create purchasing leverage for the residents of the participating towns in a search for greener and lower cost power supply. The bidding result ended with a proposal from Direct Energy Services, the details are included in the letter of certification attached below. The SEA Energy Program provided extremely beneficial, many benefits are listed in the Renewable Government Energy Aggregation Public Session attachment. This was all completed with the help of Gabel Associates, reliable Energy Consultants. After this was adopted, a letter was sent out to all residents with details on the public information session, a week later a letter with further detail on the program was sent out. Attached below are the Renewable Government Energy Aggregation Program Announcement, Renewable Government Energy Aggregation Public Session and a signed letter of certification.

PDF: [RENEWABLE GOVERNMENT ENERGY AGGREGATION PROGRAM ANNOUNCEMENT](#)

PDF: [RENEWABLE GOVERNMENT ENERGY AGGREGATION PUBLIC SESSION](#)

PDF: [LETTER OF CERTIFICATION](#)

PDF: [RENEWABLE GOVERNMENT ENERGY AGGREGATION ORDINANCE](#)

## Health & Wellness

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### Anti-Idling Education & Enforcement Program

10 Points

**Program Summary:** The Borough of Glen Ridge adopted its first Anti-Idling policy on March 28, 2016, and it was readopted on May 28, 2019. It is our goal to make any necessary changes in the Borough that will help create a healthier and safer place for residents of all ages. The targeted areas of the Anti-Idling Resolution are our three public schools, municipal buildings, and parks throughout the Borough. It is critical that these public areas remain as safe as possible, especially when the product gases of combustion represent a greater threat to younger children. The Borough of Glen Ridge is dedicated to improving awareness of the negative effects of Idling to all residents, as well as enforcing these new policies. By adopting a new drop off method for schools and encouraging the Jitney for commuters the Borough has greatly decreased the need for driving at busy times, therefore, decreasing the opportunity for cars to idle. Attached below is an anti-idling enforcement map as well as promotional material that is available for pick up in the Municipal building, the most recent readoption of the Anti-Idling Resolution as well as one of our “NO IDLING” signs in front of the Ridgewood Avenue School.

IMAGE: [ANTI-IDLING EDUCATION & ENFORCEMENT MAP](#)

PDF: [ANTI-IDLING EDUCATION PROMOTIONAL MATERIAL](#)

PDF: [2ND ANTI-IDLING EDUCATION PROMOTIONAL MATERIAL](#)

IMAGE: [PROOF OF REDISTRIBUTION TO COUNCIL 2019](#)

PDF: [ANTI-IDLING RESOLUTION 2019](#)

IMAGE: [NO-IDLING SIGN](#)

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### Smoke-Free and Tobacco-Free Public Places

10 Points

**Program Summary:** The borough adopted an ordinance banning smoking in public buildings in March 1994. The Borough banned smoking in all municipal parks in September 2000.

PDF: [SMOKE-FREE AND TOBACCO-FREE PUBLIC ORDINANCE 1994](#)

PDF: [SMOKE-FREE AND TOBACCO-FREE PUBLIC PLACES 1994](#)

PDF: [BOROUGH OF GLEN RIDGE COMMUNITY POOL RULES AND GUIDELINES: SMOKING PROHIBITED](#)

### Innovation Projects

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## Innovative Community Project 1

10 Points

**Program Summary:** In 2002, the Montclair Connection was completed which resulted in the closing of one of the two train stations in the Borough. The Borough initiated an alternative to driving to the remaining station by implementing the Community Shuttle Program. Ridership has more than doubled since the first year of operation. In 2015, the Shuttle Program provided almost 65,000 rides for commuters, an increase of nearly 10,000 rides from 2014. The amount of vehicular traffic in proximity to the Glen Ridge Station has been reduced by over 200 cars. The program has reduced emissions and provides a safer environment for pedestrians as well. An environmentally sensitive area known as the Glen was preserved since the need for parking was reduced due to the success of the Shuttle Program. The Glen was the only useable area to expand parking in the vicinity of the Glen Ridge Train Station after the closing of the Benson Street Station in 2002. The success of this program continues to grow, just in the past few months of 2019 there has been about 27,000 jitney riders, as we continue to decrease the amount of driving every day to the train station, CO2 emissions in our town have greatly decreased. In 2015 each month ranged from 4,000-6,000 riders, now this range lays between 6,500-7,000.

IMAGE: [JITNEY MAP](#)

IMAGE: [JITNEY SERVICE PAGE ON BOROUGH WEBSITE](#)

EXCEL: [JITNEY RIDERSHIP 2019](#)

IMAGE: ["JITNEY WAITING AT TRAIN STATION" IMAGE](#)

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## Innovative Community Project 2

10 Points

**Program Summary:** The Borough of Glen Ridge in partnership with the Township of Montclair installed the first FieldTurf Cool Play athletic field in the state of New Jersey. The Cool Play product differs from other artificial fields by having a top cork layer instead of crumb rubber. The municipalities decided to use this product for the following reasons: -reduction of heat -conservation of water -reducing participants' exposure to crumb rubber. The project was partially funded by a County of Essex open space grant and the field was opened to the public in August 2015. The decision to use the cork top product was based on findings from a citizen committee appointed by the mayor & council to explore various options for maximizing the use the Borough's athletic fields. Now in 2019, we know that installing this FieldTurf has potentially saved our town 12 million liters of water if it reached the average potential to save 4 million liters per year. This turf not only saves clean water but it significantly lowers our community and municipalities carbon footprint. Decreasing the use of chemicals and pesticides, eliminating thousands of tires in landfills (they use old tires to make this turf), lowering the use of fuel-powered motors, and significantly reducing heat on the field, this turf has numerous sustainable benefits. It continues to provide our young student-athletes with an opportunity to perfect their sport without exposure to harmful chemicals and crumb rubber. Below is an attachment to the FieldTurf website as well as an article describing more environmental benefits to our Coolplay turf. <http://www.fieldturf.eu/en/the-fieldturf-difference/respect-of-the-environment>

PDF: [GLEN RIDGE VOICE ARTICLE.](#)

PDF: [COOLING SOLUTIONS - ATHLETIC BUSINESS](#)


IMAGE: [GIRLS SOCCER ENJOYING WASHINGTON FIELD](#)

## Land Use & Transportation

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### Sustainable Land Use Pledge

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** The Sustainable Land Use Pledge was unanimously readopted by the Borough Council on May 28th, 2019 with no objectors during the public comment section of the meeting. A copy of the Resolution, redistribution to the council and an email notification was used to distribute this information to land use boards and the Environmental Advisory Committee are attached below.

IMAGE: [REDISTRIBUTION TO COUNCIL 2019](#)

PDF: [SUSTAINABLE LAND USE PLEDGE MEMORANDUM 2019](#)

PDF: [SUSTAINABLE LAND USE PLEDGE 2019](#)

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### Bicycle and Pedestrian Audits

5 Points

**Program Summary:** Bloomfield Avenue Complete Corridor Plan The borough along with the Townships of Montclair, Bloomfield and Verona participate in a Together North Jersey local demonstration project to create design standards and recommendations for the multi-modal transportation corridor. Bloomfield Avenue is the premier arterial road in Essex County. Significant outreach & studies were performed to identify pedestrian improvements and a bicycle network. The final report dated April 2015 is attached. A synopsis of the traffic counts is contained in Appendix B of the attached report.

PDF: [BLOOMFIELD AVENUE APPENDICES](#)

PDF: [BLOOMFIELD AVENUE CORRIDOR FINAL REPORT](#)

## Natural Resources



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## Open Space Plans

10 Points

**Program Summary:** PLANNING PROCESS On September 17, 2003 the Glen Ridge Planning Board held a public meeting to discuss the Open Space Element of the 2003 Glen Ridge Master Plan. During this time the proposed Element was discussed by the Planning Board and presented to the public for comment. Additionally, on January 21, 2004 the Planning Board held a published public hearing to seek public comment for the entire 2003 Glen Ridge Master Plan. In effort to supplement the open space plan, on February 13, 2007 the Mayor formed the Citizens Advisory Group. This group was charged with examining the Borough's open space inventory, reviewing the existing uses and capital expenditures and make recommendations for moving forward. The advisory group consisted of a Councilman, Chair of the Planning Board, President of the Glen Ridge Athletics Association, a member of the Board of Education, and active citizens. The group met four times. These meeting were open to the public. Notice to each meeting was given to the press, posted on the website and fliers distributed. The final report was made available to the public. The Advisory Report was reviewed as part of the Master Plan Re-Examination. In 2009 the Planning Board began the re-examination process of the 2003 Master Plan. The Planning Board worked on this re-examination report over the course of the year. The Planning Board conducted a thorough review of the draft Reexamination Report and received comments from residents and other interested parties at a public hearing on July 21, 2010. After adoption, all three reports were posted on the Borough's webpage.

PDF: [LAND USE MAP](#)

PDF: [OPEN SPACE PLANS AND MASTER PLANS](#)

PDF: [INVENTORY](#)

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## Tree Protection Ordinance

10 Points

**Program Summary:** The Borough's Shade Tree Ordinance is attached.

PDF: [TREE PROTECTION ORDINANCE DOCUMENTATION](#)

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## Community Forestry Management Plan and NJUCF Accreditation

20 Points

**Program Summary:** The public shade trees of Glen Ridge are our heritage and responsibility. The Shade Tree Commission is charged with developing a flexible strategic plan, practical goals and defined steps to ensure that shade trees are planted, maintained and monitored over time. This commitment to healthy trees represents a long-term investment in the beauty, biodiversity and historic character of Glen Ridge. Attached is the Community Forestry Management Plan created to last until the end of 2019 and our 2018 NJUCF Accreditation. The Shade Tree Commission works incredibly hard throughout the year ensuring residents of Glen Ridge are constantly engaged and informed about all the trees that defined our history and will shape our future.

PDF: [COMMUNITY FORESTRY MANAGEMENT PLAN 2015-2019](#)

IMAGE: [NJUCF ACCREDITATION 2018-2019](#)

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## Tree Maintenance Programs

10 Points

**Program Summary:** The Tree Maintenance Programs Documentation attachment outlines a Zone Pruning Plan for Glen Ridge. The 2017 Block Pruning phase attachments include technical instructions, general instructions, and a proposal form. 2018 Tree Removals is a copy of Resolution #143-18 detailing the bid for a Tree Removal and Stub Grinding contract including the cost. Lastly, the Tree Pruning and Tree Removal Monitor attachments include spreadsheets detailing the species, location, category, task, and agent associated with each action.

IMAGE: [TREE MAINTENANCE PROGRAMS DOCUMENTATION](#)

PDF: [2017 BLOCK PRUNING PHASE 1](#)

PDF: [2017 BLOCK PRUNING PHASE 2](#)

WORD: [2018 TREE REMOVALS](#)

EXCEL: [TREE PRUNING MONITER](#)

EXCEL: [TREE REMOVAL MONITER](#)

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## Tree Planting Programs

10 Points

**Program Summary:** The Shade Tree Commission completed its goal of planting 1,000 trees over a five year period in 2018. The borough council included in the 2019 municipal budget the planting of 200 trees at an estimated \$300 per tree for an estimated budget of \$60,000. This amount will stay ahead of the removals while providing a cushion to supplement the tree population in town to allow for normal mortality. Attached is the information for the Fall 2018 and Spring 2019 plantings. The Borough will be planting an additional 100 trees this fall. Planting photo is also attached.

PDF: [2019 SPRING TREES PLANTING MATERIAL](#)

PDF: [2019 SRING TREES LABOR](#)

PDF: [2018 FALL TREE PLANTING LABOR](#)

PDF: [FALL 2018 TREE PLANTING MATERIAL](#)

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## Operations & Maintenance

### Adopt a Green Purchasing Policy by Resolution

5 Points

**Program Summary:** Borough Council adopted a Green Purchasing Policy on May 28th, 2019. This Resolution outlines reestablishes the borough's commitment to living and creating a more sustainable town by reviewing every purchase and ensuring it is in line with our sustainability goals of decreasing the municipal carbon footprint and improving long term health and prosperity. The Resolution, proof of redistribution to the council, 2019 manual and memo sent to relevant department heads are attached below.

PDF: [GREEN PURCHASING POLICY MEMORANDUM 2019](#)

IMAGE: [PROOF OF REDISTRIBUTION TO COUNCIL 2019](#)

PDF: [GREEN PURCHASING POLICY 2019](#)

PDF: [GREEN PURCHASING MANUAL 2019](#)

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## Public Information & Engagement

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## Municipal Communications Strategy

10 Points

**Program Summary:** The Borough of Glen Ridge is constantly seeking to improve its communication throughout the town. This action has called attention to the specific communication strategies already in place, and the importance of regularly updating information for the citizens of Glen Ridge. The official website of the Borough of Glen Ridge, found at [www.glenridgenj.org](http://www.glenridgenj.org), is regularly updated with important information, such as the next town-wide Freecycle day and upcoming live music events. The official government Twitter account of the Borough of Glen Ridge, found at [@GlenRidgeNJ](https://twitter.com/GlenRidgeNJ), is regularly updated, most recently providing information to the town about changes in GRTV and information on the Fitzgerald Lager Run. The official Facebook page of the Borough of Glen Ridge found at <https://www.facebook.com/Borough-of-Glen-Ridge-New-Jersey-648320125192175/>, it is similar to our twitter account that gives the full day schedule of our Memorial Day service and any weekly update to the community. The official YouTube page of the Borough, found at <https://www.youtube.com/channel/UCKa0H-6r7-mHuXqXvD51kQ>, includes the most recent planning board and council meetings, in case residents want to see updates on administrative news within the Borough Government. The minutes from all council meetings are also available on the Borough home page. Lastly, there is an email news chain subscription available on the bottom right corner of the Municipal home page. Simply enter your email address and you will receive announcement and information from the Borough. Attached are screenshots from the facebook page, borough website, youtube page, a recently implemented social media policy, a narrative providing additional details on our strategy, as well as the Municipal Communications Checklist with more detail on recent inventory and accomplishments.

IMAGE: [OFFICIAL FACEBOOK PAGE 2019](#)

IMAGE: [OFFICIAL BOROUGH WEBSITE 2019](#)

IMAGE: [OFFICIAL YOUTUBE PAGE 2019](#)

WORD: [SOCIAL MEDIA POLICY FACEBOOK POST 2019](#)

WORD: [MUNICIPAL COMMUNICATIONS STRATEGY CHECKLIST](#)

PDF: [MUNICIPAL COMMUNICATIONS STRATEGY NARRATIVE](#)

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## Improve Public Engagement in Municipal Government

15 Points

**Program Summary:** This year the Borough of Glen Ridge has made huge strides in including as many people from the public as possible by integrating numerous outlets. By keeping facebook pages, twitter pages, websites, GRTV, and the youtube channel up to date and even live streaming on multiple media allows so many more people to tune in to important meetings, listen to local government, as well as interact with other citizens in the comments section. With draft agendas published at least 2 days before meetings, citizens are given ample time plan around the meeting and make decisions based on their interests and concerns. If someone left their agenda at home no worries, an updated agenda is posted at the door of the chambers before walking in and there are plenty of copies for everyone. These agendas are detailed but also easily readable by the public and the easily accessible webpage allows for the citizen to come to any meeting fully prepared with ordinances, policies, etc. available on the website under "municipal codes" and if they have concerns they have the contact information for any elected official. \*A new attachment is the Citizen Input Rules newly posted on the Chamber doors, bulletin door, and left as a flyer near the entrance.

PDF: [FACEBOOK, TWITTER, YOUTUBE, WEBSITE](#)

WORD: [IMPROVE PUBLIC ENGAGEMENT IN MUNICIPAL GOVERNMENT CHECKLIST \\*](#)

WORD: [SAMPLE AGENDA AND POSTED AGENDA](#)

IMAGE: [FACEBOOK POST AGENDA AND LIVESTREAM](#)

PDF: [CITIZEN INPUT RULES \\*](#)

WORD: [CITIZEN INPUT - DOORS AND BOARDS](#)

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## Online Municipal Public Service Systems

15 Points

**Program Summary:** In its continuing effort to provide efficient and effective service, the Borough of Glen Ridge provides residents with the following tools via its website: Service Request Center - This interactive feature allows residents to ask questions or request service from any Borough department twenty-four hours a day, seven days a week. Status updates on each request can be tracked online and are provided to the resident via e-mail until the request is resolved to their satisfaction. The SRC also contains a Knowledge Base which contains answers to frequently asked questions regarding various public services before they need to be asked. See <http://www.glenridgenj.org/request/> Online Payment Center - The Borough accepts online payment for property taxes, water bills, and some programs and services. The OPC contains a list of frequently asked questions regarding fees, types of payment accepted and other related information. See <http://www.glenridgenj.org/onlinepaymentcenter/> Borough Notifications - Residents may sign up to receive announcements, reminders and other information from the Borough via e-mail. See <http://www.glenridgenj.org/mailling.htm> Easy Access Forms - Permit applications along with instructions, fees, and other related information are available to download from the website. See <http://www.glenridgenj.org/permits.htm> Garbage/Recycling Schedule - A pick-up calendar is provided as is information related to how and where all types of trash should be discarded. See <http://www.glenridgenj.org/garbage.htm> How To's - Links compiled to assist residents with how to accomplish common tasks is provided on the Residents page of the website. There they will also find a link to the comprehensive Municipal Directory should they require any additional assistance. See <http://www.glenridgenj.org/residents.htm> Below is a quick access document with hyperlinks to all our important pages as well as the service systems checklist with detail.

WORD: [HYPERLINKS TO ONLINE MUNICIPAL PUBLIC SERVICE SYSTEMS](#)

PDF: [ONLINE MUNICIPAL PUBLIC SERVICE SYSTEMS CHECKLIST](#)

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## Digitizing Public Information

10 Points

**Program Summary:** The Borough of Glen Ridge is dedicated to providing its residents with all necessary information regarding the town that they live in. We believe that our Borough functions most effectively when everyone has access to this information, and this action has aided us in fine-tuning our methods. The uploaded document contains a bullet-list of all online resources for residents of the Borough of Glen Ridge. These communication channels are regularly updated so that residents are always aware of any town-wide changes. This action was particularly appealing to the Borough because of its annual component, in which we will make sure to keep these resources updated and easily accessible for years ahead. It is important for our residents to feel that access to information is easy, with all of this information found in less than three clicks we've found that people feel more included and engaged with the Borough.

WORD: [DIGITIZING PUBLIC INFORMATION LINKS](#)

: [DIGITIZING PUBLIC INFORMATION - WEBSITE](#)

WORD: [DIGITIZING PUBLIC INFORMATION CHECKLIST \\*](#)

## Sustainability & Climate Planning

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### Municipal Carbon Footprint

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** 2015 marks the first year that the Borough of Glen Ridge calculated a municipal carbon footprint. The data taken from PSEG bills throughout 2015 includes all municipal structures throughout the town, as well as our signature gas lamps that run parallel to all of our streets. Identifying our current energy consumption is the first step towards making greater improvements in borough-wide energy efficiency.

PDF: [DOCUMENTS TO SUBSTANTIATE PSEG NUMBER AT EACH MUNICIPAL SITE](#)

PDF: [FINAL BASELINE YEAR CALCULATIONS PER MUNICIPAL PROPERTY](#)

EXCEL: [MUNICIPAL CARBON FOOTPRINT SPREADSHEET](#)

## Waste Management

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### Prescription Drug Safety and Disposal

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** The Glen Ridge Police Department has been participating with the Drug Enforcement Administration in taking back unwanted prescription drugs since 2014. The Borough is also a permanent drop off for prescription drugs in the police department foyer, located at 3 Herman Street, Glen Ridge, NJ 07028. <http://www.glenridgenj.org/public.htm> This is the link to the Police Department page on our Borough website, this has a link on "National Drug Take Back Initiative," which takes the viewer to a page dedicated to information on proper and safe drug disposal. Attached below is our annual police report, on page 13 you will find detailed information on our drug drop off including data that 276 pounds of medication were dropped off throughout 2018. You will also see an image of the drop box, promotional information from Essex County advertising Glen Ridge 24/7 drug drop off as well as promotional material from GR Police Facebook page advertising for a drop off day in conjunction with all of Essex County.

IMAGE: [PRESCRIPTION DRUG SAFETY AND DISPOSAL DROP OFF IMAGE](#)

IMAGE: [PROMO FOR DRUG DISPOSAL IN GR W/LOCATION](#)

IMAGE: [PRESCRIPTION DRUG SAFETY AND DISPOSAL FACEBOOK PROMO](#)

PDF: [POLICE REPORT 2018](#)

IMAGE: [DRUG DROP OFF PAPER FLYER](#)

PDF: [ESSEX COUNTY PERMANENT DRUG TAKE BACK SITES](#)

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## Recycling and Waste Reduction Education and Compliance

15 Points

 Bronze Priority  Silver Priority

**Program Summary:** Educational outreach in our town is a vital aspect in working towards sustainability as a cohesive unit. Our online presence in email blasts, website updates, digital flyers, and weekly reminders works synchronously with physical handy flyers available at all buildings and door hangers. These materials all work as vessels to announce recycling policies and procedures, tips on reducing waste and new information that people may not have been made aware of ranging from disposal of household hazardous waste to upcoming environmental documentaries. Attached below are examples of printed door hangers and other promotional material. A link to the town Ordinance is;

[https://library.municode.com/nj/glen\\_ridge\\_borough/codes/code\\_of\\_ordinances?nodeId=TIT8HESA\\_CH8.20RESOWA](https://library.municode.com/nj/glen_ridge_borough/codes/code_of_ordinances?nodeId=TIT8HESA_CH8.20RESOWA)

WORD: [MATERIALS FLYER, WEBSITE, POLICIES/PROCEDURES DISTRIBUTED](#)

WORD: [RECYCLING AND WASTE REDUCTION EDUCATION AND COMPLIANCE STRATEGY](#)

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## Community Paper Shredding Day

5 Points

**Program Summary:** The Borough of Glen Ridge and the Public Library have been sponsoring shredding days since April 2011. Proceeds go to the Friends of the Library programs. The 2019 shredding day held on April 27 yielded 4.12 tons of shredded paper and had over 200 participants. The Borough & Library posted Shredding Day notices on their websites, facebook notifications, email blasts to residents and Eventsi. Signage was placed in public areas advertising the event. Promotional material for the 2016, 2018 and 2019 event are attached.

PDF: [2019 TONNAGE REPORT](#)

IMAGE: [2019 SHREDDING DAY PROMO](#)

IMAGE: [2019 SHREDDING DAY PHOTO](#)

IMAGE: [SHREDDING DAY 2018 PROMO](#)



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## Materials Reuse Program

10 Points

**Program Summary:** The Borough alongside the Environmental Advisory Committee has instituted a freecycle program where residents fill out a registry form online for items they wish to give away to reuse one day prior to the bulk waste collection. To reduce fuel consumption, the Borough maintains a directory of items and locations easily accessible on the Borough website, closer to the date Facebook notifications are posted. Freecycle Day is an incredibly successful monthly event which allows residents to give away usable but unwanted items to others instead of disposing of them on a monthly basis. Participation not only aids in waste reduction, but it can also be a great cost saver for those searching for the ultimate bargain. The directory of items is easy to access so people can continue checking the list as well as interactive Facebook updates so residents can communicate with others about items posted. Bulk waste tonnage has been reduced by approximately 50 tons or 20% since the introduction of the Freecycling program. Items not collected on FreeCycle day is then collected the next day with Bulk Waste Pickup.

IMAGE: [FREECYCLE PROGRAM WEBSITE](#)

IMAGE: [FREECYCLE RECENT PROMO](#)

IMAGE: [SAMPLE FREECYCLE DIRECTORY](#)