



2018 Sustainable Jersey Grants Cycle for Energy Projects

September 10, 2018

Presented by: Kaitlyn Vollmer, Grants Program Coordinator and Nancy Quirk, Energy Program Manager



Presenters



Kaitlyn Vollmer
*Grants Program
Coordinator*



Nancy Quirk
Energy Program Manager

1. Overview of Cycle
2. Use of Funding & Example Projects
3. Eligibility Requirements
4. Application & Live Walk Through
5. Required Attachments
6. Evaluation Criteria
7. Reporting Requirements
8. Q&A





Background



The Gardinier Environmental Fund is contributing \$150,000 to support a Sustainable Jersey Grants Program cycle for municipal governments and public school districts focused on energy conservation, efficiency and renewable energy



Available Funding

This 2018 Grants Cycle is underwritten by the Gardinier Environmental Fund:

- Two (2) \$30,000 grants
- Nine (9) \$10,000 grants

At least 50% of the available grant funding pool will be reserved for awards to certified municipalities and school districts with certified schools.

An applicant is only eligible to apply for and receive **one** grant. However, collaboration on a project between municipalities and schools is encouraged.



Use of Funding

Grant Project Categories



Building Efficiency



Energy Resiliency



Studies, Plans and Engineering



Energy Education Projects



Renewable Energy Installations



Alt. Fuel Vehicle Policies, Programs & Infrastructure



Innovative Energy Projects

- Projects may involve planning or engineering studies
- Community education and outreach elements encouraged!
- Direct Install projects for HVAC, boilers, controls, etc.
 - allowed to include lighting elements
 - lighting **ONLY** projects are not accepted

J. Incentive Programs

Available Incentives

- Grant applicants are encouraged to leverage
 - Other funding sources
 - NJCEP incentives
 - Utility incentives
 - NJDEP grants

PROGRAM	INCENTIVE LEVEL	TYPE OF EQUIPMENT
For all NJCEP incentive programs, call 866-NJSMART (866-657-6278) or visit: www.njcleanenergy.com/commercial-industrial/home/home		
NOTE: Incentive levels are subject to change; contact NJCEP and/or utility company for current program details.		
NJCEP Direct Install	<ul style="list-style-type: none"> Existing facility (peak demand <200kW) Incentive pays 70% of cost of installed efficiency measures (equipment) <ul style="list-style-type: none"> \$125,000 project cap \$250,000 entity cap Incentives paid directly to installer 	<ul style="list-style-type: none"> HVAC -- may have limitations, such as: <ul style="list-style-type: none"> Boilers may not exceed 1,500,000 Btuh Furnaces may not exceed 140,000 Btuh Refrigeration Motors (may have limitations) Variable Frequency Drives
NJCEP SmartStart Buildings	<ul style="list-style-type: none"> SmartStart equipment incentives evaluated on a case-by-case basis Incentives based on type of equipment, efficiency, size, and end-use application Up to \$500,000 per utility account For details on equipment incentives, see: SmartStart Buildings Application Forms Must contact NJCEP 	<ul style="list-style-type: none"> Electric Chillers Gas Cooling / Gas Heating Electric Unitary HVAC Ground Source Heat Pumps Variable Frequency Drives Gas Water Heating Food Service Equipment Custom Measures with cost justification
NJCEP Pay for Performance (P4P)	<ul style="list-style-type: none"> New construction (>50,000 square feet of conditioned space planned) Existing facility (>200kW peak demand) Incentive level based on energy savings up to 25% of total project cost Incentive paid in 3 installments 	<ul style="list-style-type: none"> Comprehensive whole building approach New construction, renovation, remodeling, or equipment replacement Requires an Energy Reduction Plan: <ul style="list-style-type: none"> Energy audit Financial plan Construction schedule
NJCEP Combined Heat and Power	<ul style="list-style-type: none"> Incentives based on installed rated capacity \$2 million cap for projects of < 500 kW \$3 million cap for projects > 500 kW; incentive varies by size of project 	<ul style="list-style-type: none"> Distributed Energy Resources category: <ul style="list-style-type: none"> Combined Heat and Power Renewable Electric Storage Wind Power
NJCEP Residential Incentives	<ul style="list-style-type: none"> Home Performance with Energy Star (HFWES) Comfort Partners Multi-Family Energy Efficiency Residential New Construction 	<ul style="list-style-type: none"> Energy audit and efficiency upgrades Appliance rebates (refrigerator, furnace/boiler, washer/dryer, water heating, air conditioning)
NJDEP It Pay\$ to Plug In	<ul style="list-style-type: none"> Up to \$750 per Level 1 charging station Up to \$5,000 per single-port Level 2 charging station Up to \$6,000 per dual-port Level 2 charging station 	<ul style="list-style-type: none"> Charging stations may be installed at workplaces, public places, and multi-unit dwellings
Utility Company Incentives	<ul style="list-style-type: none"> Complement NJCEP incentives May offer on-bill repayment May offer 0% interest financing Programs for government facilities, businesses, and residences (single and multi-family) 	<ul style="list-style-type: none"> Utility company incentives vary by service territory; check the utility website for current program details Links for utility incentives programs are provided in Sustainable Jersey actions
Utility Company Websites	Elizabethtown Gas: www.elizabethtowngas.com/residential/energy-savings/high-efficiency-equipment-rebates NJNG: www.savegreenproject.com/featured-pages/o-apr-on-bill-repayment-program PSE&G: www.pseg.com/business/small_large_business/save_energy/gov_efficiency.jsp South Jersey Gas: southjerseygas.com/For-My-Business/Business-Incentives.aspx (commercial) South Jersey Gas: southjerseygas.com/For-My-Home/Residential-Incentives.aspx (residential)	

NOTE: LIGHTING UPGRADES OF ANY KIND ARE NOT ELIGIBLE FOR SUSTAINABLE JERSEY GRANT FUNDING. This includes street lighting, stadium lighting, parking lot lighting, and other exterior and interior lighting.



NJCEP Incentives

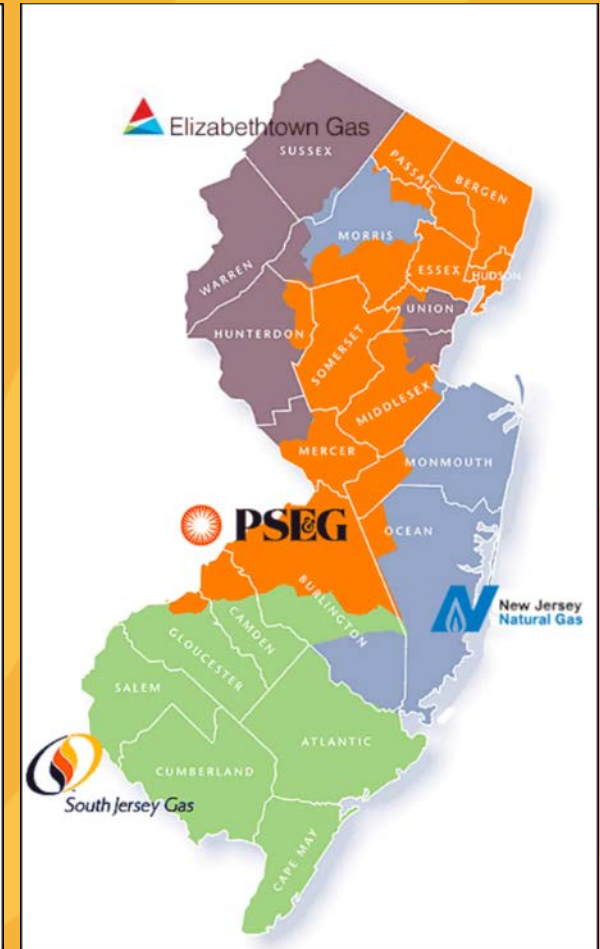
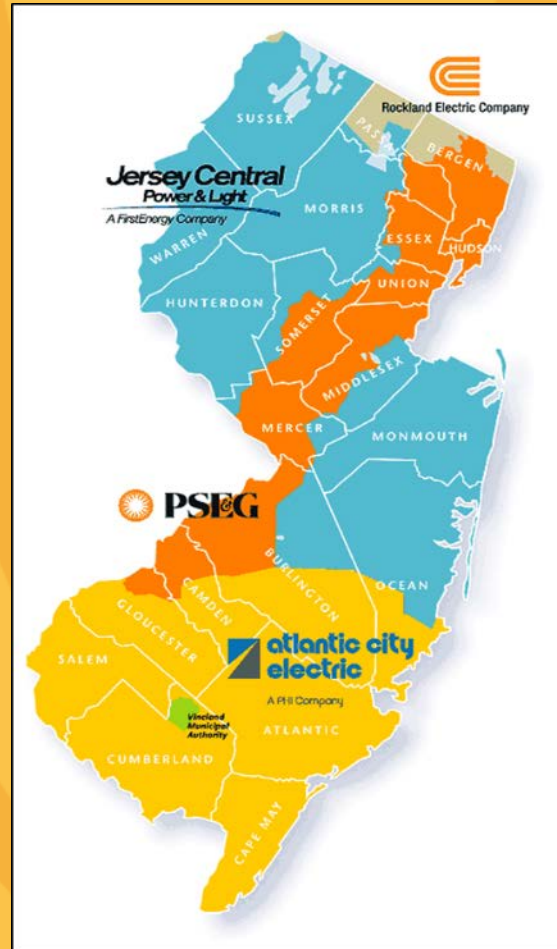
Visit:
njcleanenergy.com
Call:
866-NJSMART

- Direct Install
- SmartStart
- Pay for Performance
- Combined Heat and Power (CHP)
- Contact:
- directinstall@NJCleanenergy.com
- To locate the Direct Install Contractor in your region:
- <http://www.njcleanenergy.com/commercial-industrial/programs/direct-install/participating-contractors>



Utility Incentive Programs

- Incentives vary by utility
- Contact your local natural gas and electric utilities





Sustainable Jersey Energy Actions

Facilities and Operations

Climate Planning and Energy Efficiency

- Carbon Footprint
- Green Roofs
- Energy Efficiency for Facilities

Renewable Energy

- On-Site Solar Energy
 - +10 pts storage for resilience
- On-Site Geothermal
- On-Site Wind Energy

Fleets, Alternative Fuel Vehicles, Parking

- Fleet Inventory
- AFV Procurement
- Effective Parking Management

Community Energy Use

- Community Carbon Footprint
- Climate Action Planning
- Residential and / or Commercial Energy Efficiency Outreach
- Behavior-Based Energy Efficiency in Schools

- Wind Ordinance
- Renewable GEA
- Make Your Town Solar Friendly
- Community-Led Solar Initiatives

- Make Your Town EV Friendly
- Public EV Chargers
 - Workplace charging
 - Multifamily charging
 - Public Areas

Energy Efficiency for Facilities



- **5 points** - Audit on at least one building
- **10 points** - Local Government Energy Audit (LGEA)
- **15 points** - Significant upgrade work
- **20 points** - LGEA on all buildings PLUS significant upgrade work
- **30 points** - Efficiency upgrades; 10%-19% decreased energy use
- **40 points** - Efficiency upgrades; 20%-29% decreased energy use
- **50 points** - Efficiency upgrades; at least 30% decreased energy use





Building Efficiency: Historic Buildings

- Older buildings were built to last!
- Buildings older than 1920 are MORE efficient than those built later in the 20th Century
- Built without modern heating and cooling
- Energy savings designs such as deep eaves, cross ventilation
- South-facing for solar gain
- Old growth wood
- Requires specific expertise for energy efficiency retrofit

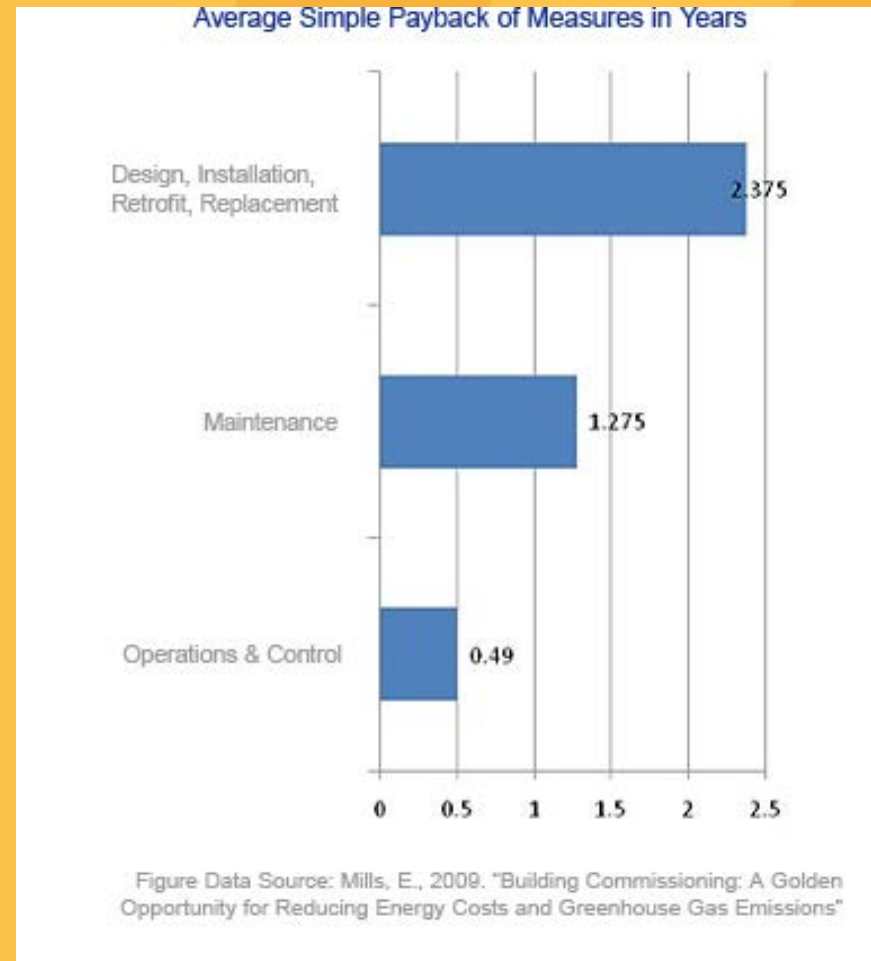


William Black House, Hammonton, NJ
www.historicalsocietyofHammonton.org



Retro-Commissioning (RCx)

- RCx is a “tune-up” for existing building systems
- Changes in occupancy, use, etc. can change equipment usage/demands
- Includes training for O&M
- May address:
 - Thermostats out of calibration
 - Belts, valves
 - Variable frequency drives
- Improves indoor air quality, comfort, cost savings

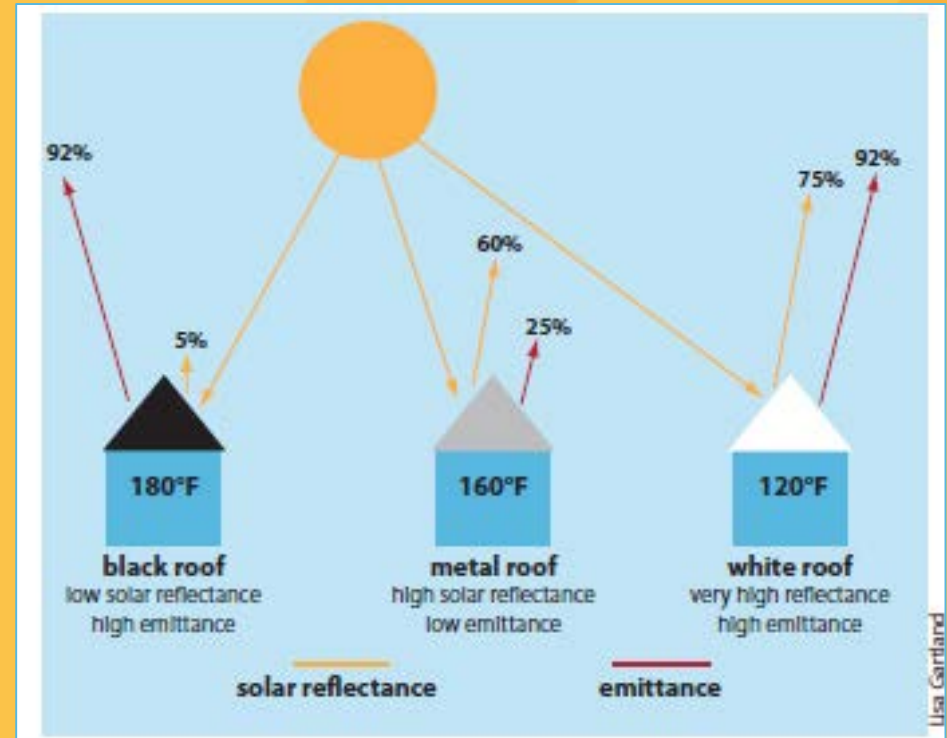


<http://buildingefficiencyinitiative.org/articles/retro-commissioning-significant-savings-minimal-cost>



Building Efficiency: White Roofs

- White surfaces reflect heat
- Reduce building energy use



www.epa.gov/heat-islands/compendium-strategies

- Roofing accounts for 20% to 25% of land cover in urban areas
- Reduces urban heat island effect
- Heat Island Assessment Action

Building Efficiency: Green Roofs

Figure 4: Temperature Differences between a Green and Conventional Roof



On a typical day, the Chicago City Hall green roof measures almost 80°F (40°C) cooler than the neighboring conventional roof.

- Reduce urban heat island effect
- Reduce energy costs
- Increase building comfort
- Enhance stormwater management
- Green Roof Action

Figure 9: Green Roof on Seattle Public Library





Combined Heat and Power (CHP)

- System must operate a minimum of 5,000 full-load equivalent hrs per yr (3,500 hrs for critical facilities)
- Automatically disconnect from utility
- Simple payback period of 10 years

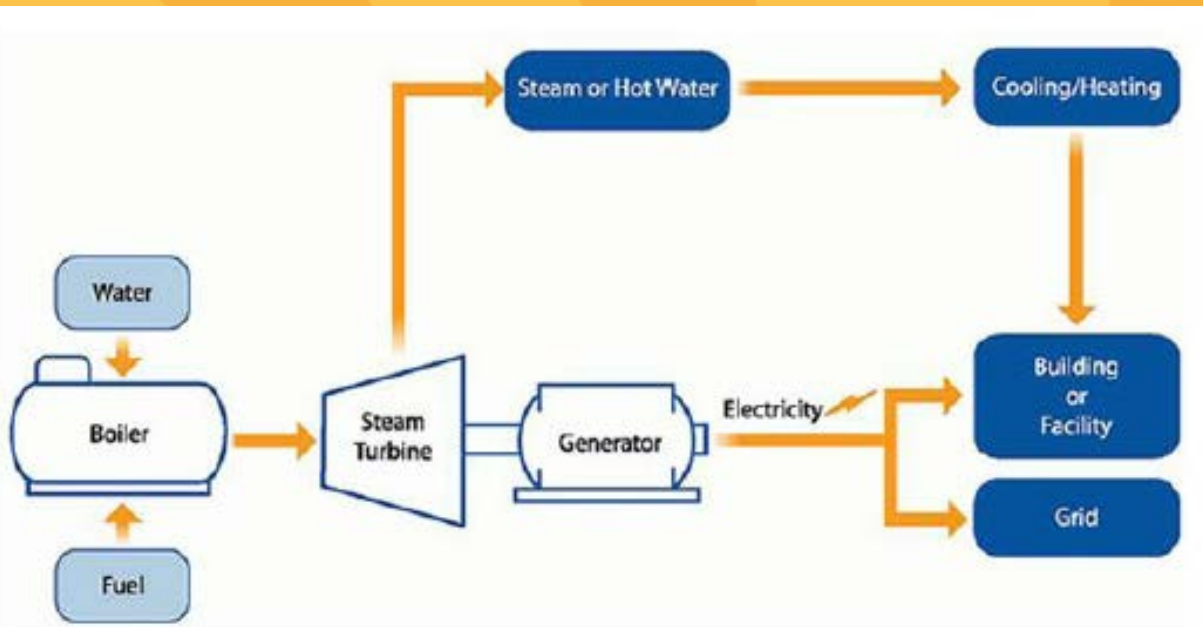


Figure 3. Boiler with steam turbine.

For more information:
NJCleanEnergy.com/CHP



On-Site Solar PV

- Solar canopy on parking lot
- Rooftop solar on school
- Energy Storage / Islanding for resilience
 - additional 10 points for On-Site Solar action
- Community shelter and warming station



Hopewell Valley Central High



Bradley Beach Recreation Center Solar PV



Electric Battery Storage

- Reduces greenhouse gas emissions
- Can help defer grid upgrades
- Can provide resilience when grid is down
- Can be used in combination with renewable energy – solar, wind
- Can charge battery on off peak hours



www.acua.com/green-initiatives/renewable-energy/battery/

Renewable Electric Storage Project Report as of June 30, 2018

Host Site	Customer Type	Host Site City	County	Power Capacity (kW)	RE System Type	Storage System Technology Type	Approval Date
Princeton University	School	Princeton	Mercer	366	Solar	Zinc Iron battery	9/27/2016
ACUA Treatment Plant	Wastewater Treatment	Atlantic City	Atlantic	1000	Solar	Lithium Ion battery	3/30/2017
Hammonton Meat Packers	Commercial	Monroeville	Salem	450	Solar	Lithium Ion Battery	1/9/2018
Princeton Charter School	School	Princeton	Mercer	200	Solar	Lithium Ion Battery	3/13/2018
Panasonic Industrial Devices Sales Company of America	Commercial	Newark	Essex	500	Solar	Lithium Iron Phosphate	4/20/2018



Solar Thermal (solar hot water)

- Manchester Township Police Department
- Solar Thermal System on municipal rooftop
- Provides hot water for
 - five (5) showers
 - sixteen (16) sinks



raleighnc.gov/home/content/AdminServSustain/Articles/SolarThermal.html



www.ci.minneapolis.mn.us/sustainability/buildings-energy/sustainable-energy/sustainability_firestation1



Solar Powered Bus Stop Shelters

- LED safety lighting
- No utility wiring or construction disruption
- WiFi routers



- Rechargeable battery pack
- Motion sensor night lighting

Images: www.handi-hut.com;
inhabitat.com/solar-powered-bus-shelter-unveiled-in-san-francisco/





Solar Parking Lot + EV Charging

Benefits

- Reduce urban heat island
- Keep vehicles cool in summer
- Protect vehicles from rain, snow
- Utilize unused space
- If building rooftop not suitable for solar
- Nearby to end user of energy
- Can be paired with EV chargers

Design Elements

- Significant construction project
- Experienced engineering / architectural partners
- High clearance
- Water, snow, ice management
- Vehicle protection piers



Image: sdge.com/newsroom/press-releases/2013-10-13/cost-savings-and-environmental-benefits-drive-growth-electric

San Diego Zoo Solar Parking + EV Charging

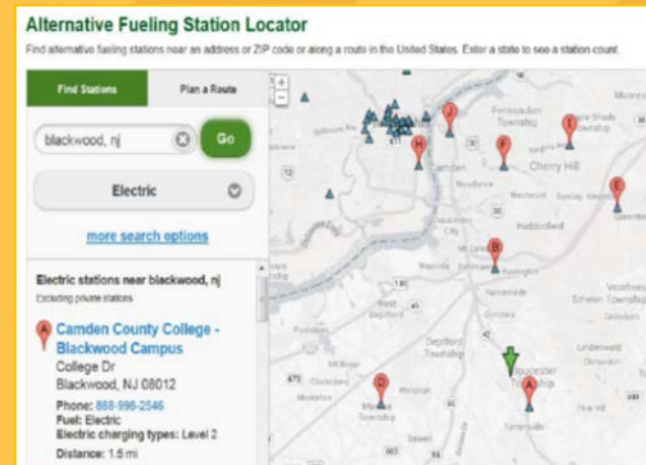


Electric Vehicle Actions

Make Your Town EV Friendly

- Design standards for EVSE parking spaces
- Training for local officials
- Outreach activities
 - Incentive for pre-wiring
 - Awareness event
 - Commitment from 3 local partners
 - for workplace chargers
 - for multi-family chargers

Public EV Charging Infrastructure



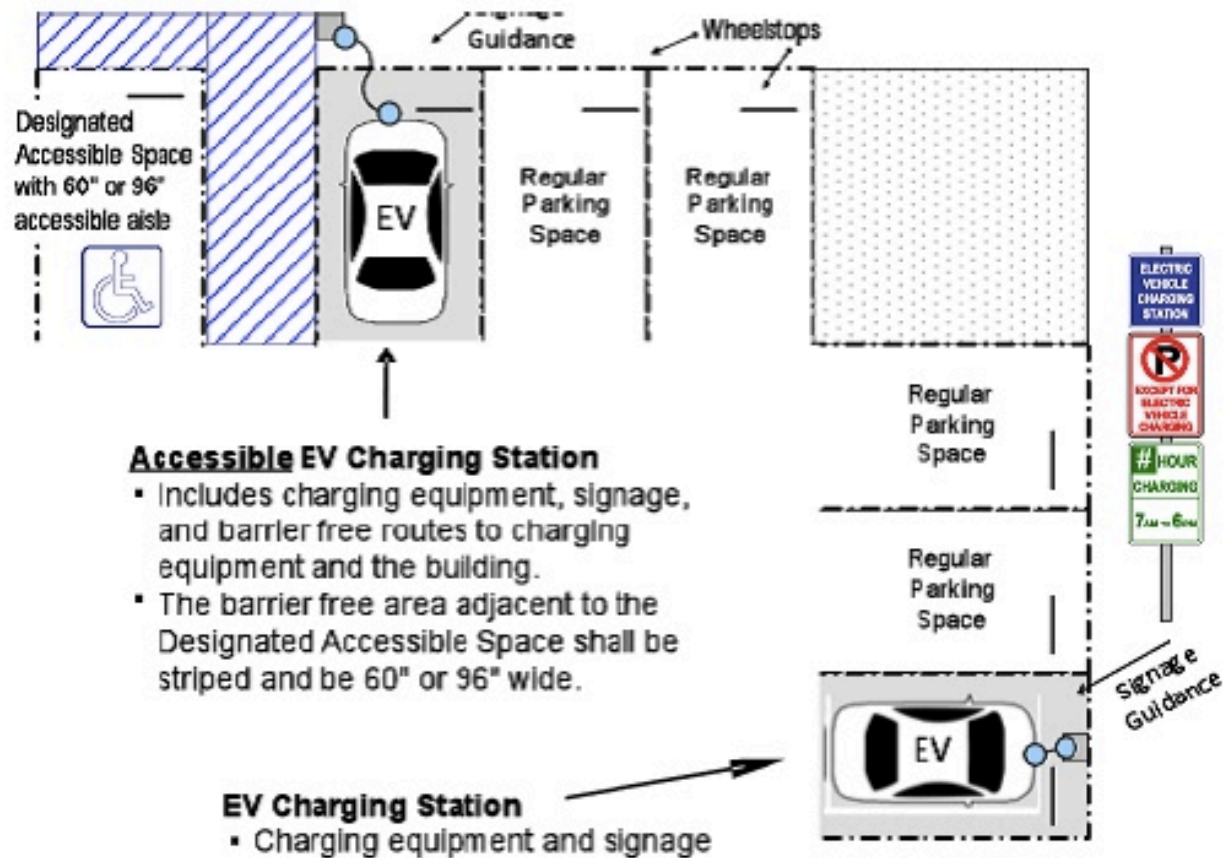
Effective Parking Management

- Understand parking demand
- Effective use of existing parking
- Strategies to reduce future parking

Municipal Planning & Zoning for EVs



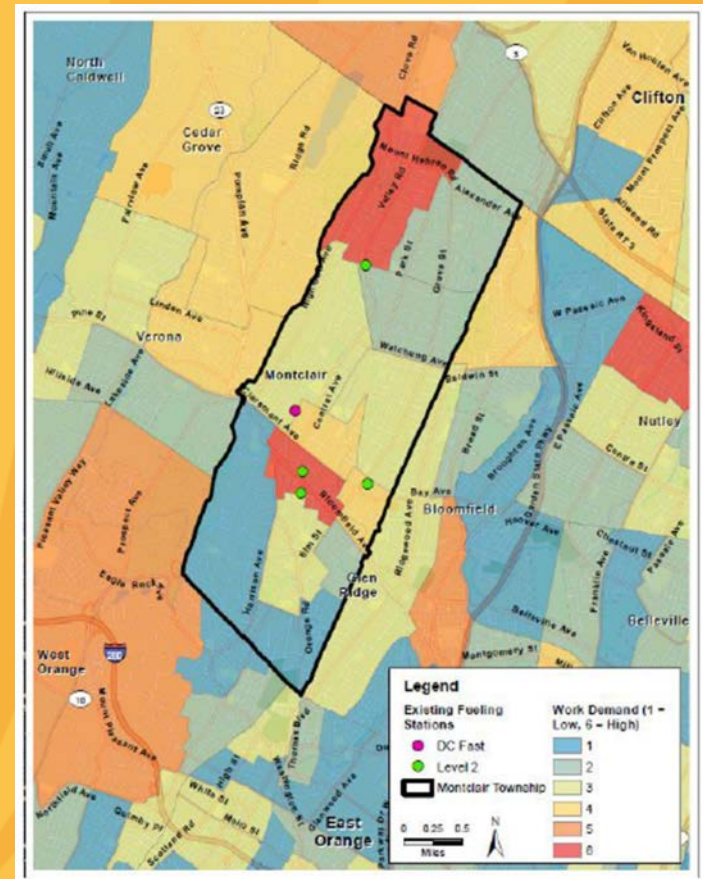
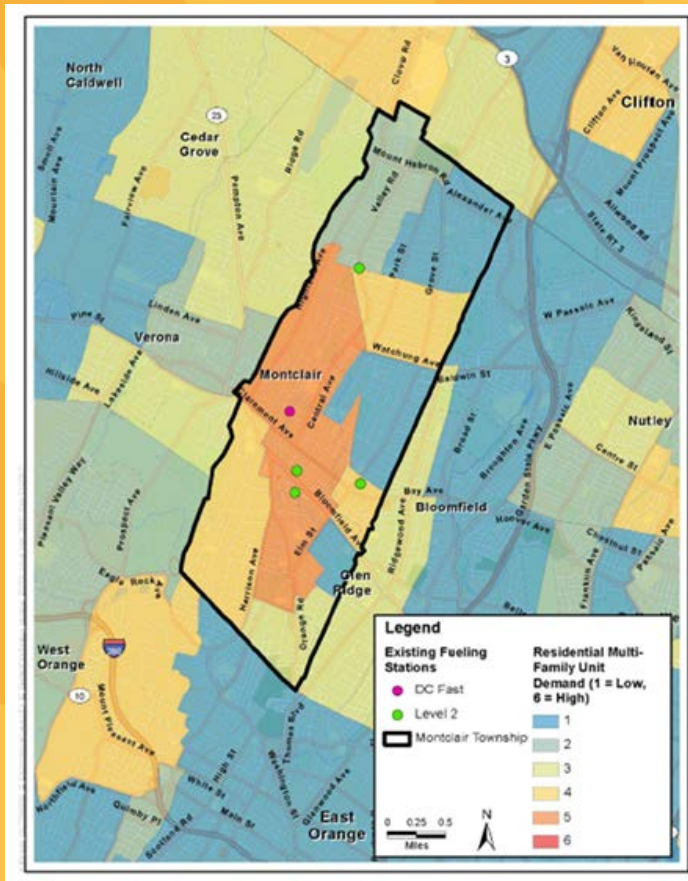
Chapter 19.126 ELECTRIC VEHICLE INFRASTRUCTURES



Siting Demand Analysis

Multi-family Residential

Workplace Charging





EV Charging Stations

- Community outreach and stakeholder engagement
 - Businesses
 - Employers
 - Medical facilities
 - ‘Destinations’
 - Multi-family property owners
- Assess trends
 - Employment patterns
 - Residential development
 - Commercial development
 - Income levels
 - Current EV or PEV ownership: ‘first adopters’
 - Consumer awareness of EVs
 - Increasing range of EV batteries

<i>Long Duration</i>	<i>Short Duration</i>
<i>Home</i>	<i>Shopping</i>
<i>Work</i>	<i>Entertainment</i>
<i>Transit Hub</i>	<i>Restaurant</i>
<i>Higher Education</i>	<i>Medical Facilities</i>
<i>Hotel</i>	<i>Municipal Fleet (code/inspection)</i>



It Pay\$ to Plug In

NJ's Electric Vehicle Charging Grants

Grants of up to \$6,000 per charging station for the purchase and installation of EV chargers at workplaces, public places, and multi-family homes.

Eligible Projects

1. Workplaces: For employee parking & fleet vehicles.
2. Public places: For everyone. Examples: public parking lots and garages, downtowns, hotels, retail, colleges/universities, public parks, transit centers, attractions and destinations.
3. Multi-Unit Dwellings: For apartments, condominiums and townhouses.

Eligible Applicants

Governments, businesses, non-profit organizations, educational institutions, and multi-unit dwellings such as apartment complexes, condominiums & townhouses.

Private residences other than multi-unit dwellings are not eligible.

Process

- Apply online and receive approval letter from DEP before purchasing or installing charging stations.
- Install within 9 months of approval. Submit paid invoices, receive reimbursement.

Apply online at: www.drivegreen.nj.gov/plugin.html

New Jersey Department of Environmental Protection





It Pay\$ to Plug In

NJ's Electric Vehicle Charging Grants



Reimbursement Amounts

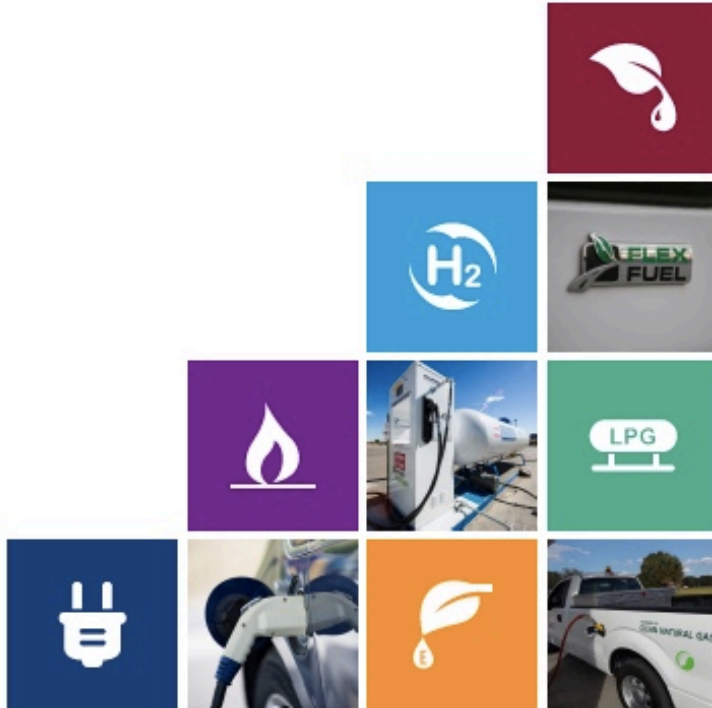
DEP will reimburse for a percentage of eligible costs, up to a maximum of:

- \$750 per Level 1 charging station
- \$5,000 per single-port Level 2 charging station
- \$6,000 per dual-port Level 2 charging station

Location	Charging station available to the general public	Charging station on government-owned property	Charging station on non-government-owned property
Public place	Yes	100% up to maximum	80% up to maximum
Workplace	No	60% up to maximum	60% up to maximum
Multi-unit dwelling	No	60% up to maximum	60% up to maximum

Questions? Contact us at Drivegreen@dep.nj.gov or call 609-292-7953.

Municipal Planning & Zoning for EVs

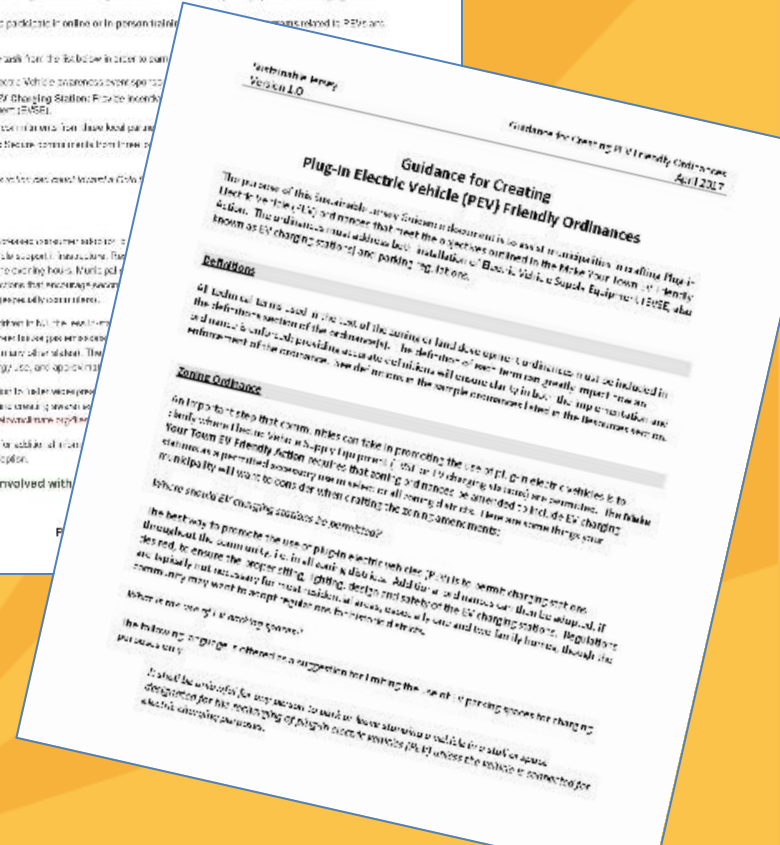
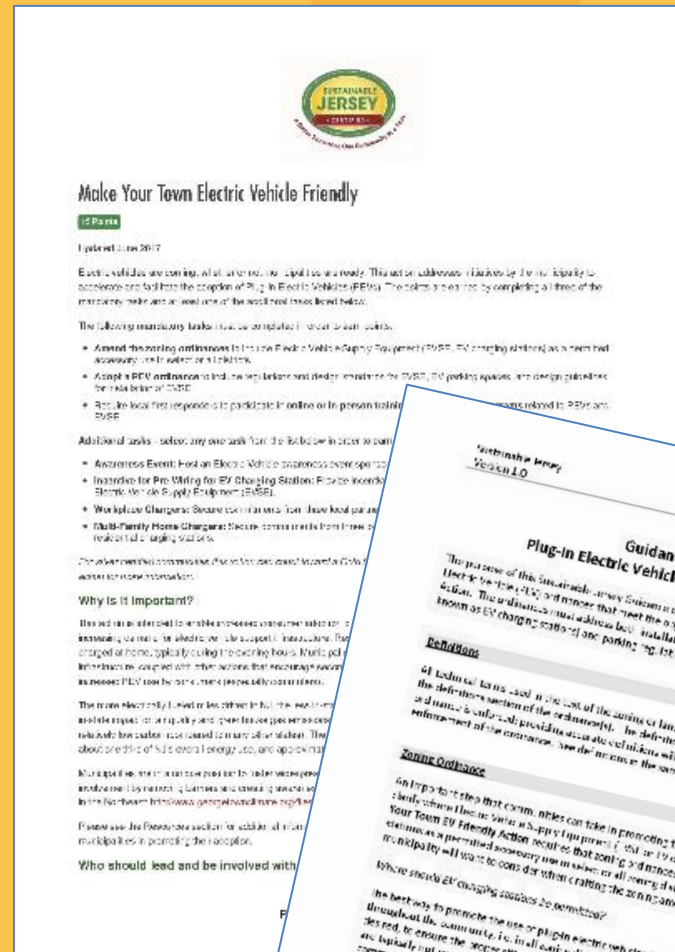


Alternative Fuel Vehicle Readiness

A Guidebook for Municipalities

December 2017

njtpa.org





Municipal Fleet

- Fleet Inventory Action
 - Evaluate current vehicle use
 - Fleet planning exercise
- Purchase Alternative Fuel Vehicles Action



- Code enforcement vehicles
- Police vehicle fleet
- Light and heavy duty trucks
 - Garbage trucks
 - Pickup trucks
 - Cargo vans
- Transit bus fleet



School Buses



Healthier Air
Reduced CO2 emissions
Quieter
Less expensive O&M

- Nation's largest fleet
 - 480,000 school buses in operation
- Largest form of mass transit
- Alternative fuel vehicles cost more than diesel
- Save 40-50% on fuel costs
- Reduced maintenance costs



Images: afdc.energy.gov/uploads/publication/case-study-propane-school-bus-fleets.pdf
and www.mlive.com/news/ann-arbor/index.ssf/2017/06/electric_school_bus.html



Fleet Route Optimization: Telematics

- Planning optimal routes maximizes efficiency
 - Reduces miles driven
 - Reduces stops at signals
 - Reduces time spent in traffic
 - Reduces number of vehicles needed for routes



Images: sussex.nj.us/Cit-e-Access/webpage

For more information:

- U.S. Department of Energy
Alternative Fuel Data Center

afdc.energy.gov/conserve/behavior_strategies.html



Eligibility Requirements

1. Be a New Jersey municipal government or school district.
2. Registered with Sustainable Jersey or Sustainable Jersey for Schools **AND** have an active **Green Team in accordance with program requirements.**
3. Proposed grant projects that would be eligible for funding or rebates available from the New Jersey Board of Public Utilities Clean Energy Program (NJCEP), NJDEP, regional utility company programs, or other state government incentive programs **must leverage these resources in addition to the Sustainable Jersey small grant as part of the overall project budget.**
4. **Lighting ONLY projects are not eligible for funding**
5. Joint municipal and school district projects are encouraged.





Eligibility Requirements: Previous Grant Recipients

1. Applicants already awarded a \$10,000-or-more grant in previous **2018** Sustainable Jersey grant cycles are **NOT** eligible to apply.
2. Applicants awarded \$10,000-or-more Sustainable Jersey grant in cycles prior to 2017 must have **completed the grant project, submitted the final report and financial documentation, and received confirmation from Sustainable Jersey that the final report has been approved** to be eligible.
3. Applicants awarded a \$2,000 grant in 2015 or 2016 must have **completed the grant project, submitted the final report and financial documentation, and received confirmation from Sustainable Jersey that the final report has been approved** to be eligible.

Year Grant Awarded	Amount	Grant Status	Eligible to Apply for Grant
2018	\$10,000 or more	Open	No
		Closed +	No
	\$2,000	Open	Yes
		Closed +	Yes
2017	\$10,000 or more	Open	No
		Closed +	Yes
	Under \$10,000	Open	Yes
		Closed +	Yes
2015 or 2016	\$10,000 or more	Open	No
		Closed +	Yes
	Under \$10,000	Open	No
		Closed +	Yes

+ A grant is closed when the final report and financial documentation has been submitted and approved by Sustainable Jersey



Application



Sustainable Jersey Grants Program for Energy Initiatives Funded by The Gardinier Environmental Fund

2018 Municipality and School District Grant Application Package

Announcement Date:	Monday, August 4, 2018
Application Due Date:	Wednesday, October 31, 2018
Link to Application:	http://bit.ly/2018GardinierApp

Questions regarding the Grants Program should be directed to: grants@SustainableJersey.com or 609-771-3189.

General questions regarding the Sustainable Jersey Municipal Program should be directed to: info@SustainableJersey.com or 609-771-2938.

General questions regarding the Sustainable Jersey Schools Program should be directed to: schools@SustainableJersey.com or 609-771-3427.

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1

The [application information packet](#) can be downloaded from the Grants and Resources Page of the **Sustainable Jersey** or **Sustainable Jersey for Schools** website.

Questions:
Kaitlyn Vollmer
609-771-3189
grants@sustainablejersey.com



Online Application & Deadline

**Online Application
Deadline:
Wednesday,
October 31
at 11:59pm**



Sustainable Jersey & Sustainable Jersey for Schools

2018 Grants Program Funded by the Gardinier Environmental Fund

\$10,000 and \$30,000 Municipal and School District Application Form

For more information about this Sustainable Jersey Grants Program cycle, [click here](#) for the information packet.

LOGIN

Email

Password

[Forgot Password?](#)

SIGNUP

Email

Password

Confirm Password

POWERED BY **wizehive**

There is one application for municipalities and schools.

The online application is available here:

<http://bit.ly/2018GardinierApp>

We will review the online application later in this webinar.



Application Sections

Basic Municipal or School/District background information & contacts

Eligibility Screening

1. Sustainable Jersey/Sustainable Jersey for Schools registration	3. Previous grant requirements
2. Green team requirements	

Proposed Project

1. Project title & description	4. Project impact
2. Project team members & resumes	5. Budget narrative
3. Action plan & timeline	6. Evaluation

Attachments

1. Green team documentation*	3. Detailed budget
2. Grant authorization	4. Optional Information

*Not required from Sustainable Jersey/Sustainable Jersey for Schools **certified** municipality or schools or districts with certified schools



Attachments: Green Team Documentation

- Have a green team that meets the action requirements.
- List of members.
- Summary of green team activities. If just formed, describe future plans.



Applicants that have achieved Sustainable Jersey/Sustainable Jersey for Schools certification do not have to provide this information



Attachments: Grant Authorization

- Provide documentation that the municipality or district/school is authorized to apply for the grant.
- Examples: School Board resolution, letter from superintendent, B.A., or school principal

Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey Grant Application

Some municipalities have requested a sample of the resolution that must accompany their Sustainable Jersey Small Grants Program application. The purpose of the resolution is to affirm that the governing body approves of the proposed grant project/activities. A signed and certified resolution should be included with the grant application. Any standard resolution in support of applying for a grant will suffice. We do not require that you use this format.

SAMPLE RESOLUTION
[Municipality]

Resolution of Support Authorizing the Submission of a Sustainable Jersey for Schools Grant Application

Some school districts have requested a sample of the resolution that must accompany their Sustainable Jersey for Schools Small Grants Program application. The purpose of the resolution is to affirm that the Board of Education approves of the proposed grant project/activities. A signed and certified resolution should be uploaded through the online grant application. Any standard resolution in support of applying for a grant will suffice. We do not require that you use this format.

SAMPLE RESOLUTION
[Insert Name of School Board]

NOTE: This is NOT the same as the resolution to register with Sustainable Jersey/Sustainable Jersey for Schools



Attachments: Detailed Budget

A sample budget template is available for download on our website(s) and within the online grant application.

Eligible Expenses

- Staff stipends, consultant/contractor service fees, equipment, project supplies.

Ineligible Expenses

- Facilities/administrative (overhead) costs 





Attachments: Detailed Budget – NJCEP Incentives

- If the proposed project is potentially eligible for NJCEP, NJDEP, or utility-sponsored incentive programs, you must document communication with the incentive programs and receive confirmation that the project does or does not qualify for existing incentives.
- Availability of utility-sponsored incentive programs and how they relate to NJCEP programs varies by utility.
- Confirmation of the dollar amount of the funding is not required, just the eligibility of the project. For example, an email communication between you and the relevant NJCEP program manager would suffice if it clearly states whether or not the project qualifies for existing incentives.

See Section J of the application packet for more information



Evaluation Criteria

Proposals are evaluated based on...

Innovativeness
& uniqueness

Impact of
proposed
project

Influence on
Future
Activities

Likelihood of
success

Applicant
capacity

Partnerships &
leveraging



Evaluation Criteria: Innovativeness & Uniqueness

- Does the proposed project lead to a new best practice?
- Clearly articulate in your project description.

TIP: Project Selection

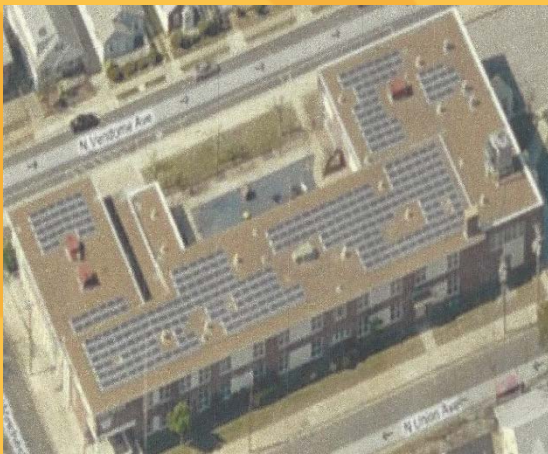
- Identify all requirements associated with the project
- Consider community dynamics when crafting your proposal so it's successful
- Consult stakeholders before settling on a plan
- Understand your capacity





Evaluation Criteria: Impact of Proposed Project

- What type of project is being undertaken?
- What are the expected outcomes?
- What is the importance of this project in meeting sustainability goals of the municipality, school district, etc.



Evaluation Criteria: Influence on Future Activities

- Does the proposed project either augment existing energy initiatives and/or will serve as a catalyst for future efforts?





Evaluation Criteria: Likelihood of Success

The action plan should:

- Clearly list the steps needed to complete the project
- Identify accurate estimates of the time needed to complete each step
- Be realistic and likely to be successfully accomplished
- The budget is realistic , includes only eligible and reasonable expenses, and leverages incentive funding (where applicable).

TIP: Action Plan & Timeline

- Consider administrative delays, such as the procurement process and plan time for paperwork
- Research the products you plan to use
- Set deadlines and adhere to them
- Try to plan for the unexpected – always have a “plan B”
- Include plans for how the success of the project will be shared with the community
- Detailed budget consistent with budget narrative
- Include shipping costs



Evaluation Criteria: Applicant Capacity

Demonstrate commitment to sustainable practices, leadership capacity through an active green team, and success at managing grant projects in accordance with program requirements





Evaluation Criteria: Partnerships & Leveraging

- Leverage additional external resources that may be available for project implementation

TIP: Building Your Team

- Include representation from stakeholder groups that will be involved/impacted by the implementation of the project.





Grant recipients will be announced:

Mid-January 2018

Fifty percent (50%) of the grant funds will be disbursed at the beginning of the grant period.

The remainder will be transmitted upon completion of the grant funded activities and acceptance of the recipient's final report.



Reporting Requirements

Nine-month Interim Report: **October 31, 2019**

- Project description.
- Completed, delayed, and upcoming project milestones.
- Estimated project completion date.
- A list of project expenditures paid for by the grant funds to date.

Final Report: **July 31, 2020**

- Information about the project's completion including a summary, lessons learned, impact on the community and final expenses. **Also, any available data.**
- At least **TWO photographs** along with documentation depicting the grant project and/or related activities are required. Documentation that the Gardinier Environmental Fund and Sustainable Jersey were acknowledged as the project funders in project promotional materials and project signage.

Grant reporting will be completed online. Reminders will be emailed to the primary project contact in advance of the reporting submission deadline.





Additional Tips

- Templates for required attachments can be found on the Sustainable Jersey Gardinier Grants Cycle page and Sustainable Jersey for Schools Gardinier Grants Cycle page
- **Lighting ONLY projects are INELIGIBLE**
- NJCEP, NJDEP, and utility-or-state-sponsored incentive programs **must be utilized if your project qualifies** and communications confirming if they do/do not will need to be submitted as part of the grant application

Application Deadline:

Wednesday, October 31 at 11:59pm



Good Luck!



Program Contact Information



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FREE!

FALL WEBINARS

WITH SUSTAINABLE JERSEY FOR SCHOOLS



- **Navigating the Application**
 - September 12, 3-4pm
- **Preparing for Re-Certification**
 - September 19, 3-4pm
- **2018 NJEA Grants Cycle**
 - September 14, 3-4pm
- **Strategizing for Silver Certification**
 - September 27, 3-4pm



Sustainable Jersey Upcoming Events

Green Infrastructure Planning and Implementation

Come and Find Out How to Get Your Points

This course will review the Sustainable Jersey green infrastructure actions. If your municipality is struggling with localized flooding or unhealthy waterways, you must come to this workshop. There are 35 points available for green infrastructure planning and another 45 points available for green infrastructure implementation. The Rutgers Cooperative Extension Water Resources Program has already completed green infrastructure plans for over 140 Sustainable Jersey municipalities. Come find out if you are one of them and how you can adopt these plans for Sustainable Jersey points. If a plan is not already developed for your municipality, we will share with you how to get one done.

SEPTEMBER 19, 2018 - 8:30 AM TO 12:00 PM

DUKE FARMS – FARM BARN/ORIENTATION CENTER

1112 DUKES PARKWAY WEST, HILLSBOROUGH, NJ 08844

[REGISTER](#)

OCTOBER 17, 2018 - 8:30 AM TO 12:00 PM

WHEATEN ART CENTER – EVENT CENTER

1000 VILLAGE DRIVE, MILLVILLE, NJ 08332

[REGISTER](#)





Sustainable Jersey Annual Luncheon

Tuesday, November 13, 2018

12:00pm – 2:00pm

The Crown Ballroom, Sheraton Hotel Atlantic City

Highlights:

- Pre-Luncheon Networking Session (10:30am - Noon) **Certifying communities should arrive early to have their group photo taken prior to the start of the luncheon*
- Luncheon (Noon - 2:00pm)
- Conveyance of Special Awards
- Recognition of the 2018 Sustainable Jersey Certified Communities



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